



# Catalog of EDS Summit Course Offerings & Descriptions

*Please note time and length of courses as some may overlap. A single course may meet over multiple days in order to receive full accreditation.*

**To Register for Courses Complete & Return the "Course Registration Form"**

**IMPORTANT NOTE to NEW VOLUNTEERS:** If you are a brand new Salvation Army Emergency Disaster Services volunteer and attending your first EDS Summit you are required to take two prerequisite courses, **prior** to attending the Summit. The courses are to better prepare you for disaster work and the more advanced courses being offered during the weekend. These two on-line, internet courses are "Introduction to Emergency Disaster Services – The Salvation Army" and "Safe from Harm". To register for these courses in advance contact the EDS Department by sending an email message to Sherita Jackson at [sherita.bradshaw-jackson@usc.salvationarmy.org](mailto:sherita.bradshaw-jackson@usc.salvationarmy.org) or call 314-646-3014.

**Thursday, March 12<sup>th</sup>**

**Summit Check-In & Informational Workshops  
7:00 PM – 9:30 PM**

- **ServSafe® Food Handler - Basic** *(Required if taking Disaster Food Services & Canteen Operations)*  
This course introduces participants to the basics of safe food handling. The course explains how food can become unsafe through time-temperature abuse, cross-contamination, and improper cleaning and sanitizing, and the importance good personal hygiene plays in limiting the spread of bacteria and other dangerous pathogens. **Re-certification is required every three years.**  
**Who Should Take This Course:** All disaster workers involved in food service on canteens.
  
- **Guidelines for Hydration & Food Rehabilitation of 1<sup>st</sup> Responders & Disaster Workers** *(1<sup>st</sup> Time Offered)*  
This workshop looks at the physical and mental demands associated with first responders and other emergency operations in extreme weather conditions. Unlike many jobs, first responders and disaster workers cannot pick the time or conditions these jobs must be carried out. Emergencies occur at all times and in every conceivable environmental condition. When you combine the inherent stresses of handling emergency incidents with the environmental dangers of extreme heat and humidity or extreme cold, you create conditions that can have an adverse impact on the safety and health of the individual emergency responder. Members who are not provided adequate rest and rehydration during emergency operations or training exercises are at increased risk for illness or injury, and may jeopardize the safety of others on the incident scene. When emergency responders become fatigued, their ability to operate safely is impaired. As a result, their reaction time is reduced and their ability to make critical decisions diminishes. Rehabilitation is an essential element on the incident scene to prevent more serious conditions such as heat exhaustion or heat stroke from occurring. This workshop is a condensed overview of the eight hour US Fire Administrations "Emergency Incident Rehabilitation" course.  
**Who Should Take This Course:** All disaster workers involved in food service on canteens.  
**Prerequisites:** None.

## Thursday, March 12<sup>th</sup> *(Continued)*

- **Utility-Terrain Vehicle (UTV) Introduction & Driver Safety** *Class Size Limited 24 Individuals*  
 This course is offered to train disaster volunteers to safely operate utility-terrain vehicles (UTVs), which are motorized off-highway vehicles. UTVs are used in Salvation Army EDS responses in a variety of capacities from delivery of meals to disaster survivors, first responders and search & rescue workers to the transportation of equipment and supplies needed for disaster site restoration. Operators will learn the necessary skills and abilities in controls, service, handling, loading, unloading, and operation required over local terrain.  
**Who Should Take This Course:** Individuals involved in canteen feeding operations and flood water pumping of residential buildings and reconstruction.  
**Prerequisites:** Anyone who is an “approved” Salvation Army Driver prior to arriving at the EDS Summit.
  
- **Methods & Techniques in Recruiting EDS (or Any) Volunteers** *(1<sup>st</sup> Time Offered)*  
 This workshop will explore various approaches to recruiting volunteers for EDS (or other corps & service extension programs) as well as the process in researching potential organizations and matching their community outreach program efforts to that of The Salvation Army. We will discuss how to take what is learned in your research to build the case to cultivate a collaborative partnership.  
**Who Should Take This Course:** Any individual at a corps or service extension unit who is looking to build and cultivate their volunteer base.  
**Prerequisites:** None.

