

DRAFT**SCOPE OF WORK**

The Clallam County Indigent Defense Coordinator for District Court ("IDC") shall be a duly qualified and licensed member in good standing of the Washington State Bar Association authorized to practice law in the State of Washington. The Washington State Bar Association identification number for the IDC is affixed next to his/her signature. The IDC is not an employee of Clallam County, but is an independent, professional, legal services provider, under the terms of this agreement.

The purpose of this agreement is to make sure that adequate legal counsel is available to any and all indigent persons charged with crimes in the District Court(s) of Clallam County, consistent with all WA State Statutes, Rules of Professional Conduct, Clallam County Indigent Defense Standards, and any WA State Supreme Court guidelines, and District Court conditions as may apply.

DUTIES

The IDC shall meet daily in the Clallam County Jail with persons charged with committing criminal offenses who are being held in custody, and in the Clallam County Courthouse with persons charged with committing criminal offenses who have been released after being arrested, that have not made their first appearance in court on that charge. The IDC shall ensure that said incarcerated, and/or released defendants are made aware of the nature of the charges against them, their legal and constitutional rights, and the procedure that the court will follow at the first appearance. The IDC shall additionally discuss with them factors applicable to requesting the court to appoint a Public Defender (PD) to represent them, or, if they desire, that they can retain private counsel, or may represent themselves at such first appearance, as they so choose. If applicable conditions exist for a PD appointment, the IDC shall represent them at their first appearance, and shall determine who their appointed Public Defender shall be if their case continues past that point. Nothing in this base agreement prevents the IDC from designating him/herself from additionally serving as the on-going PD, for additional compensation, as detailed in that contract. The IDC shall oversee and ensure that all appointed PD attorneys under contract with Clallam County conform to all applicable Rules of Professional Conduct, Clallam County Indigent Defense Standards, Supreme Court guidelines, and District Court conditions. The IDC shall meet with the Presiding Judge(s) of the District Court(s) at least twice a year to review the attorney's compliance with all applicable standards, and his/her performance as IDC.