



WATCH TOWER

BIBLE AND TRACT SOCIETY OF IRELAND

REGISTERED OFFICE: WATCH TOWER HOUSE, BLACKDITCH, NEWCASTLE, CO. WICKLOW, A63 RF61

TELEPHONE 01 901 0390

TAE December 5, 2016

TO ALL CONGREGATIONS

Re: Branch Construction Project

Dear Brothers:

Since the year 1900, Jehovah's people have used branch offices to organize the Kingdom work around the world. At this time, we are pleased to inform you that the Governing Body has approved a branch construction project in our branch territory. It is truly exciting to see that the rapid growth in Jehovah's organization is creating an increased demand for expanded branch facilities.

King David prophesied that even though subjects of God's Kingdom would face challenges, they would "offer themselves willingly" to serve Kingdom interests. (Ps. 110:3) Whether we can help out on a building site or not, all of us can have the privilege of supporting such projects through our voluntary donations. To that end, an additional contribution box will be available throughout the course of the project as a means for you to express your appreciation for this exciting endeavour. All contributions collected from this box will be remitted to the branch office to offset expenses associated with this project and the many other projects that are currently under way around the globe. Contributions may also be made online at donate.jw.org.—2 Cor. 8:12.

We are confident that when this project is completed, our new branch facility will give a grand shout of praise to our loving and generous God, Jehovah.

Please be assured of our warm Christian love and best wishes.

Your brothers,

Watch Tower B. & J. Society
OF IRELAND

c: Circuit overseers

TO-64-E 3/19

PS to bodies of elders:

Please arrange for this letter to be read to the congregation at the first midweek meeting after its receipt. Thereafter, it should be posted on the information board. **However, this postscript should neither be read to the congregation nor be posted on the information board.** A copy of this letter and postscript should be given to the accounts servant.

At the conclusion of the meeting when this letter is read, the coordinator of the body of elders should ensure that a separate box for receiving contributions for the branch construction project is made available. In addition to using the contribution box label provided by the branch office, the body of elders may choose to label the box "Branch Construction." The box should remain in place until notification is received that the project has been completed. Although publishers are being given an opportunity to provide additional financial support to branch construction activity, this arrangement is not intended to replace any existing congregation resolution to support the worldwide work.

Contributions from the branch construction box should be collected at the end of each meeting in the same manner as all other contributions and should be recorded as a separate line item on the *Receipt* (S-24) form. Amounts should be recorded on the *Accounts Sheet* (S-26) using the transaction code "B." The contributions should be remitted to the branch office each month along with all other donations. Although the contributions from the branch construction box will be tracked separately in the congregation's accounts records, these contributions should be combined with the contributions collected for the worldwide work when remitting them to the branch office. The following page shows sample entries for recording the remittance to the branch office.

Branch construction contributions submitted via donate.jw.org will be retained by the branch office. The total amount contributed each month by individuals associated with your congregation will appear as a transaction in the "Transfer Funds" feature on jw.org.

When the monthly congregation accounts announcement is read to the congregation, it should be announced what portion of the funds forwarded to the branch office for the worldwide work came from the branch construction box. Additionally, the congregation should be informed each month of the cumulative total of funds received in the branch construction box and donated to branch construction via donate.jw.org (as indicated in the "Transfer Funds" feature on jw.org) to date. This will help to keep all in the congregation aware of the need and will give them an opportunity to consider providing additional financial support as they are able.

Sample Accounts Sheet (S-26) Entries:

DATE	TRANSACTION DESCRIPTION	TC	RECEIPTS		CHECKING ACCOUNT		OTHER:	
			IN	OUT	IN	OUT	IN	OUT
31	TO BRANCH OFFICE – CONFIRMATION #12345678 (5/3/XX)					1,500.00		
	WORLDWIDE WORK (CONTRIBUTION BOXES)[1,000.00]	—						
	FROM WW BOX [500.00]	—						
	FROM BC BOX [500.00]	—						
	WORLDWIDE WORK (RESOLUTION) [50.00]	E						
	KHAHCW (RESOLUTION) [350.00]	E						
	GAA (RESOLUTION) [100.00]	E						

Sample Monthly Congregation Accounts Report (S-30) Entries:

ALL RECEIPTS:			
CONGREGATION RECEIPTS [TOTAL (b) ON FRONT.]	900.00		
RECEIVED FROM CONTRIBUTION BOXES:			
FOR THE WORLDWIDE WORK	500.00		
FOR BRANCH CONSTRUCTION	500.00		
TOTAL RECEIPTS		1,900.00	(i)
ALL DISBURSEMENTS:			
CONGREGATION EXPENDITURES [TOTAL (c) ON FRONT.]	800.00		
SENT FROM CONTRIBUTION BOXES:			
FOR THE WORLDWIDE WORK	1,000.00	(j)	
TOTAL DISBURSEMENTS		1,800.00	(k)