

**SECONDARY SCHOOL TUITION FEE STRUCTURE AND
PAYMENT SCHEDULE FOR 2023-2024 ACADEMIC YEAR**

Admission and Testing fee 450.000MNT. This fee must be paid prior to the applicant taking the entrance exam. This is a one-time, non-refundable payment.

GRADES	ANNUAL TUITION FEE (MNT) (Sibling discount 5% for each second and third family child. Birth certificate is required!)	PAYMENT SCHEDULE /Due Dates/		
		1 st Semester		2 nd Semester
		Seat Guarantee /May 5, 2023/	Second Payment /Aug 14, 2023/	Third Payment /Jan. 22, 2024/
MS / Grades 6-8 (Middle School)	28,000,000	7,000,000	7,000,000	14,000,000
HS / Grades 9-12 (High School)	32,000,000	8,000,000	8,000,000	16,000,000

BOOK DEPOSIT (MNT) (one-time, refundable fee)	1,000,000	The refund will be reimbursed after any deductions for damaged or lost books.
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UNIFORM (MNT) (Extended sizes will be ordered individually with 10% additional cost)	Polo shirt (M, L, XL)		Pants (164-170) (46-50)	Skirt (40-46)	Hoodie with zipper (Grade 6-12) L, XL, XXL
	Short sleeve	Long sleeve			
	60,000	70,000			
LUNCH (MNT) (Hot meal)	8,000 Lunch money should be paid in advance directly to your child's account in the cafeteria.				

Note:

- As stated in the admission policy, parents who do not pay the tuition within 10 days from the start of the semester will have their child withdrawn from school.
- When a student enrolls during the middle of a semester the full semester tuition fee must be paid.
- Unpaid book deposit fees will automatically be deducted from the tuition fees.
- To secure a place in class a returning student must pay a seat guarantee fee within the Re-Registration deadline. The 2024-2025 Seat Guarantee Fee will be announced in March 2024.
- The tuition fee structure is posted on the school website www.asu.edu.mn

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BUS FEES (MNT) (Bus routes are located on the school website)	1st Semester Due date: Aug. 14, 2023		2nd Semester Due date: Jan. 22, 2024	
	Two-way	One-way	Two-way	One-way
Zone 3 (until Peace Avenue)	1,400,000	1,050,000	1,400,000	1,050,000
Zone 2 (until Gegeenten town)	1,200,000	900,000	1,200,000	900,000
Zone 1 (until Zaisan Mountain)	800,000	600,000	800,000	600,000
Duration	Aug 28, 2023 - Jan 26, 2024		Jan 29, 2024 - June 14, 2024	

Refund Policy:

The Tuition Fee is refundable when a student officially withdraws from the school. Written notice of withdrawal signed by parents must be submitted to the Student Services Office in order to obtain a refund of the tuition fee. The refund amount will be applied depending on student attendance days within a semester. (See below)

Tuition refund	Percentage for refund
<ul style="list-style-type: none"> • 2 weeks prior to the start of the school year • 2 weeks into the school year • More than 2 weeks 	<ul style="list-style-type: none"> • 90% of the fee refunded • 80% of the remaining fee • No refund
Bus refund	Percentage for refund
<ul style="list-style-type: none"> • Within 2 weeks of service • More than 2 weeks 	<ul style="list-style-type: none"> • 80% of the remaining fee • No refund

Note:

1. School administration will inform parents by email of any closures mandated by the government as soon as possible. In this case, no tuition fees will be reimbursed.
2. Please contact The Secondary School Student Office for any clarifications Room #221, Tel: 976-11- 348888-3, ss.studentservices@asu.edu.mn
3. Tuition fees can be paid in cash at the Finance Office in the Secondary School building, Room#222, Tel: 976-11-348888-1 (finance@asu.edu.mn) or to the School bank account.

Bank name: Trade and Development Bank

Bank SWIFT Code: TDBMMNUB

Beneficiary MNT: ACY XXK **Account #:** 404197752

Please indicate the STUDENT'S FULL NAME AND GRADE