## Friday, March 13<sup>th</sup>

### ENTIRE DAY - 8:00 AM to 4:30 PM

- **Disaster Food Services & Canteen Operations**  
 During a disaster, the first gesture of comfort The Salvation Army offers is often a cold drink and a hot meal from one of its mobile feeding units. The Disaster Food Service & Canteen Operations course is designed as the starting point for any disaster worker who wishes to be a part of disaster food service operations. Participants who complete the course will learn about the different types of Salvation Army food service equipment, the essentials of building a food service team, canteen operations and maintenance, and the basics of menu planning.  
**Who Should Take This Course:** This course is designed to introduce participants to the fundamentals of canteen operations and disaster food service. Anyone interested in food service delivery or serving on a Salvation Army canteen should take this course.  
**Prerequisites:** Introduction to The Salvation Army Emergency Disaster Services and ServSafe® Basic
  
- **The Salvation Army - Incident Command System**  
 This course provides participants with a general orientation to The Salvation Army Incident Command System (ICS) and explains how it is used to command, control and coordinate disaster relief operations.  
**Who Should Take This Course:** All disaster workers interested in cross training to serve in multiple roles of a disaster operation and mandatory for those interested in serving in a supervisory position within a Salvation Army disaster relief operation.  
**Prerequisites:** Introduction to The Salvation Army Emergency Disaster Services

## Friday, March 13<sup>th</sup> *(Continued)*

### ➤ **The Salvation Army – Public Information: The First 24 Hours** *(1<sup>st</sup> Time Offered)*

This course is designed for experienced communications professionals, who have mastered basic public information skills, and who are ready to serve as a Public Information Officer (PIO) on large disaster operations. Participants will learn how to establish, staff, and manage a Public Information team on a large disaster operation, support disaster-related communications in preparedness, response, recovery and mitigation phases of a disaster event and learn how to proactively address potentially negative public relations issues.

**Who Should Take This Course:** This course is an advanced level course for those individuals who will be deployed within the Public Information Officer section during a disaster. This individual should have some background in public or media relations.

**Prerequisite(s):** Introduction to The Salvation Army's Emergency Disaster Services, and Incident Command System (ICS).

### ➤ **The Salvation Army – Leadership & Supervision in ICS** *(1<sup>st</sup> Time Offered)*

This course is designed for individuals who will be operating as functional leads within the Incident Command System (ICS). Participants will explore the role and responsibilities of the supervisor during a disaster response. This includes, but is not limited to, clearly articulating job responsibilities, providing constructive feedback, adhering to Salvation Army policies and procedures, and providing conflict management solutions as it pertains to disaster deployments.

**Who Should Take This Course:** This advanced course is designed for experienced disaster workers who will be serving on an Incident Management Team or in a supervisory role. Participants should have completed at least an ICS Position Course such as Operations, Logistics, Safety, Public Information Officer, or Finance and Administration.

**Prerequisites:** Advance approval of the Divisional EDS Director plus the courses: Intro to The Salvation Army Emergency Disaster Services and Incident Command System.

## Saturday, March 14<sup>th</sup>

### ENTIRE DAY - 8:00 AM to 4:30 PM

### ➤ **The Salvation Army – Liaison 1: Understanding Emergency Management & Whole Community** *(1<sup>st</sup> Time Offered)*

This course provides an overview of emergency management in the United States, examining how The Salvation Army works together with other disaster relief providers, such as the Federal Emergency Management Agency (FEMA) and National Voluntary Organizations Active in Disaster (VOAD). The course will explore how all disasters are fundamentally local events, the federal disaster declaration process, the role of an emergency operations center (EOC), and the advantages of a 'whole community' approach to the emergency management planning process.

