# Air

Tires OK - no major cuts in sidewall and tread is ok

Wheels true or might be easily trued

All spokes in good condition - leave unchecked if spokes need replacement

Tires hold air – leave unchecked if tube may need replacement

Wheel bearings roll smoothly – leave unchecked if hubs need adjustment.

# Brakes

All components present – see notes

Cables and housing OK

Brake Pads OK

Brakes have been adjusted

# Chain

All drivetrain components present and functional– see notes

Shifters are functional - if present

Cables and housing OK

Derailleurs are aligned and working

Bottom Bracket OK

Crank Bolts are tight

Pedals OK

Shifting has been adjusted

Chain is in good condition – leave unchecked if replacement is needed

Gears are in good condition

# Frame

Frame is in good condition, no cracks, dents or damage

# Other

Headset is functional

Grips are OK

Seat Post fits frame and moves as intended

Seat is OK

Handlebar stem is tight enough

# notes:

Needed Parts Estimated Cost

|  |  |
| --- | --- |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| Estimated Cost to Repair later including labor |  |

Estimated Value of Bike \_\_\_\_\_\_

- Estimated cost of repair: \_\_\_\_\_\_

= Estimated value of Tax Deduction \_\_\_\_\_\_

**Organizational Tax-ID #:**

Organizational Name and Address

*Allow donor to photograph this form when completed*

*as their donation receipt.*