

**Minutes of the Regular Meeting of
The Equity Project (TEP) Charter School Board of Trustees
October 5, 2016**

The 86th regular meeting of the Board of Trustees of The Equity Project Charter School was held on October 5, 2016 at The Equity Project Charter School at in 4280 Broadway, 2nd Floor pursuant to due notice to Trustees via electronic mail sent on 5/5/16. Public notice was posted in the TEP main office, posted on TEP's website at www.tepcharter.org, and shared with several NYC publications (El Diario, Manhattan Media, and the Manhattan Times).

The following Trustees were present: Zeke Vanderhoek, David Coleman, Crystal Harmon, Andrew Buher, Brooks Clark, Laura Tavormina and Nicole Leach

The following additional staff members also joined: Susan Yue, Casey Ash and Shelly Gupta.

Meeting called to order at 5:00 pm.

1. Approval of Minutes of Previous Meeting – Approved by unanimous vote (Zeke Vanderhoek, David Coleman, Crystal Harmon, Andrew Buher, Brooks Clark, Laura Tavormina and Nicole Leach)
2. Approval of revised Staff Handbook and Student & Family Handbook - Approved by unanimous vote (Zeke Vanderhoek, David Coleman, Crystal Harmon, Andrew Buher, Brooks Clark, Laura Tavormina and Nicole Leach)
3. Updates:
 1. Kindergarten Update
 2. Middle School Update
 3. Fundraising Update
 4. Construction Update
 5. Student Spotlight

Meeting adjourned at 5:30 pm.

Minutes recorded by Secretary Crystal Harmon.