**Who Should Take This Course:** New disaster workers who wish to understand the basics of emergency management and local Salvation Army officers and liaisons who will be interacting with government agencies and VOADs.

**Prerequisite(s):** Introduction to The Salvation Army's Emergency Disaster Services and Incident Command System.

## Saturday, March 14<sup>th</sup> (Continued)

### ➤ The Salvation Army - Logistics Section

The backbone of any disaster operation, the Logistics function is all about getting the right resources to the right place, at the right time, in the right quantity, at the right cost. This advanced course will cover all the essentials of the Logistics function, including the role and responsibilities of the Logistics Chief; resource acquisition; supply, facility, vehicle and technology management; in-kind donations management; and warehouse operations.

**Who Should Take This Course:** This advanced course is designed for experienced disaster workers who will be serving in the Logistics section during a Salvation Army disaster relief operation or as a Logistics Chief on an Incident Management Team (IMT).

**Prerequisites:** Intro to The Salvation Army Emergency Disaster Services **and** Incident Command System.

### ➤ The Salvation Army – Safety Officer Section

“Safety first!” is core consideration on any disaster relief operation and this course will examine the role and responsibilities of the Safety Officer on a Salvation Army Incident Management Team (IMT). The class will focus on hazard recognition, corrective active, and incident reporting with a special emphasis on the most common safety hazards on a Salvation Army disaster relief operation.

**Who Should Take This Course:** This course is an advanced level course for those individuals who hope to be deployed within the Safety Officer Section during a disaster.

**Prerequisite(s):** Introduction to The Salvation Army's Emergency Disaster Services, Incident Command System, and ServSafe Food Handler.

### ➤ The Salvation Army - Disaster Social Services

This course is designed for supervisors working within the disaster social services function. The course will examine the role of disaster social services within a disaster operation, including its position within the Incident Command System (ICS) and connections with other disaster relief providers in the larger sequence of service delivery. Participants will learn five essential steps to setting up a disaster social services program and apply that knowledge in a table-top exercise that simulates setting up a Salvation Army Disaster Assistance Center (DAC). The course will conclude with an introduction to long-term recovery and an exercise that simulates participation in a long-term recovery / unmet needs committee.

**Who Should Take This Course:** Disaster and Social Workers interested in serving as caseworkers on a disaster relief operation.

**Prerequisites:** Introduction to The Salvation Army Emergency Disaster Services **and** Emergency Assistance in Disaster Operations.

**Friday, March 13<sup>th</sup> & Saturday, March 14<sup>th</sup>**

### ➤ The Salvation Army – Stress, Compassion Fatigue & Resilience – TWO Day Course (Friday & Saturday) *(1<sup>st</sup> Time Offered) Class Size Limited to 25 Individuals*

**Course Description:** Compassion fatigue is known to professionals by many names – secondary victimization, secondary traumatic stress disorder, vicarious traumatization. It is, simply expressed, a byproduct of care giving. The more intense and personal care given, the more vulnerable the care giver is to compassion fatigue. Professionals who work with severely traumatized individuals are at high risk. Family and friends of trauma victims are susceptible to traumatic stress, as well as the professionals who treat the victims. Police, fire fighters, EMT's, and other emergency workers report that they are most vulnerable to compassion fatigue when dealing with the pain of children. While empathy is a major resource for therapists in the assessment and treatment of trauma, it is also a key factor in the

## Friday & Saturday, March 13<sup>th</sup>-14<sup>th</sup> (Continued)

### *The Salvation Army – Stress, Compassion Fatigue & Resilience* (continued)

development of secondary trauma in therapists. This course involves hands on solutions which can make a dramatic difference in the professional and private lives of those working with and around trauma. It is an intensive learning experience relating to all aspects of the care giver's life and the critical work they are being asked to do. It impacts the emotional, psychological, physical, social and spiritual well-being of the individual. It offers an understanding of how these areas are affected by the work they are doing and tools to prevent and treat any negative effects of this critical work.

