

City of Asheville  
**BOARDS & COMMISSIONS**  
Application Form

**Applicants are strongly urged to attend several meetings of a board prior to applying**

Name of board or commission: Asheville Area Riverfront Redevelopment Commission

Your name: Jane Gianvito Mathews Home Phone #: (828) 258-1283

Street address: Manzanita Cottage, 12 The Circle City: Asheville Zip Code: 28801-1512

Mailing address (if different): \_\_\_\_\_

Employer: Mathews Architecture, P.A.

Your position: Principal/President Office Phone #: (828) 253-4300

Resident of City Yes County \_\_\_\_\_ Race W \* ☐ Male ☒ Female\* Age \_\_\_\_\_\*

Residence location (check one): ☐ Central ☒ North ☐ South ☐ East ☐ West

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: I do not believe I have any current conflicts of interest and, if one

should arise, I would recuse myself from any relevant commission discussion.

. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving **Applicants are encouraged to provide a cover letter and/or a brief resume. Please use additional sheets if necessary.**

Please see attached cover letter and resume.

Return to:

Maggie Burleson, City Clerk  
Post Office Box 7148  
Asheville, N.C. 28802-7148

E-Mail: [mburleson@ashevillenc.gov](mailto:mburleson@ashevillenc.gov)  
Telephone: 259-5601  
Fax #: 259-5499

Signature: Jane Gianvito Mathews

Date: December 29, 2015

E-Mail: firm@mathewsarchitecture.com

Fax #: (828) 253-4567

\* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

December 29, 2015

**MAYOR MANHEIMER AND MEMBERS OF CITY COUNCIL**

City of Asheville  
P.O. Box 714  
Asheville, NC 28802

**RE: APPLICATION FOR MEMBERSHIP  
ASHEVILLE AREA RIVERFRONT REDEVELOPMENT COMMISSION**

**MAYOR MANHEIMER AND MEMBERS OF CITY COUNCIL,**

After having been involved in various aspects of riverfront planning and design in Asheville for well more than 25 years, I would welcome the opportunity to bring my experience and knowledge to bear in service of the City's efforts to encourage and guide riverfront redevelopment. Therefore, I respectfully submit the attached application and support materials for consideration for appointment to the Asheville Area Riverfront Redevelopment Commission.

The open position on the Commission is for a design professional and, as an architect with well more than 25 years of involvement in Asheville's riverfront planning and design as well as with various redevelopment efforts throughout the city, I feel I bring the depth of knowledge and understanding regarding the range of issues and opportunities that the commission will consider and can productively contribute to its deliberations.

Starting in the early 1980's, I was aware of not only the environmental issues facing Asheville's riverfront but also of its potential to once again contribute more broadly to the life of the city. I was given the opportunity to join the nascent Asheville French Broad Riverfront Planning Committee's efforts in 1988 as a volunteer and was soon asked to participate in the first community-wide planning effort to vision the riverfront's future undertaken and led by RiverLink, Inc.

I helped to take the products of that first joint AIA/ASLA RUDAT charrette and worked to assemble it into the final *Asheville Riverfront Plan* which was adopted by the Asheville City Council in 1990 and which has been the foundation guiding all the incremental improvements from water quality to greenway development, to new development since. The vision I and my team had for greenway linkages along not only the Riverfront but throughout all of the City is now a more than 25-year long effort that is fully bearing fruit with greenways implemented or that are soon to be constructed that will help to fully connect Asheville's many neighborhoods and its downtown not only to each other but to the riverfront. The *Asheville Riverfront Plan* received national recognition, winning an American Planning Association Award in 1990 and was featured in *National Geographic* magazine illustrating Western North Carolina's initiatives to develop greenways.

I was then asked by RiverLink, as the only architect on the team, to participate in a second planning effort to establish design guidelines for the riverfront area with one of my key roles to provide input into design standards for structures constructed along the river. Again the work of this planning effort was assembled into a second document, the *Asheville Riverfront Open Space Design Guidelines*.

