# **Torus Japanese Community Guidelines**

#### 1. Be Kind and Courteous

We're all in this together to create a welcoming environment. Let's treat everyone with respect. Healthy debates are natural, but kindness is required.

### 2. No Hate Speech or Bullying

Make sure everyone feels safe. Bullying of any kind isn't allowed, and degrading comments about things like race, religion, culture, sexual orientation, gender or identity will not be tolerated.

### 3. No Promotions or Spam

Give more than you take to this group. Self-promotion, spam and irrelevant links aren't allowed.

# 4. Respect Everyone's Privacy

Being part of this group requires mutual trust. Authentic, expressive discussions make groups great, but may also be sensitive and private. What's shared in the group should stay in the group.

# 5. Participants Expectations

- a. Participants should come no later than 10 minutes after the meeting starts.
- Participants must follow along with the activities and discussion prepared by the Japanese Meetup Facilitators.
- c. Participants must mute their microphone when asked by the facilitators.
- d. Participants are highly encouraged to put their camera on when participating in this meetup group.
- e. Participants should be active and engaged in conversations and activities.
- f. Participants must be patient when others are talking. Be respectful.
- g. Participants must not be disruptive and distract others (for example: leaving the microphone on when not contributing to the discussion, going off topic, interrupting the facilitators or other participants, etc.).
- 6. Removal from Group: If participants are not able to follow the community guidelines outlined above, we might reach out to them to remind them about these important guidelines. If the breach of the guidelines persist, unfortunately, we will have to remove participants from the group.