This course is one of fourteen pre-requisite courses required to become a Type 2 and Type 3 Certified Emergency Response Chaplain. Those **ONLY** interested to become a Certified Emergency Response Chaplain should register.

**Who Should Take This Course:** Targeted participants will be trained clergy, chaplains, mental health professionals, crisis responders, and individuals who desire to enhance their skills in providing SPFA to survivors of loss, disaster, emergency, trauma, and crisis settings.

## SATERN Track - Friday, March 13<sup>th</sup> & Saturday, March 14<sup>th</sup>

For the first time at an EDS Summit, we are offering a separate training track for those volunteers who are FCC Licensed Amateur Radio Operators. The following are workshops and the times & days offered:

### ➤ **SATERN A – ICS Forms for SATERN**

NIMS FORMS FOR SATERN is a breakout session about the forms that a SATERN operator might use with other agencies when supporting a disaster operation. They include ICS and ARRL documents that we should all be aware of.

### ➤ **SATERN B – SATERN Resource Typing**

NIMS RESOURCE TYPING is a breakout about resource typing. Central Territory SATERN has developed a resource tool for SATERN that describes the SATERN radio operator, Covered in the typing is what to expect in a deployment and deployment conditions, training required and recommended, Skills required and recommended, optional equipment needed and required equipment. There is a place for every Ham Radio Operator.

### ➤ **SATERN C – Traffic Handling Using Radio Gram**

Today, we send traffic using Morse code, voice, and digital modes, with an established message format, in a nationwide network called the National Traffic System (NTS). The NTS is a traffic system established by the ARRL. Many traffic nets are affiliated with NTS, while others are independent, such as SATERN. In this workshop we explore the process of handling traffic through SATERN and how we integrate with NTS.

### ➤ **SATERN D – ARPS: Automatic Position Reporting System**

APRS breakout is a session about using Automatic Positioning Reporting Systems hardware needed and its use with The Salvation Army presented by the Western Division. The presenter will have equipment on display and provide the necessary information to get you started with APRS.

## SATERN Track *(Continued)*

### ➤ **SATERN E – Grounding, Solar & Battery Emergency Power**

With so many types of batteries on the market now (AGM, Llo, lead acid, etc.) many radio operators are at a loss as to what is best to use as a battery backup for their radio transceivers. This breakout will discuss what is best for your set up as well as other options such as solar and the technics to properly ground your power source.

### ➤ **SATERN F – Building a Roll-Up “J” Pole Antenna**

This workshop will explore the design and construction of this flexible antenna that is easy to build, inexpensive and very handy to have I your emergency communications kit. This antenna can be rolled up for portable use and will outperform a “rubber ducky”. Antenna plans will focus on design dimensions and for 2-meter radio.

### ➤ **SATERN G – Introduction to AUXCOMM**

INTRO to AUXCOM is a 4 hour class developed in cooperation with the Illinois State Agencies and Amateur Radio Operators as an introduction to the 20 hour full AUXCOM training. The course is not a replacement for the full 20 hour program (offered in Illinois or Missouri) but is intended as an introduction for those who may serve in a non-leadership role covering what you need to know when providing communications support to public safety agencies.

### ➤ **SATERN H – DMR, DStar and Fusion Digital Modes**

If you are an amateur radio operator and have not been living under a rock, then I am sure you have heard of one of the digital modes: D-Star, DMR or Fusion. You may be wanting to dip your toes into the digital modes water but not sure which pool to dip them in. As part of this workshop we will explore the pros and cons of each of these modes based upon your equipment to help you in which pool to take the plunge in.

After determining what courses you which to participate in, complete one of the enclosed EDS “Course Registration Form” and **return along with** your EDS Summit “Participant Registration Form”. You need to return **BOTH** forms in order to finalize your registration.

No Later Than – **Thursday, February 28, 2020**