This document, adopted by City Council, provided guidance for signage, landscaping, art in public spaces, trails, fishing piers, structures and logos and delineated a strong commitment to keeping development along the riverfront focused on what is essentially Asheville. Indigenous materials, native plants, and respect for historic context were established as the guiding principles for developing the river corridor.

These initial guidelines were instrumental in influencing the Asheville City Council to form the Riverfront Design Review Committee to establish more detailed standards, to review not only greenway development but building projects, providing stewardship related to adaptive reuse of existing, often historic buildings, as well as guiding new development that contributes to the overall context of the riverfront. As a member of the Asheville Planning & Zoning Commission, I was able to contribute this previous riverfront planning experience to the development and establishment of the River District which took a unique approach to zoning along the river corridor allowing for a specifically broad range of uses as well as protection of the riparian edges looking towards contributing to better management of storm water runoff and the improvement of water quality.

As RiverLink, the non-profit organization that has spearheaded the economic and environmental revitalization of the French Broad River for everyone to work, live and play, matured and moved forward with its planning efforts, I went on to serve on its Urban Riverfront Development Project Steering Committee in 2002 as we looked towards redevelopment opportunities within this newly designated River District zoning as well as ways to nurture the blossoming of what is now known as the River Arts District. For my service to RiverLink and to riverfront planning, I was awarded RiverLink's Critical Link Award in 2002.

I served 6 years on the Riverfront Design Review Committee, as well as serving first as Co-Chair and then as Chair during the final 2 years of my tenure. During this period with fewer projects to review as the recession took hold, we looked to how the entire Riverfront, including the Swannanoa River corridor, might adapt to new uses and provide for new and existing community needs including affordable housing, artist's studios, and industry. Again, as the only architect on the Committee at that time, I was able to expand the discussion and bring to the table examples of how the built environment could be shaped, managed, and contribute to redevelopment of this often underutilized resource.



During the final months of my tenure on the Riverfront Design Review Committee (RDRC), the Asheville City Council formed the Asheville Area Riverfront Redevelopment Commission (AARRC) and, as chair of the RDRC, I was appointed to membership on this new regional commission, serving on the Nominating Committee to establish the initial leadership for the Commission and establishing our first priorities. Since late 2014, I have been serving on the AARRC's Planning and Design Review Committee and, in that role, I am currently serving on the City's Advisory Committee reviewing development of the proposed Form Based Code for Asheville's River Arts District. To this effort, I bring my past experience in the development and review of the Haywood Road Form Based Code while a member of the Asheville Planning & Zoning Commission.

I also served six years on SACEE, the City's Sustainability Advisory Committee on Energy and the Environment, when it was first established by City Council as its only architect member. In that role, I helped this nascent committee to develop and recommend policy to City Council on sustainable energy, waste reduction, sustainable economic development and land use planning and was involved in the development of the City's *Sustainability Management Plan*. This knowledge and experience can also be brought to bear in service to the Riverfront Area Redevelopment Commission as it looks to fostering sustainable development along Asheville's riverfront corridors.

Professionally, my firm, Mathews Architecture, P.A. has been involved not only in the design of the French Broad River Park but in the design of the Amboy Road Park; components of Carrier Park including the upcoming renovations to its Restroom facilities; the Town Branch and Clingman Forest Greenways; renovation and adaptive reuse of the City's historic building at 14 Riverside Drive; adaptive reuse of RiverLink's building at 704 Riverside Drive for Asheville Adventure Rentals; adaptive reuse of a mixed-use commercial building at 915 Riverside Drive in Woodfin for business and housing; the Highwater Clays production and sales facility at 600 Riverside Drive; and design of the Prospect Terrace affordable housing development and redevelopment plans for city owned land in the East End neighborhood with MHO. In addition, we were the architect members of the design team that recently prepared the Riverside Redevelopment Plan for the City of Asheville and prepared the historic resources documentation for the Wilma Dykeman Riverway as part of the RADTIP design process.

