



## INGOLDISTHORPE PARISH COUNCIL

101 Lynn Road, Ingoldisthorpe, King's Lynn, Norfolk, PE31 6NS

☎ 01485 298799 / 07411 099973

✉ clerk.ipc@gmail.com

🌐 ingoldisthorpe.org

Dear Councillor,

You are hereby summoned to attend a meeting of Ingoldisthorpe Parish Council at the Village Hall, Hill Road, Ingoldisthorpe, on Wednesday 4<sup>th</sup> January 2017 at 7:00pm.

### MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

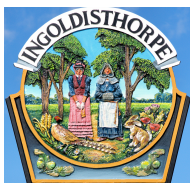
29<sup>th</sup> December 2016

Jennifer Shah, Clerk to the Parish Council

### Agenda

1. Take apologies for absence
2. Approve minutes of the last Council meeting
3. Record declarations of interest in any items to be discussed
4. Allow public participation
5. Matters arising from previous minutes not discussed elsewhere on the agenda
6. Agenda Items
  - (a) Update from the Borough Council and County Council
  - (b) Parish Precept for 2017/18
  - (c) Agnes Bigge – discuss distribution groups
  - (d) Allotments – agree yearly rent for
  - (e) Timekeepers Cottage – clock update
  - (f) Concrete posts on Lynn Road – clerk to update re: trees, planters, right-to-cultivate
  - (g) Exercise classes on the Recreation Ground
7. Planning – chaired by Cllr Johnson
  - (a) Discuss applications received between compilation of Agenda and the meeting
  - (b) Discuss new/pending applications – none.
8. Finance - Approve pending payments for January
9. Correspondence
  - (a) Invitation to Hunstanton Civic Service, 5<sup>th</sup> Feb.
  - (b) Single Issue Silica Sand Review of the Minerals Site Specific Allocations DPD - available for public inspection at all public libraries in Norfolk from 4<sup>th</sup> Jan.
  - (c) Consultation on Video Conferencing from Norfolk ALC.#
  - (d) East Coast Community Fund
10. Receive items for the next agenda

**Next meeting: Wednesday 1<sup>st</sup> February at 7:00pm.**



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Dear Councillor,

You are hereby summoned to attend a meeting of Ingoldisthorpe Parish Council at the Village Hall, Hill Road, Ingoldisthorpe, on Wednesday 1<sup>st</sup> February 2017 at 7:00pm.

### MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

26<sup>th</sup> January 2017

Jennifer Shah, Clerk to the Parish Council

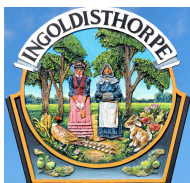
### Agenda

1. Take apologies for absence
2. Approve minutes of the last Council meeting
3. Record declarations of interest in any items to be discussed
4. Allow public participation
5. Matters arising from previous minutes not discussed elsewhere on the agenda
6. Agenda Items
  - (a) Update from the Borough Council and County Council
  - (b) Agnes Bigge – confirmation of distribution
  - (c) Allotments – update from the Clerk
  - (d) Bus shelter roof – update from Cllr Heffer
  - (e) Streetlight replacements – discuss converting the remaining lights to LEDs
  - (f) Finger post – discussion and decision to follow update from the Clerk
  - (g) Playground - funding from Tesco / comparative quote / inspection October
  - (h) Exercise classes on the Recreation Ground
7. Planning – chaired by Cllr Johnson
  - (a) Discuss applications received between compilation of Agenda and the meeting
  - (b) Discuss new/pending applications:

Ref. No:	Address	Planning Details
17/00048/CM	Ingoldisthorpe School	Single storey garden room extension to classroom

