



COVID-19 RESPONSE



**HELPING TO GET
YOU AND YOUR TEAM TOGETHER TO CONNECT &
COLLABORATE IN THE WORKPLACE AGAIN**

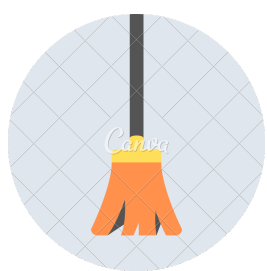
Covid 19 Response



It is our priority to help our clients and their teams return back into the workplace providing everyone with a safe and healthy environment focusing on the wellbeing of everyone.

Our goal is to assist all clients and their teams the ability to continue to run their businesses at optimal levels.

The following measures have been put in place in all our locations.

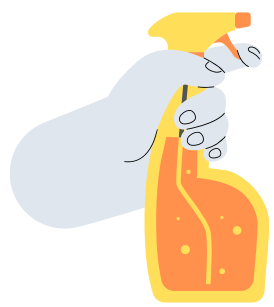


Additional cleaning

At all locations we now have cleaners onsite during the day so that they can continually clean all high touch- points, work- spaces, meeting rooms and kitchens meeting the Australian health and safety regulations.



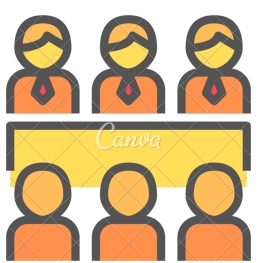
Hand sanitisers are available right through out our locations, at the entrance of our lobbys, at reception, in all meeting rooms, kitchens and common areas and common equipment such as photocopiers



Meeting rooms and Reception/ Breakout areas

Our meeting rooms have been re-configured to ensure they comply with the physical distance guidelines established by the government.

All meeting rooms are sanitised prior to each meeting and again after each meeting.



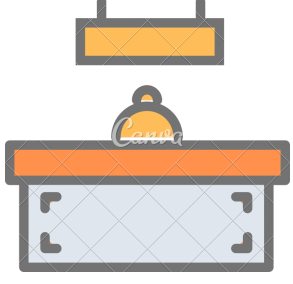
Our Reception areas have been re-configured keeping in line with the physical distancing guidelines.



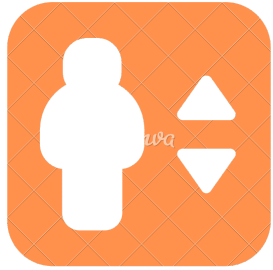
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Visitor Registration



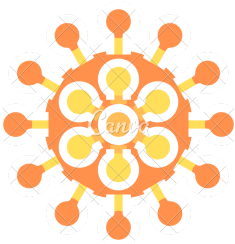
All visitors are required to sign in at reception prior to entering the offices. No visitor / Client / Staff is permitted to enter our locations if they are showing any symptoms of COVID-19. These include flu-like symptoms such as; elevated temperature or cough.



No visitor / Client / Staff is permitted to enter our locations if they have been or may be exposed to COVID-19 until they have been tested and received a negative result.



All locations have digital thermometers and masks available.

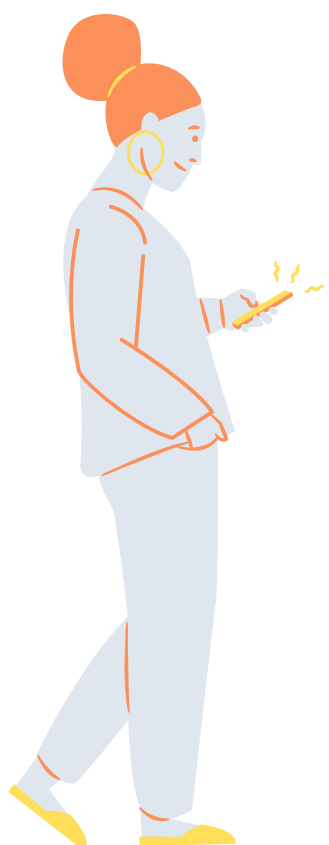


We would like to thank all our clients for working with us to help keep our locations safe for everyone so we can all get back into the workspace.

Please reach out to either of our Customer Service team if you have any questions.



We are a NSW registered safe business



Helping you and your team transition back into work life.