My firm also designed the Dr. Wesley Grant Sr. Southside Center, the City of Asheville's first LEED™ certified project, achieving the highest recognition, Platinum Certification, exceeded the city's mandate to meet the energy efficiency of Gold certification while still assuring that the project was built within the City's budget. We also pioneered the statewide Healthy Built Homes program (now known as GreenBuilt) and won national recognition for our design of the sustainable and affordable housing at Prospect Terrace for Mountain Housing Opportunities. This was done in collaboration with the NC Solar Center and Advanced Energy's assistance and resources. The project received the Home Depot Award for Excellence for Energy Efficiency and Affordable Housing.

Another aspect of my design experience has been my involvement with Asheville's community of artists and craftspeople. The integration of the craft of artisans into architecture has always fascinated me and over the years I have tried to introduce art into the built environment through my own architectural work as well as through community service projects. My first project in this area was participating in the Asheville Urban Trails Charrette. The goal of the charrette was to create a walking tour of downtown Asheville that highlighted the unique architecture, people, and historic events of the city. As a member with knowledge of both Asheville's architectural legacy and its cultural history, I helped identify key sites and contributed concepts as to how these historic stories might be interpreted by invited artists.

We developed a series of embedded markers as wayfinding symbols to different trails and to guide visitors to what ultimately became 30 different stations. I was even involved in as small way with construction of the very first station built at Pack Square - helping to create the footprints of people and animals into the wet concrete to honor the legacy of the drover path. Many of the ideas contributed in sketch and written form at the charrette have become beloved historic icons bringing to life Asheville's architectural and cultural history to local school children and residents as well as to thousands of visitors to our city.

On a state level, I was invited to serve the North Carolina Arts Council on several grants review panels to determine the merits of applications to its statewide design-related programs. I served the on the panel for Public Arts & Community Design Grants in 2006-7 and on the Created Place Grants evaluation panel in 2008. It was a privilege to review projects that integrated community planning, art and architecture from around the state and to use some of the skills garnered during my time as a Fellow with the National Endowment for the Arts to contribute to determining the best projects to see realized.

I had a unique opportunity to collaborate with HandMade in America in 2003 while working on Prospect Terrace. While that project was under construction, I was approached to see if I could find a way for HandMade to incorporate handcrafted, permanently installed components into the construction. Outside the scope of my paid services, I brainstormed with HandMade and provided them with a list of potential ideas including columns, doors, cabinets, and bench. This fortunately not only provided them with a way to physically illustrate the work of local craftspeople as an integrated part of the architecture but also added great value, aesthetically and socially, to a modest affordable home. This became known as the *Finely Crafted Affordable Home*, which was opened to the public for viewing and education and which was furnished with crafted furniture and objects prior to its sale.

In 2008 I was asked to join HandMade in America's: Craft, Architecture, & Design Resource Council. The work of this council, comprised of architects, landscape architects, and artists, was to discuss various ways to expand upon the opportunities for collaboration and the showcasing of our joint design efforts as a form of public education. After the publication of two initial resource books to help the public source craftspeople, and lengthy discussions regarding ideas such as a development of a community resource showroom, we settled on planning for an exposition that would present collaborative designs that homeowners and other potential clients could view as a way to understand the potential for improving design solutions and the quality and craft of construction.



These efforts culminated in *Handmade: The Western North Carolina Craft, Architecture & Design Expo* held at the NC Arboretum in June 2010. It was important that besides showcasing how craft could be integrated into the built environment, the Expo also include educational sessions that allowed for more in-depth discussion about process, principles and precedents. I served as the Chair of the Educational Committee for the Expo, arranging for topics, speakers, and home tours. I also lead my own team of artists, craftspeople and design professionals to collaboratively design a room that was part of the exhibition. The wealth of new collaborations born of this event has led to many real-world projects where artists, craftspeople, architects and landscape architects have brought their design talents together to create meaningful and beautifully designed places and it is something I continue to advocate as an approach to enriching the built environment.

The diversity of my design and planning experience related to Asheville's Riverfront has helped contribute towards laying a foundation for where we are today, as we now move forward towards fully realizing our community's vision for this important asset. I would welcome the opportunity to donate my time and talents to furthering that effort through service on the Asheville Area Riverfront Redevelopment Commission.

