



UNIVERSITY OF CALGARY
CUMMING SCHOOL OF MEDICINE
Department of Family Medicine

FM Systematic Review Project Periodic Progress Report

Please fill this form out using a computer and send it to Nathan Turley (rrtc@ucalgary.ca). Respond to each of these fields to the best of your ability; the information you provide allows us to serve you better, so please provide as much as possible. *Use as much space as you need to adequately answer these questions. **Share your progress report with your preceptor(s) and have them sign off on it using the form at the end of this document.***

*Unless otherwise specified by your RRTC, this progress report is due on the **Second Friday of Block 3***

Name(s):

Name(s) of scholarship preceptor(s) overseeing project:

Topic (*What is the topic of your literature review project*):

1. **Background/literature review – framing your work within the literature should be an ongoing endeavour.** We've placed this here so you know you should continue to refine the literature review you submitted as part of your proposal.
2. **Methods/design section** – describe your search terms, the search databases you are using, your inclusion and exclusion criteria.
3. Evidence-Based Product (EBP): Clinical tool/workshop/virtual patient/pre-approved deliverable, etc.
 - a. What will you create for your EBP?
 - b. Describe your progress on your EBP
4. **What have you done since your proposal?**
 - a. Create a table from the timeline you included in your proposal and describe the level of completeness for each item.
 - b. Next steps – describe what you will work on in the next month:
5. **Help – is there anything you need help with? Let us know.**

6. References

Provide a preliminary list of the references you will use to conduct your literature review. Here are some examples and resources to help you with your citing and bibliography:

Provide in-text citations where needed. Here are a couple examples:

- i. **In-text citation:** “The road was asphalt now; it shimmered in the heat, and whenever it fell away before you, a mirage made it look like water. It was lined with orange-groves; dark shiny trees, golden with a part of last year’s crop, and snowy white with the new year’s blossoms” (Sinclair, 1927:30).
- ii. **Reference:** Sinclair, U. (1927). *Oil!* New York, NY: Penguin Group (USA) Inc.
- iii. **More info:** The Purdue Online Writing Lab (OWL) is an excellent resource for information on formatting references and writing. This website can be found at: <https://owl.english.purdue.edu/>
- iv. Appendices – surveys, figures, tables, etc. Again, OWL has information about appendices - <https://owl.english.purdue.edu/owl/resource/670/05/>

Scholarship Preceptor Approval

I, _____, have reviewed this progress report and have discussed its contents with the residents who are working on this project.

Signature

Date