DATE: 16/11/2016	
Manager customer service	
EMPOST Main Office	
Dear Sirs,	
Subject: COLLECTION OF PASSPORT	
I have received a notification that my passport () is	
Ready for collection, please release my passport to Mrs Nahid kazem Pourmohammadi Talemi	
ID NUMBER: 784-1964-7187618-3	
Thank you for your help & cooperation	
Name:	
Signature	