I thank you for your consideration of my application.

SINCERELY,

A handwritten signature in cursive script that reads "Jane Gianvito Mathews". The signature is fluid and elegant, with the first and last names being more prominent than the middle name.

JANE GIANVITO MATHEWS, AIA, LEED AP BD+C  
Principal

Attachments:

City of Asheville Boards & Commissions Application Form  
Resume



# MATHEWS

ARCHITECTURE, P. A.

**JANE GIANVITO MATHEWS, AIA, LEED™ AP BD+C**  
**Principal**

**EDUCATION:**

Yale University - Master of Architecture, 1978  
University of Colorado - Bachelor of Environmental Design with honors, 1975  
Asheville-Buncombe Technical College  
Diploma in Building Construction with highest honors, 1984

**PROFESSIONAL LICENSES & AFFILIATIONS:**

North Carolina, Kentucky, Tennessee, South Carolina & New York Boards of Architecture  
National Council of Architectural Registration Boards, Member  
Principal/President, Mathews Architecture, P.A., 2000 - current  
Principal/President, Mathews & Glazer Architects, P.A., 1992-1999  
LEED Accredited Professional, U.S. Green Building Council, 2002

**RIVERFRONT REDEVELOPMENT**

Riverfront Arts District (RAD) Form-Based Code Advisory Committee, 2015  
AARRC Planning & Design Review Committee, 2015-18  
Riverfront Redevelopment Commission, City of Asheville, 2010, Member, Nominating Committee Co-chair  
Asheville Riverfront Design Review Committee, City of Asheville, 2004-10, Chair  
RiverLink Urban Riverfront Development Project Steering Committee Member, 2002  
Asheville Riverfront Open Space Design Charrette, Team Member, 1991  
Asheville Riverfront Joint AIA/ASLA R/UDAT Charrette, Urban Linkages Team, 1989  
Asheville French Broad Riverfront Planning Committee, Volunteer, 1988-89

**HISTORIC PRESERVATION**

Pine Mountain Settlement School, National Historic Landmark, Harlan County, Kentucky  
Member, Board of Trustees, 2013-current, Facilities and Environment Committee Chair  
NC State Historic Preservation Office – Public Advisory Committee Member, 2005  
Member, Albemarle Park Historic District Landscape Design Guidelines Committee, 1999-2001  
ASLA Centennial Medallion Award, Albemarle Park, nominator, 1999  
Preservation Society of Asheville & Buncombe County  
President, 1992-94, Vice-President, 1990-92, Secretary, 1988-90  
Co - Author, *The Manor & Cottages*, 1991  
Author of four successful grants for the Albemarle Park-Association, Inc. 1990-91  
Member, Albemarle Park Historic District Design Guidelines Committee, 1989-1990  
Albemarle Park-Manor Ground Association, Inc., 501c Incorporator, 1990, active volunteer 1990 – current  
Advocate and Organizer for designation of the Albemarle Park Local Historic District, 1989

34 Wall Street, Suite 307  
Asheville, NC 28801

Tel: 828.253-4300  
Fax: 828.253-4567

firm@mathewsarchitecture.com  
www.mathewsarchitecture.com



## **PLANNING & DEVELOPMENT**

Development Customer Advisory Group, City of Asheville, 2015 - current  
Asheville Planning & Zoning Commission, reappointed by Asheville City Council, 2011-14  
Mayor's Development Services Committee Task Force, City of Asheville, AIA Asheville Representative, 2014  
City of Asheville Development Process Review Task Force Member, 2004-2005  
Asheville Planning & Zoning Commission, 1993-99, Chair 1997-99, Liaison to Asheville City Council  
Asheville Parks & Recreation Department, Project Steering Committee Member  
Comprehensive Master Plan, 1997-98  
Charlotte St. Small Area Plan Advisory Committee, Planning & Zoning Commission Advisor, 1996-98  
Landscape Advisory Committee, City of Asheville, Planning Department, 1993  
The North Carolina Arboretum, Ethnobotanical Interpretive Center Charrette  
Architect member on NCASLA Community Assistance Team Member, 1993  
Unified Development Ordinance, Neighborhood Subcommittee Member, 1990-92

