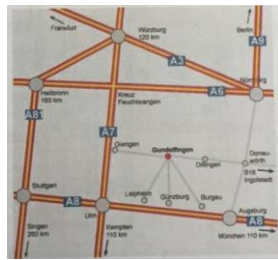


Giving directions to visitors



1. Introduction

1. What methods of transport can visitors use to get to your company?
2. If someone arrives by plane, which are the best airports they can fly to?
3. How do they drive to the company if they didn't bring their car?
4. What problems could they have, when trying to get to your company?

Now discuss the questions below – make a note of any vocabulary you need but you don't know.
When you are finished, discuss these with your trainer.

2. Travel options

A: Travelling by train

5. What route can they take?
5. How do they get a ticket?
6. What do they need to think about?

B: Travelling by car

7. Which car rental agency do you recommend?
8. What information do they need to hire a car?
9. What route do they take if they are coming from the airport?

3. When you are finished:

- Discuss the words you didn't know in English – make a list of the words
- Compare your list to the words on page 2
- Take turns giving directions from the airport via train and via car.

Useful language

Discussing options

- There are three options: a, b or c
- You can...
- You could ...

Describing the train journey

- Ticket machine
- Press/choose/select
- Get on/off
- Change at
- Platform

Describing the car journey

- Car rental company
- Registration number
- It takes (10 minutes)
- Take (the motorway...)
- Head **towards**...
- Stay on (the road to Newcastle)
- Drive in the direction of....
- ... until you see **signs** for (Manchester)
- You will pass signs for London and Leicester
- Take the exit...
- Roundabout
- A diversion
- Registration number