

2017 Carlinville Market Days Vendor Agreement

Date ___/___/___

Vendor/Business name _____

Address _____

Contact Phone # _____ Contact email address _____

Date you are requesting (2017) 4/1 5/6 6/3 7/1 8/5 9/2 10/7 11/4

Number of spaces (10 X 12 ft.) _____ @ \$25.00 ea. Electric Y / N @ \$5.00 (only one fee regardless of number of spaces rented)

Number of spaces (21x13 ft.) _____ @ \$35.00 ea. *Truck & trailer spaces on E. Main only*

TOTAL DUE _____

Prepayment of your space is preferred and will guarantee you a reserved spot. Please make checks payable to:

Carlinville Market Days
106 North Side Square
Carlinville, IL 62626
Attn: Perry Brown

If you cannot prepay, we will accept payment the day of the event, however there's no guarantee of a space or electric availability.

Cancellations: A refund of the total amount will be issued if cancellation is made at least 2 weeks prior to reserved date.

No refunds regardless of weather.

Items you are selling: _____

_____ (If more space is needed please use back of this page)

Allowed items: Antiques, Vintage items (including furniture, clothing etc.), Primitives (tools, wood items, etc.) Quality hand-made craft items, Art (hand-made), Glassware (including antique, collectible, etc.) Architectural salvage items, Repurposed items, Stoneware, Other misc. collectibles.

Prohibited items: Alcohol, Firearms, Live ammunition, Pornography or obscene items, Commercial knock-offs, Yard sale throwaways.

If you plan on offering items that might not fall into the above "Allowed items" categories or are unsure of your specific items, please contact Carlinville Market Days regarding a prearrangement about your item(s).

Food vendors: Carlinville Market Days is limiting the amount of allowed food vendors to no more than 3 per event. These spaces will be offered on a first come-first serve basis.

-Carlinville Market Days reserves the right to deny any vendor based on items, food, products or any other reason.

-Vendors can set up anytime between 5:30am and 8:00am the day of the Market.

-You are responsible for acquiring tables/tents/canopies/electrical cords etc. for your space.

-Trucks & trailers must remain in spaces along E. Main and become part of vendor's booth.

-We ask that all vendors remain until the event ends at 3:00pm before tearing down and packing up.

-We also ask that all vendor's booths have good "curb appeal" and are set up in a tasteful, convenient for the customer manner allowing for ample space and a good pedestrian traffic flow.

-You are responsible for removing all trash from your space at the end of the day.

-All vendor vehicles including trailers must be moved from the square once setup is completed.

-Parking is available at city lots located at various locations just off the square. Directions will be given when you arrive.

-Vendors agree to indemnify and hold harmless Carlinville Market Days, organizers and its sponsors against any claims, damages or expenses arising from any accident or occurrence, at vendor's booth space, the square or from the sale of any goods or service. Vendor is responsible for all reasonable legal fees and litigation costs.

Carlinville Market Days and all those in the Carlinville community welcome you and hope that you have a successful day. This ultimately depends on what items you're selling, how they are presented and the crowd of course. Many of the businesses on the square and throughout town are also counting on a successful day, so we want to work with you to insure a great day for everyone!

If you have ANY questions or concerns please feel free to contact Perry @ (217)565-0937

Or by email: carlinvillemarket@gmail.com