## **SUSTAINABILITY**

Sustainable Advisory Committee on Energy & the Environment, City of Asheville, Member, 2006-12

## **AFFORDABLE HOUSING**

Affordable Housing Working Group, City of Asheville, 2009-2011  
Mayor's Affordable Housing Task Force, City of Asheville, 2007-09  
Neighborhood Housing Services Board of Advisors, Member, 2006  
AIA Affordable Housing Design Exhibitor, Asheville Art Museum

## **ART & ARCHITECTURE**

HandMade in America: Craft, Architecture & Design Resource Council, 2008-2011  
HandMade: The Western NC Craft, Architecture & Design Expo – June 2010  
Chair, Education Committee and Design Vignette Team Leader  
North Carolina Arts Council Creating Place Evaluation Panel – 2008  
North Carolina Arts Council, Design Grants Review Panel Member, Public Art & Community Design, 2006-08  
Urban Trails Charrette, City of Asheville, Downtown Development Office, 1992-1993  
National Endowment for the Arts, Fellow, Design Arts Program, Washington DC, 1981

## **SERVICE TO AMERICAN INSTITUTE OF ARCHITECTS**

NC Chapter of the American Institute of Architects, Board Member, Membership Director, 2011-2014  
AIA North Carolina, Asheville Riverfront Tour Coordinator, 2010  
Asheville Design Center Advisory Council, 2008-current; Mentor to Burton St. Initiative;  
Mentor to Summer Design/Build Program  
AIA/North Carolina Center for Architecture Task Force Member, 2006-2007  
AIA Asheville 150 Grant Committee - 2006  
AIA/North Carolina Facilities Task Force Member, 2005  
AIA Asheville, *How to Work with An Architect* Booklet Committee, 2003  
AIA/North Carolina Members Benefits Task Force, 2002  
AIA/North Carolina Members Services Task Force; Awards Committee, 2000  
AIA/Asheville, President, 1999, Vice President/President-Elect, 1998, Annual Lecture Committee  
AIA/North Carolina Leadership Development Conference, 1996, 1997, 1998

## **COMMUNITY**

Catholic Charities Diocese of Charlotte, Board Member, 2009-2015  
Asheville Catholic School, School Board Member 2008-2014, Facilities Committee Chair  
City of Asheville Corporate Academy, first graduating class, 2004  
Asheville Citizen-Times, President's Circle Member, 2000  
Junior League of Asheville, Facilities Task Force – 2007-2008  
Leadership Asheville VIII, 1989-90, Circle of Excellence Committee, 1992  
League of Women Voters, Treasurer, 1990-92



## LECTURES & TEACHING

*"AIA Asheville Job Focus Workshop"*, 2009

*"Density Bonuses and Developer's Incentives"*, SACEE, 2008

*"Sustainable Design: New Directions for Affordable Housing"*, Lecture and presentation of Case Study Project Prospect Terrace, Asheville, NC at the National Building Museum, Washington, DC, May 2007

*"Managing Change in an Historic Planned Residential Community"*, Lecture and slide presentation at *"From Riverside to Sunnyside: Preserving Our Nation's Historic Communities"*, National Association for Olmsted Parks Conference co-sponsored with the National Trust for Historic Preservation, the American Society of Landscape Architects, and the American Planning Association, 1996

*"Housing in Appalachia - A Crisis of Resources"* - Lecture and slide presentation at Union International de Femme Architects, University of Oregon & Colorado Schools of Architecture

*"Homes & Lifestyles: Choices and Options"* - Lecture at UNCA, Center for Creative Retirement

Teaching Assistant - Urban Development Analysis Graduate Seminar,

Yale University Graduate School of Architecture

Research Assistant - Housing Studies, Yale University Graduate School of Architecture

## AWARDS

William H. Dietrick Service Medal, AIA North Carolina Chapter Award, 2015

NC American Society of Landscape Architects, Design Award, 2014, Wesley Grant Southside Center

