

## Crater Regional Workforce Development Board

### Board Meeting Notes

February 27, 2020

22 W Washington St.

Petersburg, VA 23803

#### Attendance:

**Board Members:** Dr. George Lyons, Carly Woolfolk, Kathy Anderson, Marilyn Henderson, Ursula Myhalsky, Elizabeth Creamer, Chris Johnson, Amanda Wilson, Sherrina Sewell, Pamela Allen

#### Board Members absent:

**Guest:** Sharon Mattox, Linda Gholston, Yoti Jabri, and Sherry Pearson

**Staff:** Recie Small, Shyan Jones, Sopenia Pierce, Jerry Trovillion

**Petersburg Deputy City Manager:** Darnetta Tyus

**One- Stop Operator:** Shawn Nicholson

**One- Stop Center Manager:** Davena Reynolds

1. **Call to order:** 8:47 a.m. by Chris Johnson
  - a. Roll call by Recie Small
  - b. Introduction to board and staff
2. **Public Comment**
  - a. Sherry Pearson handed out job fair flyers for a hiring event with 58 employers.
  - b. Yoti Jabri discussed the opening of Amazon in Prince George.
  - c. Cheryl Simmons is the principle for Rowanty Technical Center. She stated they are working on a grant for the 10<sup>th</sup>. She stated they have dual enrollment at Rowanty Technical Center.
3. **Approval of Agenda**
4. **Approval of September 19, 2019 minutes**
5. **\*\*\*\*Old Business & Updates**
  - a. Dr. George Lyons discuss the success with the Youth Provider.
  - b. Pamela Allen stated their first training provider meeting is March 17, 2020.
  - c. Marilyn Henderson provided a report on behalf of the committee chair, Bruc Sobcack introduced the new Business Service Committee. Members. She is giving a report on behalf of Bruce Sobczak the Chair of the Business Service Committee.
  - d. Chris Johnson asked board members to volunteer with joining one of the committees.
6. **Presentation by Carly Woolfolk**
  - a. Carly Woolfolk presented Workforce Ready Diploma Seal. She stated students who earn 20 points will earn a seal.
  - b. Elizabeth Creamer stated CCWA has the similar credentials for students with being able to earn a seal.
7. **New Business, Staff & Providers Updates**
  - a. Board Officer's Nominations Committee- Chris Johnson stated we need a committee of two board members. Elizabeth Creamer volunteered for the Adult Education; Dr. George Lyons volunteered for finance; Carly Woolfolk volunteered for Adult Education; Elizabeth Creamer volunteered for the nomination committee; Pamela Allen volunteered for the nomination committee.
  - b. Sopenia Pierce briefly discuss that her Executive Report is in the packet and will answer questions if anyone has any. She stated Shyan Jones the Administrative Assistant will receive the proper training for Ticket to work and will be responsible for assisting customers.
  - c. Sussex County Lease Agreement all board members said I, no one opposed.

- d. CEO Updates- Darnetta Tyus stated they are working to close the forensic audit. She stated when they have an update, they will present to the board members.
  - e. One Stop Operator Updates- Shawn Nicholson had a meeting in Prince George County with the School Board. Shawn Nicholson stated they had an orientation with 25 participants who passed to the next level. Shawn Nicholson discussed the success for the hiring event with Goodwill. He discussed the Department of Social Service Sessions in March at the Train Station and at the Petersburg Center.
8. **Regional Workforce Wins-** None at this time
9. **2020 Proposed Meeting Schedule**
- a. Joint Meeting with Chief Elected Officials- TABLED
10. **Restructuring Work Session**
- a. Elizabeth Creamer interested in Business Service or Outreach
  - b. Kathy Anderson, Ursula Myhalsky and Carly Woolfolk are interested in Outreach
  - c. Sherrina Sewell is interested in the Training Provider
11. **Adjournment:** 10:30 a.m.