



VOLUNTARIAT
SCI SLOVENIA

European Voluntary Service

PEERS TO PEACE:

Peer Learning and Peer Support for Capacity Building
in International Volunteer Work

Position: Project Management, Technical Support

Period: 1/04/2017 - 30/09/2017

Number of Volunteers: 1

Founded in 1920, **Service Civil International (SCI)** is one of the world's largest international volunteering organisations, dedicated to promoting a culture of peace and fostering participation through voluntary projects all over the world.

These projects have been an effective way of helping to break down barriers and prejudices between people of different backgrounds, promoting a culture of peace and intercultural understanding. Every year, thousands of volunteers work on international voluntary projects, organised by SCI members and partner organisations in countries all around the world. Most people active in the organisation are volunteers, many of them young people under 30.

Part of the voluntary work consists of organising international seminars, meetings, training courses and study visits in order to strengthen the member and partner organisations and to build the capacities of SCI volunteers. SCI has 45 members worldwide and an ever growing number of partner organisations.

Peers to Peace is a capacity building project involving 26 organisations worldwide. The project aims to improve the quality of international volunteering and youth activities by fostering cooperation between member organisations and increasing their capacities.

In this context, SCI Malaysia will carry out an EVS project that will give 1 young person the opportunity to increase her/his knowledge and competences in project management, knowledge management and fundraising.

The main tasks will be organisation of the international seminar on knowledge management and fundraising, collecting materials for a booklet, support in developing an online platform, and support with organising local activities.

EVS Volunteer Position

Project and Event Management (40%)

The EVS volunteer will contribute to the organisation of **the International Learning Seminar on Knowledge Management and Fundraising** (13-20 July 2017), organised within the framework of the Peers to Peace project.

- To support practical organisation of the seminar together with the local team (logistics, communication with international participants, help with issuing invitation letters, etc.)
- To support content organisation of the seminar together with the international steering-team
- Permanently and pro-actively collect, store, and categorise materials from SCI branches on the topic of knowledge management and fundraising
- Collect the material from the seminar to contribute to the booklet
- Help with reporting and follow up of the seminar

Support to Local Activities (30%)

The EVS volunteer will take part in and support the local team in Penang with the organisation of the following activities.

- Participate in the planned activities of SCI Penang and Kuala Lumpur (e.g. Earth Day, April 2017)
- Participate/support organisation of the Muslim holiday Hari Raya Aidilfitri (25/26 June)
- Help with the Preparation and Promotion of the Penang Peace Run (6 August, 2017), including promotion and fundraising
- Help organise a summer workcamp at the end of August (after the Peace Run)
- Support the Roof Top Garden Farming in Penang

Other (30 %)

- Support implementation of an online platform of Peers to Peace
- Support the collection and storage of knowledge related to the project within SCI's Members Area
- Assisting in the creation of peer-to-peer fundraising on a digital platform
- Looking into alternative and creative ways of fundraising

- Collect content for the website and social media platforms

Who Are We Looking For?

A candidate, aged 18-30, who is:

- is eager to contribute to SCI's mission of promoting a culture of peace
- is interested in Intercultural Diversity and Asian Development
- is interested in communication in an international NGO
- is interested in the topics of volunteering, knowledge management, fundraising, event management
- is open to and able to cope with culturally specific ways of life (time aspect, food, language, working style, etc.)
- is confident in using online software and is familiar with IT
- is interested in helping, learning and sharing
- has good English language skills (spoken and written)

Ideally the candidate will be able to start the beginning of April 2017 and commit to a period of 6 months from the starting date.

What Do We Offer You?

- A 6 month volunteer contract with SCI Malaysia (30-35 hours a week)
- A personal mentor who will support you in your work, with practicalities and advice to help you get settled in Malaysia and find your way around
- A furnished room in an apartment with shared facilities (kitchen, bathroom)
- A monthly volunteer allowance
- Travel reimbursement for your travel between Penang and your place of residence at the beginning and at the end of your service
- EVS insurance
- The possibility to acquire a Youthpass certificate at the end of your service
- An opportunity to join a workcamp or become a campleader with SCI Malaysia during the summer months
- A half year full of learning, exploring, making new friends and having fun while contributing to a better world...