

Crater Regional Workforce Development Board

Board Meeting

March 21, 2019

Tabernacle Community Life Center

444 Halifax St.

Petersburg, VA 23236

8:30 a.m. – 10:30 a.m.

- 1) **Call to order:** 8:47 a.m.
 - a. Roll call by Recie Small
- 2) **Public Comment:**
 - a. No public comment
- 3) **Approval of Agenda: Conditional**
 - a. Motion called by Natalie Slate
 - b. Motion seconded by Dale Batten
 - c. All in favor , no one opposed , motion carried
- 4) **Approval of January 17,2019 Meeting Minutes:**
 - a. Motion called by Bruce Sobczak
 - b. Elizabeth Creamer abstained
 - c. Motion Seconded by Dr. George Lyons
 - d. All in favor, no one opposed , motion carried
- 5) **Local Strategic Plan Update:**
 - a. Ryan Follett stated there is an overview four year strategic plan.
 - b. Ryan Follett stated there were two additional comments that were returned from public comments.
 - i. To amend the welcome letter at the beginning of the strategic plan. The letter will be from the executive committee from the board now.
 - ii. Operation of rapid response program during the two years from when it was placed was managed by the Virginia Community College, now it is managed by Virginia Employment Commission.
 - c. Ryan Follett stated the C.E.O received a copy of the changes and had their input as well.
- 6) **Board Committee Report:**
 - a. Eligible Training Provider – Pam Allen
 - i. Pam Allen Stated the board met on March 5, 2019 and they reviewed twenty seven applications that were submitted for approval. Three of the vendors were already approved on the statewide provider’s vendors list that can be found on page six and seven.
 - John Tyler Community College, Community Workforce Alliance, and Petersburg Technical.
 - The additional is Professional Health Services that has PCA, and Medication Tech Program.
 - ii. Kathy Anderson stated she went on the website to find the cost of the program because it was not on their and wanted to see if the pricing was reasonable.

- iii. Bruce Sobczak asked is the training provider list available to everyone because he would like easy access as to what information will be included. He also wants to create a chart where you can access easily.

b. Public Outreach-Keith Boswell

- i. Keith Boswell stated he hasn't had any No's to the outreach program.
- ii. Keith Boswell stated there is a new Virginia Economic Development person for our region and her name is Susan Deusebio.

c. Business Service Committee- Bruce Sobczak

- i. Bruce Sobczak stated the event in Emporia they had fifteen businesses that came out and the evaluation for the event was rated excellent.
- ii. Bruce Sobczak has an event In Petersburg on the 26th, of March and he wanted his economic developer partners to send out the word to bring more business.

7) " Workforce Wins"

- a. Kathy Anderson stated the EMT program tested about forty individuals in December / January. Interviewed seventeen individuals and accepted seventeen but only started sixteen because one individual didn't pass the background.
- b. Elizabeth Creamer stated that CCWA is working on another class for the groups who were not accepted that will start in May at John Tyler.
- c. Kathy Anderson stated the construction class starts April 15, 2019 and only six people registered and five people tested with only three interviews.

8) CRWDB Staff Reports:

- a. Ryan Follett stated that Petersburg is now certified by the state as our comprehensive center.
- b. Sherry Pearson stated the numbers are good, but can use more local training providers.
- c. Shawn Nicholson stated they need outreach for the youth service program.

9) Adjourn: 10:05 a.m.

- a. Motion called by Dr. George Lyons
- b. Motion Seconded by Dale Batten
- c. All in favor, no one opposed, Motion carried