8. Finance - Approve pending payments for February
9. Correspondence
  - (a) Police newsletters and meeting on 30<sup>th</sup> January
  - (b) BT phoneboxes in the area being confirmed for removal/adoption
  - (c) Grey waste bins being opened by stray dog
  - (d) KLWNBC Planning website improvements
  - (e) Grovelands streetlight connection date -
  - (f) Snettisham PC re: Silica Sand site for extraction update
  - (g) External auditor set for 1<sup>st</sup> April 2017 onwards for Norfolk councils
10. Receive items for the next agenda

**Next meeting: Wednesday 1<sup>st</sup> March at 7:00pm.**



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Dear Councillor,

You are hereby summoned to attend a meeting of Ingoldisthorpe Parish Council at the Village Hall, Hill Road, Ingoldisthorpe, on Wednesday 1<sup>st</sup> March 2017 at 7:00pm.

### MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

23<sup>rd</sup> February 2017

Jennifer Shah, Clerk to the Parish Council

### Agenda

1. Take apologies for absence
2. Approve minutes of the last Council meeting
3. Record declarations of interest in any items to be discussed
4. Allow public participation
5. Matters arising from previous minutes not discussed elsewhere on the agenda
6. Agenda Items
  - (a) Update from the Borough Council and County Council
  - (b) Bus shelter roof – receive and discuss quotes from Cllr Heffer and the Clerk
  - (c) Streetlight replacements – update from the Clerk and total cost confirmation
  - (d) Finger post – NCC Highways to arrange and fit
  - (e) Playground – update from the Clerk
  - (f) Village Hall – Cllr Mitchell to update Council on heating plans
7. Planning – chaired by Cllr Johnson
  - (a) Discuss applications received between compilation of Agenda and the meeting
  - (b) Discuss new/pending applications:

Ref. No:	Address	Planning Details	PC's Stance	Notes
17/00048/CM	Ingoldisthorpe School	Single storey garden room extension to classroom	✓	KLBCWN approved
17/00088/RMM	Land N of 130 & E of 147 Lynn Road	Residential development of 15 houses at Land opposite the current Post Office		
17/00315/CM	Sewage Facility Shernborne Road	COUNTY MATTERS: Construction of five new GRP Kiosks		

8. Finance - Approve pending payments for March
9. Correspondence
  - (a) Letter of thanks from the Village Hall committee for the donation of £120
  - (b) Rangers Visit
  - (c) Local sea defences funding request from the Borough Council
  - (d) Planning conference, 2<sup>nd</sup> March by Suffolk ALC
  - (e) Norfolk ALC message from the Chairman
  - (f) Locality 'How to keep it local guide'
  - (g) Parish Precept: amendment to tax base on unfurnished properties
  - (h) New Community Infrastructure Levy (CIL) coming into effect on 15<sup>th</sup> February
10. Receive items for the next agenda

**Next meeting: Wednesday 5<sup>th</sup> April at 7:00pm.**



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Dear Councillor,

You are hereby summoned to attend a meeting of Ingoldisthorpe Parish Council at the Village Hall, Hill Road, Ingoldisthorpe, on Wednesday 5<sup>th</sup> April 2017 at 7:00pm.

### MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

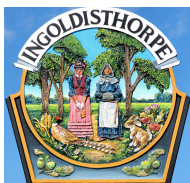
30<sup>th</sup> March 2017

Jennifer Shah, Clerk to the Parish Council

### Agenda

1. Take apologies for absence
2. Approve minutes of the last Council meeting
3. Record declarations of interest in any items to be discussed
4. Allow public participation
5. Matters arising from previous minutes not discussed elsewhere on the agenda
6. Agenda Items
  - (a) Co-option of new Parish Councillor
  - (b) Update from the Borough Council and County Council
  - (c) Parish Partnership scheme – update from the Clerk
  - (d) Bus shelter roof – update from Cllr Heffer
  - (e) Finger post – update from the Clerk
  - (f) Playground – update from the Clerk
  - (g) Village Survey – Cllr Mitchell
7. Planning – chaired by Cllr Bithray
  - (a) CPRE Norfolk Petition re: housing allocations
  - (b) Discuss applications received between compilation of Agenda and the meeting
  - (c) Discuss new/pending applications:
8. Finance - Approve pending payments for March
9. Correspondence
  - (a) Mr & Mrs Wyer of Dersingham have informed the PC that they are hoping to pitch a locally sourced burger van at the Ingoldisthorpe Layby
  - (b) CIL Parish Payments information at: <https://www.west-norfolk.gov.uk/CIL>
  - (c) Training for Parish Councils
  - (d) BCKLWN, Local Plan review of sites put forward for housing allocation to 2036
  - (e) Mazars, annual audit papers
10. Receive items for the next agenda

**Next meeting: Wednesday 3<sup>rd</sup> May at 7:00pm.**



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Dear Councillor,

You are hereby summoned to attend the Annual General meeting of Ingoldisthorpe Parish Council at the Village Hall, Hill Road, Ingoldisthorpe, on Wednesday 3<sup>rd</sup> May 2017 following the Annual Parish Meeting at 7:00pm.

### MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

27<sup>th</sup> April 2017

Jennifer Shah, Clerk to the Parish Council

### Agenda

1. Take apologies for absence
2. Approve the Election of Officers and areas of responsibility
3. Approve minutes of the last Council meeting
4. Record declarations of interest in any items to be discussed
5. Allow public participation
6. Matters arising from previous minutes not discussed elsewhere on the agenda
7. Agenda Items
  - (a) Update from the Borough Council and County Council
  - (b) Parish Partnership scheme – update from the Clerk
  - (c) Finger post – update from the Clerk
  - (d) Playground – update from the Clerk
  - (e) Village Survey – update from Cllr Mitchell
8. Planning – chaired by Cllr Bithray
  - (a) Discuss applications received between compilation of Agenda and the meeting
  - (b) Discuss new/pending applications:

Ref. No:	Address	Planning Details	PC's Stance	Notes
17/00048/CM	Ingoldisthorpe School	Single storey garden room extension to classroom	✓	KLWNBC approved
17/00088/RMM	Land N of 130 & E of 147 Lynn Road	Residential development of 15 houses at Land opposite the current Post Office	✓	KLWNBC Awaiting decision
17/00315/CM	Sewage Facility Shernborne Road	COUNTY MATTERS: Construction of five new GRP Kiosks	✓	KLWNBC Awaiting decision
17/00420/LDE	Hall Farm	Lawful Development Certificate: Continued use for open storage of caravans	✓	KLWNBC Awaiting decision
17/00464/F	Village Hall	Air conditioning units	✓	KLWNBC Awaiting decision

9. Finance - Approve pending payments for April
10. Correspondence
11. Receive items for the next agenda

**Next meeting: Wednesday 7<sup>th</sup> June at 7:00pm.**



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Dear Councillor,

You are hereby summoned to attend a meeting of Ingoldisthorpe Parish Council at the Village Hall, Hill Road, Ingoldisthorpe, on Wednesday 7<sup>th</sup> June 2017 at 7:00pm.

### MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

1<sup>st</sup> June 2017

Jennifer Shah, Clerk to the Parish Council

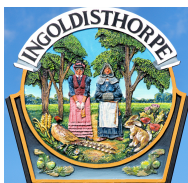
### Agenda

1. Take apologies for absence
2. Approve minutes of the last Council meeting
3. Record declarations of interest in any items to be discussed
4. Allow public participation
5. Matters arising from previous minutes not discussed elsewhere on the agenda
6. Agenda Items
  - (a) Update from the Borough Council and County Council
  - (b) Parish Partnership scheme – update from the Clerk
  - (c) Bus Stop Roof – update from Cllr Heffer
  - (d) Finger post – update from the Clerk
  - (e) Playground – update from the Clerk
  - (f) Village Survey – update from Cllr Mitchell
7. Planning – chaired by Cllr Bithray
  - (a) Discuss applications received between compilation of Agenda and the meeting
  - (b) Discuss new/pending applications:

Ref. No:	Address	Planning Details	PC's Stance	Notes
17/00088/RMM	Land N of 130 & E of 147 Lynn Road	Residential development of 15 houses at Land opposite the current Post Office		UPDATED LAYOUTS
17/00315/CM	Sewage Facility Shernborne Road	COUNTY MATTERS: Construction of five new GRP Kiosks	✓	KLWNBC Approved

8. Finance
  - (a) Clerk to present the accounts for the year 2016/17
  - (b) Approve pending payments for June
9. Correspondence
  - (a) Seafarers UK: Fly the red ensign
  - (b) Norfolk Playing Fields Association invite to Castle Farm, Swanton Morley on 17th June
  - (c) West Norfolk Green Points Community Chest
  - (d) Norfolk Constabulary newsletter
10. Receive items for the next agenda

**Next meeting: Wednesday 5<sup>th</sup> July at 7:00pm.**



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Dear Councillor,

You are hereby summoned to attend a meeting of Ingoldisthorpe Parish Council at the Village Hall, Hill Road, Ingoldisthorpe, on Wednesday 7<sup>th</sup> June 2017 at 7:00pm.

### MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

29<sup>th</sup> June 2017

Jennifer Shah, Clerk to the Parish Council

### Agenda

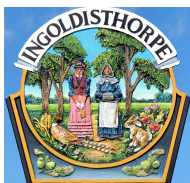
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4. Allow public participation
5. Matters arising from previous minutes not discussed elsewhere on the agenda
6. Agenda Items
  - (a) Update from the Borough Council and County Council
  - (b) Parish Partnership scheme – update from the Clerk
  - (c) Finger post – update from the Clerk
  - (d) Playground – update from the Clerk
  - (e) Village Survey – update from Cllr Mitchell
  - (f) Parking – update from Cllr Casey
7. Planning – chaired by Cllr Bithray
  - (a) Discuss applications received between compilation of Agenda and the meeting
  - (b) Discuss new/pending applications:

Ref. No:	Address	Planning Details	PC's Stance	Notes
17/00088/RMM	Land N of 130 & E of 147 Lynn Road	Residential development of 15 houses at Land opposite the current Post Office	✓ subject to no change to houses being overlooked in Grovelands	Awaiting decision
17/00315/CM	Sewage Facility Shernborne Road	COUNTY MATTERS: Construction of five new GRP Kiosks	✓	KLWNBC Approved
17/01019/F	Oak Farm Nurseries, The Drift	Proposed replacement dwelling for barn with approval of residential conversion		

8. Finance - Approve pending payments for July
9. Correspondence
10. Receive items for the next agenda

**Allotment inspection: Wednesday 2<sup>nd</sup> August at 7:00pm TBC.**

**Next meeting: Wednesday 6<sup>th</sup> September at 7:00pm**



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Dear Councillor,

You are hereby summoned to attend a meeting of Ingoldisthorpe Parish Council at the Village Hall, Hill Road, Ingoldisthorpe, on Wednesday 6<sup>th</sup> September 2017 at 7:00pm.

### MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

31<sup>st</sup> August 2017

Jennifer Shah, Clerk to the Parish Council

### Agenda

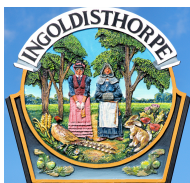
1. Take apologies for absence
2. Approve minutes of the last Council meeting
3. Record declarations of interest in any items to be discussed
4. Allow public participation
5. Matters arising from previous minutes not discussed elsewhere on the agenda
6. Agenda Items
  - (a) Update from the Borough Council and County Council
  - (b) Parish Councillor vacancies – co-option of new Councillor
  - (c) Village Gateways re: wrong gateways installed, replacement date at manufacturer's cost
  - (d) Allotments – update following the August inspections
  - (e) ISSC inspection – update from Cllr Redwood
  - (f) Playground – update from Clerk re: supplier and how to move forward
  - (g) Village Survey – update from Cllr Pratt
  - (h) Parish Partnership scheme 2017 – discuss any idea / options
7. Planning – chaired by Cllr Bithray
  - (a) Discuss applications received between compilation of Agenda and the meeting
  - (b) Discuss new/pending applications:

Ref. No:	Address	Planning Details	PC's Stance	Notes
17/00088/RMM	Land N of 130 & E of 147 Lynn Road	Residential development of 15 houses at Land opposite the current Post Office	✓ subject to no change to houses being overlooked in Grovelands	Awaiting decision
17/00315/CM	Sewage Facility Shernborne Road	COUNTY MATTERS: Construction of five new GRP Kiosks	✓	KLWNBC Approved
17/01019/F	Oak Farm Nurseries, The Drift	Proposed replacement dwelling for barn with approval of residential conversion	✗	KLWNBC Refused
17/01249/FM	Sewage Treatment Works	Construction wetland to cleanse treated effluent before it enters the River Ingol		

8. Finance - Approve pending payments for August & September
9. Correspondence
10. Receive items for the next agenda

**Next meeting: Wednesday 4<sup>th</sup> October at 7:00pm**





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Dear Councillor,

You are hereby summoned to attend a meeting of Ingoldisthorpe Parish Council at the Village Hall, Hill Road, Ingoldisthorpe, on Wednesday 4<sup>th</sup> October 2017 at 7:00pm.

### MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

28<sup>th</sup> September 2017

Jennifer Shah, Clerk to the Parish Council

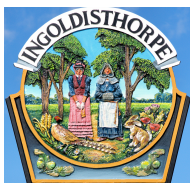
### Agenda

1. Take apologies for absence
2. Approve minutes of the last Council meeting
3. Record declarations of interest in any items to be discussed
4. Allow public participation
5. Matters arising from previous minutes not discussed elsewhere on the agenda
6. Agenda Items
  - (a) Co-option of new Councillor(s)
  - (b) Update from the Borough Council and County Council
  - (c) Village Gateways re: wrong gateways installed, replacement date at manufacturer's cost
  - (d) Allotments – update following the August inspections
  - (e) ISSC inspection – update from Cllr Redwood
  - (f) Playground – update from Clerk re: supplier and how to move forward
  - (g) Overgrown trees from Common at Ingoldsby Avenue – discuss quotes
7. Planning – chaired by Cllr Bithray
  - (a) Discuss applications received between compilation of Agenda and the meeting
  - (b) Discuss new/pending applications:

Ref. No:	Address	Planning Details	PC's Stance	Notes
17/00088/RMM	Land N of 130 & E of 147 Lynn Road	Residential development of 15 houses at Land opposite the current Post Office	✓ subject to no change to houses being overlooked in Grovelands	Awaiting decision
17/01249/FM	Sewage Treatment Works	Construction wetland to cleanse treated effluent before it enters the River Ingol	✓	

8. Finance - Approve pending payments for October
9. Correspondence
  - (a) CPRE meeting re: housing targets (27/11, 7.15pm – 9.00pm, Dereham Memorial Hall)
  - (b) King's Lynn to Hunstanton railway Steering Group
  - (c) Invitation to Mayor's Civic Service
  - (d) Council Tax Support Scheme Consultation
  - (e) Business Networking Lunch at Dersingham library
  - (f) West Norfolk Bus to School changes
  - (g) Historic England call for votes for St. George's Guildhall, King's Lynn
10. Receive items for the next agenda

**Next meeting: Wednesday 1<sup>st</sup> November at 7:00pm**



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### MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