North Carolina Chapter of the American Institute of Architects, 2011, NC Firm of the Year

AIA North Carolina Tower Design Award for the Restoration of the Zachary-Tolbert House Museum Kitchen Dependency, Cashiers, NC, 2010

RiverLink CriticalLink Award Winner, 2002

AIA North Carolina Tower Design Award for the Restoration of the Shook House, Clyde, NC, 2009

AIA Asheville First Annual Design Awards, Honor Award for the Restoration of the Shook House Museum, Clyde, NC and Merit Award for the Hudson Street Cottages, Asheville, NC, 2008

AIA North Carolina New Headquarters Facility Design Competition, Merit Award, 2008

Home Depot Award of Excellence for Energy Efficiency and Affordable Housing, 2006

TWIN Award, Tribute to Women of Influence, Honoree of the Year, 2004

Griffin Award Winner for Excellence in Historic Preservation (Seventeen Awards) - 1990-2015

## OTHER NOTE-WORTHY THINGS

- \* After graduate school, with a professional goal of working in small towns and communities of need, she was an intern architect and the first employee of Richardson Associates Architects, in Whitesburg, in the coalfields of rural Eastern Kentucky, a community and region she still works with today.
- \* A regular visitor to Asheville for many years, she came to work for sixty-to-ninety days in 1982 and has been a resident ever since.
- \* During those first years, while working at Wood & Cort Architects, she attended AB-Tech's Building Construction Program at night, her class built Asheville's first Habitat House (which was sustainable) and she graduated with highest honors in 1984.
- \* In 1987, she married, started working with the firm of Spaceplan, and renovated, with her husband, Richard, a very dilapidated but historic 1906 cottage in Albemarle Park.
- \* In 1992 she started the first women's-owned corporate firm in Western North Carolina, Mathews & Glazer Architects, P.A., serving as its corporate President.
- \* On January 1, 2000 she established the firm of Mathews Architecture, P.A. just four months after the birth of her son, David; and, with the incredible support of her family and devoted staff, she has been working to continue her commitment to provide socially and environmentally responsible design for the region.
- \* After 28 years, she and her family are again currently renovating Manzanita Cottage, their historic 1906 cottage.
- \* In her not-so-spare time between life as a wife, mother, architect and community volunteer, Jane can be found doing other creative things such as sculpting busts of family and friends, fly fishing or working in her shade and moss gardens.

City of Asheville  
**BOARDS AND COMMISSIONS**  
Application Form

**APPLICANTS ARE STRONGLY URGED TO ATTEND SEVERAL MEETINGS OF A BOARD PRIOR  
TO APPLYING AND/OR APPOINTMENT TO A BOARD**

Name of board or commission(s): Asheville Riverfront Redevelopment Commission

Your name: Joseph A. Ferikes Home Phone #: 828/258-8049

Street address: 198 Bent Tree Road City: Asheville Zip Code: 28804

Mailing address (if different): \_\_\_\_\_

Employer: Ferikes & Bleynat, PLLC

Your position: Attorney Office Phone #: 828/251-1588

Resident of City X County \_\_\_\_\_ Race W \* Sex M \* Age 60 \*

Are you a United States Citizen (circle one)? Yes or No

Residence location (check one): Central \_\_\_\_\_ North X South \_\_\_\_\_ East \_\_\_\_\_ West \_\_\_\_\_

How did you become aware of the opening? \_\_\_\_\_ Webpage \_\_\_\_\_ Current Volunteer \_\_\_\_\_ eNews  
\_\_\_\_\_ Government Channel \_\_\_\_\_ Newspaper \_\_\_\_\_ Radio \_\_\_\_\_ Organization \_\_\_\_\_ Agenda \_\_\_\_\_ Other

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving (use additional sheets if necessary). Expertise: X Legal \_\_\_\_\_ Technical \_\_\_\_\_ Fundraising X Community Contacts  
\_\_\_\_\_ Business Management (Financial) \_\_\_\_\_ Business Management (Operational) \_\_\_\_\_ Public Speaking

I am a riverfront property owner who, along with my business partner, owns  
approximately eleven (11) acres in the French Broad River District within  
the City of Asheville. My property has approximately 1,500 feet directly  
on the French Broad. I am keenly interested in supporting this Commission  
so that it can achieve its goals.

