**Crater Regional Workforce Development Board (CRWDB)**

**Outreach Committee Meeting**

**Location: VIRTUAL Zoom**

Monday-November 23, 2020

2:00 p.m. - 3:00 p.m.

1. **Call to order**  Keith Boswell
2. Roll call
3. **Public Comment**
4. **\*Approval of Agenda**
5. **\*Approval of Minutes**
6. **Introductions of Attendees**

1. **Committee Roles and Responsibilities** Sophenia Pierce
   1. Recruitment
2. **New Business**
   1. Branding our Message
   2. Outreach Strategies to Key Sectors
   3. \*Meeting Schedule 2021
3. **Closing & Adjournment**

**\*Denotes Action Needed**