26<sup>th</sup> October 2017

Jennifer Shah, Clerk to the Parish Council

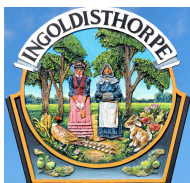
### Agenda

1. Take apologies for absence
2. Approve minutes of the last Council meeting
3. Record declarations of interest in any items to be discussed
4. Allow public participation
5. Matters arising from previous minutes not discussed elsewhere on the agenda
6. Agenda Items
  - (a) Update from the Borough Council & County Council – Discuss possible FP4 repair.
  - (b) Village Gateways – Discuss planting
  - (c) Allotments – update
  - (d) Village Appraisal – Cllrs to discuss results
  - (e) ISSC inspection – Cllr Redwood to report back
  - (f) Playground – Discuss results of inspection
  - (g) Trees on Common affecting Ingoldsby Avenue – Discuss recent correspondence
7. Planning – chaired by Cllr Bithray
  - (a) Discuss applications received between compilation of Agenda and the meeting
  - (b) Discuss new/pending applications:

Ref. No:	Address	Planning Details	PC's Stance	Notes
17/00088/RMM	Land N of 130 & E of 147 Lynn Road	Residential development of 15 houses at Land opposite the current Post Office	✓ subject to no change to houses being overlooked in Grovelands	Awaiting decision
17/01249/FM	Sewage Treatment Works	Construction wetland to cleanse treated effluent before it enters the River Ingol	✓	
17/01843/F	Coaly Lane	Construction of a place of worship with car parking and landscaped grounds		

8. Finance - Approve pending payments for November
9. Correspondence
  - (a) Inclosure document on website
  - (b) Meet the leader of NCC
  - (c) NALC AGM agenda
  - (d) Local Policing Commander meeting
  - (e) Horses & Hearse on the Recreation ground
10. Receive items for the next agenda

**Next meeting: Wednesday 29<sup>th</sup> November at 7:00pm**



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### MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

23<sup>rd</sup> November 2017

Jennifer Shah, Clerk to the Parish Council

### Agenda

1. Take apologies for absence
2. Approve minutes of the last Council meeting
3. Record declarations of interest in any items to be discussed
4. Allow public participation
5. Matters arising from previous minutes not discussed elsewhere on the agenda
6. Agenda Items
  - (a) Update from the Borough Council & County Council – Discuss possible FP4 repair.
  - (b) Village Gateways – approve cost of planting Gateways.
  - (c) Allotments – feedback from Clerk re: water meter & letter to tenant.
  - (d) Village Appraisal – discuss results sent out by Clerk & points raised by Chairman of VHC.
  - (e) Playground – discuss options for remaining £500 from Tesco fund & update re: signage.
  - (f) Trees on Common affecting Ingoldsby Avenue – update from Clerk on date of removal.
  - (g) Christmas lights – update from Clerk.
  - (h) Agnes Bigge – Cllr Pratt & Casey re: distribution of funds.
7. Planning – chaired by Cllr Bithray
  - (a) Discuss applications received between compilation of Agenda and the meeting
  - (b) Discuss new/pending applications:

Ref. No:	Address	Planning Details	PC's Stance	Notes
17/00088/RMM	Land N of 130 & E of 147 Lynn Road	Residential development of 15 houses at Land opposite the current Post Office	✓ subject to no change to houses being overlooked in Grovelands	Awaiting decision
17/01249/FM	Sewage Treatment Works	Construction wetland to cleanse treated effluent before it enters the River Ingol	✓	✓
17/01843/F	Coaly Lane	Construction of a place of worship with car parking and landscaped grounds	✗	
17/02005/F	11 Ingoldale	Rear extension, internal alterations, new roof to facilitate loft conversion	✓	
17/02119/F	157 Lynn Road	Two storey extension to rear of dwelling		

8. Finance - Approve pending payments for December
9. Correspondence
10. Receive items for the next agenda

**Next meeting: Wednesday 3<sup>rd</sup> January at 7:00pm**