Return to:

Maggie Burleson, City Clerk  
Post Office Box 7148  
Asheville, N.C. 28802-7148

E-Mail: [mburleson@ashevillenc.gov](mailto:mburleson@ashevillenc.gov)  
Telephone: 259-5601  
Fax #: 259-5499

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

E-Mail: josephferikes@charter.net

Fax #: 828/251-2214

\* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.

City of Asheville  
**BOARDS AND COMMISSIONS**  
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**APPLICANTS ARE STRONGLY URGED TO ATTEND SEVERAL MEETINGS OF A BOARD PRIOR  
TO APPLYING AND/OR APPOINTMENT TO A BOARD**

Name of board or commission(s): Asheville Area Riverfront Redevelopment Commission

Your name: Cindy Visnich Weeks Home Phone #: 828-279-6244

Street Address: 265 Charlotte Street, Apt. 9 City: Asheville Zip Code: 28801

Mailing Address (if different):

Employer: Mountain Housing Opportunities, Inc.

Your position: Manager of Community Investments Office Phone #: 828-254-4030 ext. 111

Resident of City Asheville County County Race \* W Sex \* F Age \* 57

Are you a United States Citizen (check one)? Yes ☒ No ☐

Residence location (check one): Central ☒ North ☐ South ☐ East ☐ West ☐

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain:

The company I work for, Mountain Housing Opportunities, owns real estate in the River District. I do not believe there will be any conflicts of interest regarding service on this Commission. If there is a conflict of interest, I would recuse myself from discussion and vote.

Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then, in detail, list education, experience, reasons for your interest, and other factors that support your interest in serving (use additional sheets if necessary).

Expertise:

Legal ☒ Technical ☒ Fundraising ☒ Community Contacts ☒ Public Speaking ☒

Business Management (Financial) ☒ Business Management (Operational) ☒

Details:

See attached summary of qualifications.

Return to:

Maggie Burleson, City Clerk  
Post Office Box 7148  
Asheville, NC 28802-7148

Email: [mburleson@ashevillenc.gov](mailto:mburleson@ashevillenc.gov)  
Telephone: 828-259-5601  
Fax #: 828-259-5499

Signature: 

Date: January 30, 2012

E-Mail: cindy@mtnhousing.org

Fax #: 828-254-0120

\* This information is requested for the sole purpose of assuring that a cross section of the community is appointed.



## Cindy Visnich Weeks

265 Charlotte Street, Apt. 9

Asheville, NC 28801

828/279-6244

cindy@mtnhousing.org

### SUMMARY OF QUALIFICATIONS

- Wide ranging experience with local government: policy, planning, funding, zoning, permitting, & inspections. Member of Asheville Planning & Zoning Commission 2004-2011, Chair 2009-2011.
- Commercial, single family residential & multifamily residential development experience: concept, financing, land acquisition, development, close-out and lease-up
- Construction management experience: single family, multifamily, commercial, mixed use
- Financing experience: extensive background closing complex real estate deals that include equity, conventional loans, local government loans, tax credits, and other capital streams

### OF PARTICULAR INTEREST FOR APPLICATION FOR THE ASHEVILLE AREA RIVERFRONT

**REDEVELOPMENT COMMISSION:** Cindy Weeks was Project Manager for Glen Rock Depot-the most significant capital investment in the River District in decades. Glen Rock Depot was financed and constructed from 2008-2010, a period with intense economic challenges. This \$12 million, mixed use project was completed on time and on budget, and both commercial and residential space is now 100% leased. The 60 residential units were leased in a period of 50 days. Glen Rock Depot was a significant economic catalyst on Depot Street with an estimated additional \$5 million of new investment in other underused or abandoned buildings after this project was completed.

