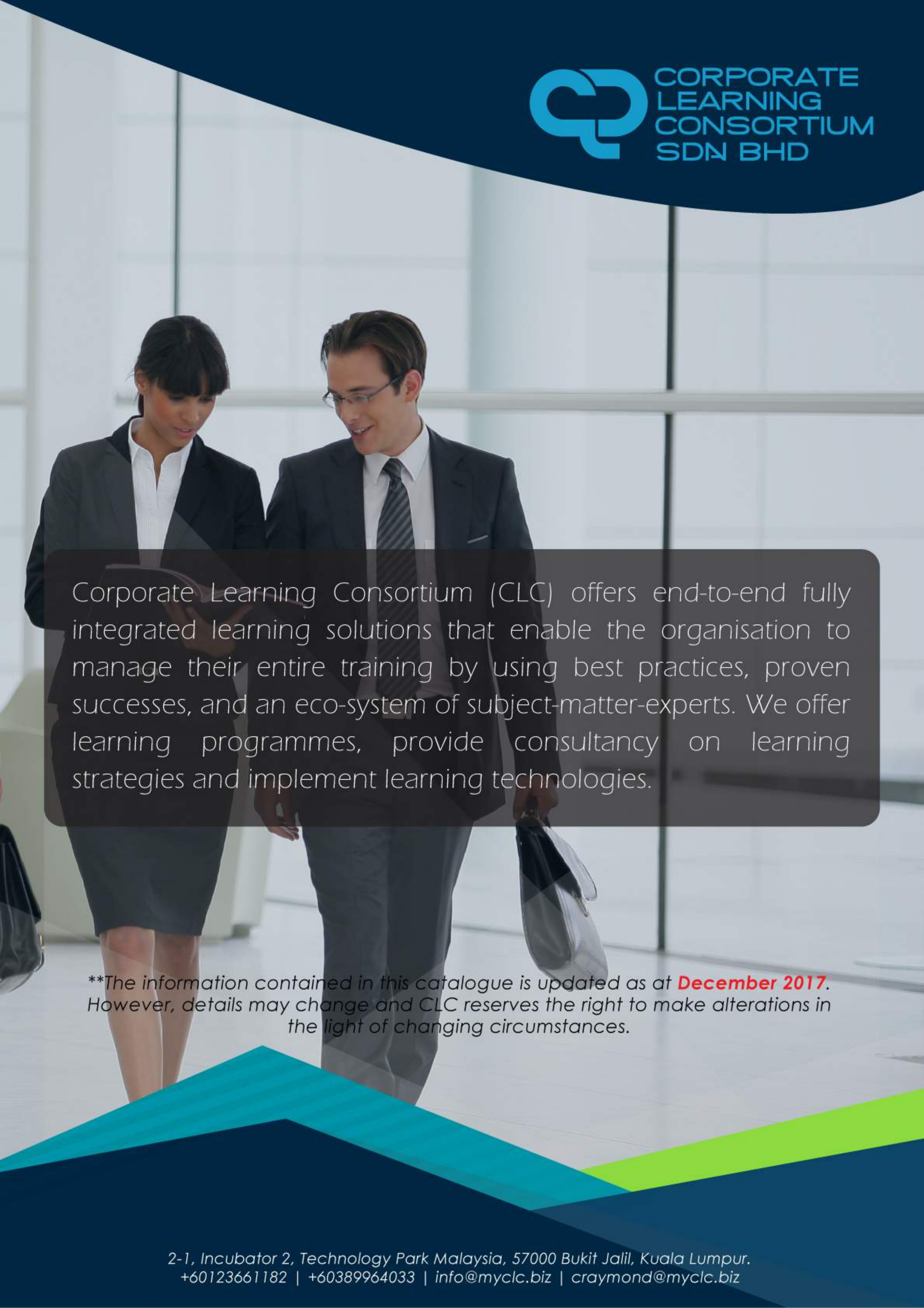


2018

**COURSE  
CATALOGUE**

By Corporate Learning Consortium Sdn. Bhd.





Corporate Learning Consortium (CLC) offers end-to-end fully integrated learning solutions that enable the organisation to manage their entire training by using best practices, proven successes, and an eco-system of subject-matter-experts. We offer learning programmes, provide consultancy on learning strategies and implement learning technologies.

