



PRIVATE AND CONFIDENTIAL

Mums in Need

Trustee Board Member Application Form

Thank you for your interest in becoming a Trustee Board Member with Mums in Need. The information you provide in this application form will help us decide whether you are right for our organisation. It's really useful to provide as much information as you can. If you have any questions, please don't hesitate to ask.

Any information given on this form is confidential and covered by the Data Protection Act 1998.

1 - Where did you hear about becoming a Trustee for Mums in Need?	
Name	Preferred Title Ms/Miss/Mrs/Mr/Other
Mob. No.	D.O.B.
Address	
E-Mail	
2 - What are your interests or reasons for wanting to be a Trustee with Mums In Need?	
3 - Yours Skills and Experience	
Please tell us about any paid/voluntary work experience you have which may be relevant to this role.	
Please tell us about any skills, qualifications or training courses you have which may be relevant to this role. This is your opportunity to tell us how you meet the person specification.	



Please tell us about any qualifications or training you are currently studying for.

Please complete the table below. Take time to consider carefully which skills you would be willing to share as a Board member with MIN, and how you might contribute these.

Skills/Expertise/Knowledge/Experience	Tick if you have this skill	Tick here if happy to use within MIN
Administration		
Board committee experience		
Campaigning		
Change Management		
Conflict Resolution		
Customer Care		
Digital		
Enterprise/Business Development		
Facilitating Meetings		
Finance		
HR/Training		
Income Generation		
Influencing		
IT Systems		
Leadership		
Legal		
Listening		
Marketing		
People Management		
PR/Communications		
Project Management		
Property		
Relationship Management		
Service User/beneficiary of the organisation		
Team Development		
Voluntary Sector Experience		
Other please state below:		



4 - A diverse board is able to reflect and support the delivery of an organisation. Do you have specific service user experience, social or family experience, background or general interests that will help us better support the aims of the organisation?

5 - Your interest in volunteering

What do you hope to gain from becoming a Trustee Board Member with Mums in Need?

Is there a particular Trustee role (Chair, Secretary, Treasurer) you are interested in?

Board Meetings are usually held on quarterly basis, on a Friday between 6-9pm. Will this be suitable time for you to attend? Meeting dates are enclosed in the application pack letter for your information.

Yes No

6 - References: we will only contact these after matching you with a suitable role.

Please provides details of two people you have known for at least a year who we can ask for references regarding your work/studies/experience and your suitability to volunteer with Mums in Need. These cannot be family members.

<p>(1) Title Ms/Miss/Mrs/Mr/Other</p> <p>Name</p> <p>Email address</p> <p>Tel No</p> <p>Occupation</p> <p>How do you know this person?</p> <p>How long have you known this person?</p>	<p>(1) Title Ms/Miss/Mrs/Mr/Other</p> <p>Name</p> <p>Email address</p> <p>Tel No</p> <p>Occupation</p> <p>How do you know this person?</p> <p>How long have you known this person?</p>
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7 – Ability to attend interview

If successful, would you be able to attend an interview on Friday 16th March 2018 in Sheffield?

Yes No

If not, we would try to fit you in another time but it may be difficult depending on panel availability.



9 - Support and Health Needs

At Mums in Need, we are committed to supporting volunteers with additional needs. Do you have any disabilities, health needs or extra support needs that we should be aware of when organising your volunteering?

Yes No

If yes, please give details:

9 - Declaration of Disqualifications

A person is disqualified from acting as a trustee if they fall under any of the following provisions, detailed in section 72 (1) of the Charities Act 1993:

- People under the age of 18;
- Anyone convicted of an offence involving deception or dishonesty unless the conviction is spent*;
- Anyone who is an undischarged bankrupt;
- Anyone who has previously been removed from trusteeship of a charity by the Court or the Commissioners; and
- Anyone who is under a disqualification order under the Company Directors Disqualification Act 1996

****You do not need to disclose any convictions deemed as 'spent' under Rehabilitation of Offenders legislation.***

Do any of the disqualification criteria apply to you?

Yes No If yes, you will be unable to be a Trustee.

10 - Declaration

I understand and agree that data contained in this application form will be used for trustee recruitment purposes and will be held on a computer database. I also agree to Mums in Need holding this form in a paper format in a secure area.

I confirm that the information I have given is correct and complete and that any false statements or omissions may result in my services being terminated.

Signed

Date

Thank you for taking the time to fill this in.

Please return this form to volunteers@mumsinneed.com or the address above by 5pm on Wednesday 28th February 2018.

If successful, you will be invited to interview on Friday 16th March 2018.

THANK YOU

WITHOUT VOLUNTARY HELP MUMS IN NEED WOULD NOT EXIST