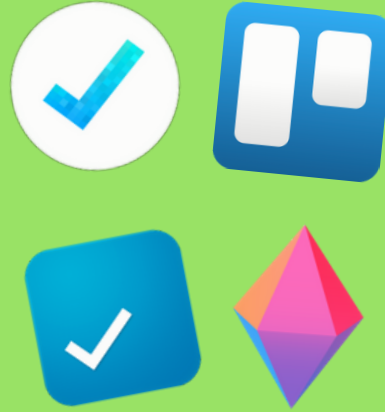




PERSONAL

PROFESSIONAL

LIGHT



HEAVY



THE TO-DO LIST MATRIX