*\*\*The information contained in this catalogue is updated as at **December 2017**. However, details may change and CLC reserves the right to make alterations in the light of changing circumstances.*



## Compliance Series

- Anti-Money Laundering, Anti-Terrorism Financing and Proceeds of Unlawful Activities Act 2001 [AMLATFPUAA 2001]
- Corporate Governance 2016
- Financial Services Act (FSA) 2013
- Islamic Financial Services Act (IFSA) 2013
- Personal Data Protection Act (PDPA) 2010
- Introduction to the Malaysian Financial System
- Compliance & Law from Operations Perspective
- Developing Security Policy
- Incident Handling and Response
- Security Management for Financial Services
- Implementing Security Awareness Programme
- Land Law & Securities Documentation
- Money Services Business Act (MSBA) 2011
- Capital Market Services Act (CMSA) 2007
- Occupational Safety and Health at Workplace (OSHA)
- Department of Occupational Safety & Health (DOSH)
- ISO 18001:2007 – Internal OH&S Auditor Training
- Fraud Awareness (Financial Institutions / Insurance Industry / Companies)
- Information Security Risk Management (ISRM)
- ISO 27001 (ISMS) Awareness
- ISO 27001 (ISMS) Implementation

## Financial Services Industry Series

- Excel for Finance Professionals
- Asset Management
- Business Valuation Fundamentals
- Equity Research
- Finance for Non-Finance Professionals
- Financial Modelling Fundamentals
- Introduction to Corporate Finance
- Introduction to Derivatives
- Introduction to Fixed Income
- Macroeconomic Policy & Financial Markets
- Measuring & Hedging Interest Rate Risk
- Transaction Banking

## Information Technology (IT) Series

### Microsoft

1. MCSA - Microsoft Certified Solution Associate
  - MCSA window Server 2012 / 2016
  - MCSA Window 10
  - MCSA Office 365
  - MCSA Web Application
  - MCSA SQL Server 2012/ 2014
  - MCSA 2016 Database Administration
  - MCSA SQL Server 2016 Database Development
2. MCSE - Microsoft Certified Solution Expert
  - MCSE Cloud Platform and Infrastructure Server 2012 / 2016
  - Microsoft Exchange Server 2016
  - Microsoft SharePoint 2016
  - Visual Studio
  - Microsoft Project 2013
  - VBA Programming

3. Microsoft Office 2013 / 2016 (Beginner / Intermediate/Advanced)
  - MS Word
  - MS Excel
  - MS PowerPoint
  - MS Access

### Cisco

- Cisco Certified Network Associate (CCNA)
- Cisco Certified Network Professional (CCNP Routing & Switching)
- Cisco Certified Network Professional – Security (CCNP Security)
- Cisco Certified Network Professional – Wireless (CCNP Wireless)



## CompTIA

- A+ - Essential & Practical
- Network + - Networking Essentials
- Linux +
- Security +
- Server +
- Project +
- Cloud +
- CSA +
- IT Fundamental
- Mobility +

## Android ATC

- Java Fundamental for Android Development
- Android™ Application Development / Security Essential
- Monetize Android Applications

## Linux

- LPIC-1 Linux System Administrator 101 & 102
- LPIC-2 Linux System Engineer 201 & 202
- Red Hat Linux System Administration I & II & III
- RHCSA Rapid Track Course

## Oracle

- Oracle Database 12C
- SQL Fundamental
- Installation & Administration
- Advance Administration

## Java Technology

- OCA – Java SE7 / SE8 Programmer I & II
- J2EE Technology
- Java Server Pages (JSP)
- Java Server Faces (JSF)
- JQUERY
- XML Programming Using Java
- Object Oriented Programming with Java
- JavaScript for Web Development (Basic & Intermediate)

- Java Messaging Services (JMS)
- Asynchronous JavaScript and XML (AJAX)
- Architecting and Designing J2EE Application
- Object Oriented Analysis and Design Using UML
- Developing Applications for the J2EE Platform
- Enterprise JavaBeans (EJB)

