TASK NO.	DESCRIPTION		01/02/17	08/02/17	15/02/17	22/02/17	01/03/17	08/03/17	15/03/17	22/03/17	29/03/17	05/04/17	12/04/17	19/04/17	26/04/17	03/05/17	10/05/17	17/05/17	24/05/17	31/05/17	07/06/17	14/06/17	21/06/17	28/06/17	05/07/17	12/07/17	19/07/17	26/07/17
T2.1	Stimulus - Client Brief	✓																									
T2.2	Initial Ideas- Mindmap	✓																									
T2.2	Script / Narration	✓																									
T2.2	Storyboards	✓																									
T2.3	Legal and ethical mindmap	✓																									
T2.4	Proposal	✓																									
T3.1	Production Schedule	✓																									
T3.2	Shot Log	✓																									
T3.2	Raw Footage																										
T3.3	Source video assets																										
T4.1	Asset management																										
T4.2	Premiere tutorials																										
T4.2	After Effects tutorials																										
T4.2	Import Clips	✓																									
T4.2	Edit Decision list																										
T4.2	Edit Clips	✓																									
T4.2	Add transitions and effects	✓																									
T4.2	Add title sequence	✓																									
T4.2	Add sound	✓																									
T4.3	Export as mp4	✓																									
T4.4	Evaluation																										