### PROFESSIONAL EXPERIENCE

**Manager, Community Investments.** Mountain Housing Opportunities, Inc. (MHO), Asheville, NC. 1989-present. Responsible for development concept, land location and purchase, hiring of development team, financing, and construction for multi-million dollar affordable apartment and mixed use complexes. Responsible for asset management of existing rental properties owned by company including tax credit compliance, auditing, and cashflow. Project Manager for several transformational projects including Glen Rock Depot, Larchmont Apartments, and Eagle Market Place.

### SELECTED APPOINTED POSITIONS & AWARDS

- Member, City of Asheville NC Planning & Zoning Commission, 2004-2011, **Chair** 2009-2011
- Board member, NC Housing Coalition 2010-2011
- YWCA TWIN (Tribute to Women of Influence) Award Winner, March 2009
- Selected for first William C. Bass Leadership Award by the NC Association of Realtors, 2005

### EDUCATION AND PROFESSIONAL DEVELOPMENT

- 1982** Bachelor of Arts, Philosophy/Sociology Major, University of Pittsburgh. Selected for University Honors Program, Scholarship student.
- 1984** Master of Public and International Affairs, University of Pittsburgh. Economic and Social Development concentration. Scholarship student.
- 1985** Coursework in Professional Writing & Editing, Georgetown University.

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**APPLICANTS ARE STRONGLY URGED TO ATTEND SEVERAL MEETINGS OF A BOARD PRIOR TO APPLYING AND/OR APPOINTMENT TO A BOARD**

Name of board or commission(s): River District Design Review Committee

Your name: Carleton Collins Home Phone #: mobile: 285-0430

Street address: 105 Cranford Rd. City: Asheville Zip Code: 28806

Mailing address (if different): 82 Patton Ave, Suite 212, Asheville, NC 28801

Employer: McMillan Pazdan Smith Architecture

Your position: Architect / Director of Asheville Office Office Phone #: 398-5016

Resident of City X County \_\_\_\_\_ Race White \* Sex Male \* Age 49 \*

Are you a United States Citizen (circle one)? Yes or No

Residence location (check one): Central \_\_\_\_\_ North \_\_\_\_\_ South \_\_\_\_\_ East \_\_\_\_\_ West X

Are you aware of any potential conflicts of interest that may arise during your service on this board (i.e., property interest, business interest, etc.)? If so, please explain: \_\_\_\_\_

\_\_\_\_\_. Potential conflicts of interest do not preclude appointments.

Please indicate the area(s) of expertise that you can bring to the above board(s), and then in detail list education, experience, reasons for your interest, and other factors that support your interest in serving (use additional sheets if necessary). Expertise: \_\_\_\_\_ Legal \_\_\_\_\_ Technical \_\_\_\_\_ Fundraising X Community Contacts \_\_\_\_\_ Business Management (Financial) \_\_\_\_\_ Business Management (Operational) X Public Speaking

In the past I have served on a variety of City commissions and committees: the Downtown Commission's Asheville Urban Trail (1986-1989), Streetscape Taskforce (1992-2000), and the Historic Resources Commission (1990-1996, chairman 1993-1994). My past history with the riverfront includes working with Councilman Walt Boland in 1985 to complete the first design study of the downtown riverfront and presenting in the City's first Riverfront Design Conference in 1986. I also participated in an early design charrette for the area sponsored by Riverlink and have remained interested in this important district since that time. It is, and will continue to be, a key area for the future growth of our city. This committee will play an important role in providing confidence that proper design decisions are being made, allowing growth to occur in ways that meets our city's vision for the future. I would be delighted to offer my experience and talent to be a part of this important process.

Return to:

Maggie Burleson, City Clerk Post Office Box 7148  
Asheville, N.C. 28802-7148

E-Mail: [mburleson@ashevillenc.gov](mailto:mburleson@ashevillenc.gov) Telephone: 259-5601  
Fax #: 259-5499

Signature: Carleton Collins  
Date: 8.3.2010

E-Mail: [ccollins@mcmillanpazdansmith.com](mailto:ccollins@mcmillanpazdansmith.com)  
Fax #: \_\_\_\_\_