## Programming / Development

- Object Oriented Programming with C++ / Java
- Introduction to Visual Basic. Net
- Introduction to ASP. Net
- ASP.NET Programming using C# OR VB
- Programming in C#
- Programming in Visual C++ using MFC
- HTML 5 & CSS
- Introduction to XML
- Fundamentals of AJAX Programming
- AJAX - JAVA Script & XML

## Adobe

- Adobe Illustrator
- Adobe Photoshop
- After Effects
- Dreamweaver
- Flash
- Adobe Acrobat Professional 11

## Project Management

- Certified Associate in Project Management (CAPM)
- Project Management Professional (PMP)

## PHP / MySQL

- PHP & MySQL (Introduction / Advanced)
- Web Programming with PHP
- MySQL 5.6 Developer / Database Administrator

## ITIL

- ITIL Foundation



## Leadership & Management Series

- The Leadership Development Initiative (LDI)
- Customer Experience (CX) Leadership Programme
- Balancing People and Commercial Leadership
- Business Continuity Management
- Business, Commercial and Leadership Skill
- Building My Management Skills
- Managing My People
- Managing Through Uncertainty

## Other Soft Skills Series

### Sales & Marketing

- The Customer Driven Company
- Excellent Customer Service to Achieve High Profitability
- Customer Focus Sales
- Strategic Marketing Management
- Social Media Marketing
- Telephone Techniques & Quality Customer Service
- Effective Call Handling
- Interactive Selling Skill and Behavioral Selling
- Quality Customer Service
- Positive Work Attitude Towards Customer Service Excellence
- Excellent Retail Management Workshop

### Purchasing / Logistics

- Towards Effective Inventory Control & Warehouse Management
- Pengurusan Stor & Pengawalan Inventori Yang Berkesan
- Strategic Procurement Practices & Implementation
- Store & Warehouse Operations Management
- Customs & Formalities of Import Export
- Bill of Lading (BL) In Shipping
- Effective Logistics Management
- Shipping Procedures & Documentations with INCOTERM 2010 Usage
- Malaysian Custom Procedures
- Supply Chain Management

### Personal Development

- Professional Office Management
- Effective Supervisory Skills
- Creative Problem Solving & Decision-Making for Increased Productivity
- Effective Time and Stress Management
- Superior People Management & Team Building Skills
- Key Skills for High Performance in Workplace
- Super Communication & Interpersonal Skills
- Writing Clear & Effective Emails
- Business Communication and Writing Skills for Office
- Finance for Non-Financial Personnel
- Effective Supervisory Skills
- Effective Presentation Skills
- Team Building

### Human Resources / Management

- Training Needs Analysis for A Competent Workforce ( TNA )
- Kursus Kepimpinan Dinamik Dan Penyeliaan Yang Berkesan
- Understanding the Minimum Wages Orders (2012) & Minimum Retirement Age Act (MRAA) 2012
- Pengurusan Rekod & Fail Yang Komprehensif
- The Employment Act 1955 (with 2012 amendments)
- The Employment Act 1955, SOCSO Act 1969 & EPF Act 1991
- Performance Management



- Developing your Human Resource Policy
- Handling Difficult Employees
- Understanding the Labor Law and Domestic Inquiry
- Law Of Termination
- Minimum Wages & Minimum Retirement Age
- Practical Budgeting & Cost Control Techniques
- Project Risk Management
- Ke Arah Kecemerlangan Perkeranian & Pentadbiran Pejabat

## Financial & Tax

- Understanding Malaysian Corporate Tax
- Understanding Malaysian Withholding Tax
- Understandings Goods and Services Tax (GST) In Malaysia
- Cost Reduction Strategies for Manufacturing Industry
- Tax Incentives and Facilities Under the Customs Act
- Letters of Credit Operations & Incoterms 2010
- Letter of Credit – Operations
- How to Prepare the Payroll

If you can't see the exact programme you require, talk to us about a tailor made programme. We have a team of experienced trainers who design our bespoke programme basing on the client's needs and requirements.



## Enquire Now

*To enquire your programme today or to talk through your training needs with our specialist team.*

*Call 03-89964033 / 0123661182  
Or email [info@myclc.biz](mailto:info@myclc.biz) / [craymond@myclc.biz](mailto:craymond@myclc.biz)*

