

# Management in



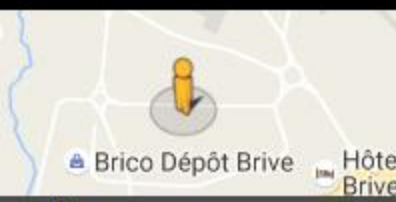
# Brief company introduction

- ▶ This company was a household appliances discount seller.
- ▶ It was created at the end of 90's.
- ▶ Within 10 years they open 40 franchises all over French territory.
- ▶ Now this company doesn't exist anymore.

Rue Georges Alba  
Brive-la-Gaillarde, Aquitaine Limousin Poitou-Charentes  
Street View - juil. 2012



Masquer



MINISTERE DE LA JEUNESSE, DE L'EDUCATION NATIONALE

R É P U B L I Q U E

F R A N Ç A I S E

ACADEMIE DE LIMOGES

R É P U B L I Q U E  
F R A N Ç A I S E  
**BREVET  
DE  
TECHNICIEN SUPERIEUR**

TRANSPORT

Délivré à MONSIEUR GROSSET RENAUD

né(e) le 22 Novembre 1982

, à BERGERAC (024)

Conformément au procès-verbal de l'examen établi le 02 JUILLET 2003  
par le président du jury

*Pour la Rectrice et par délégation,  
Le Secrétaire Général de l'Académie,*



JEAN RAVON

Signature du titulaire :

N° 030126074620

## Job duties 1/3

- ▶ Check the reception of goods.
- ▶ Illustrate the daily tasks to my teammates.
- ▶ Validate or denial delivery receipt.
- ▶ Manage delivery issues.
- ▶ Enter stock inside software and place an order.
- ▶ Determinate the products to promote.
- ▶ Negotiate prices with suppliers. (Siemens, Bosch, Miele, etc.)

## Job duties 2/3

- ▶ Plan route to my employee to make delivery.
- ▶ Apply financial plan. ([FRANFINANCE](#))
- ▶ Classify all documents for the accounting officer ([CIEL accounting software](#))
- ▶ Fix and install household appliances.
- ▶ Manage payslip ([CIEL Wage software](#))
- ▶ Manage vacation, day off, time off in lieu.

## Job duties 3/3

- ▶ Apply for advertisement.
- ▶ Manage customer claims and service.
- ▶ Give training to my team every month.
- ▶ Manage outstanding invoices.
- ▶ Interview applicant for hiring and the employees for dismiss or resign.
- ▶ Train new applicant about selling.
- ▶ Demonstrate new employee the techniques of using stackers.