

Parking Services, PO Box 74924, London,
E17 0UG

Date: 25 September 2023

Notice of Rejection of Representation

Dear [REDACTED]

**London Local Authorities and Transport For London Act 2003
Penalty Charge Notice (PCN) Number: FR60324697
Vehicle Registration Number: EA23WXZ
Contravention Date and Time: 15/08/2023 at 14:12
Contravention Location: Havant Road E17 / Turner Road E17 (cctv)
PCN Code and Description: 52m Failing to comply with a prohibition on certain types
of vehicle (motor vehicles)
Verification Code: 75I311**

Thank you for your correspondence regarding the above PCN and after considering all the evidence the Authority is satisfied that the contravention occurred and that the PCN was correctly issued.

The PCN was issued because the CCTV evidence confirms that the vehicle failed to comply with a sign instructing a prohibition on certain vehicles is in force at all times.

You have stated that your wife was driving at the time and that she suffers with anxiety and depression, which significantly impacts her ability to navigate unfamiliar roads. Whilst the Authority sympathises with and appreciates that this occurred at the time the penalty charge notice (PCN) was issued, it is the responsibility of the motorist to abide by Highway Code and take notice of any road restrictions during their journeys.

I can inform you that there are clear signs located at the entrance of the street advising motorists of the restriction.

A sign showing a motorcycle and a car contained within a red circle is a regulatory sign, which instructs motorists that no motor vehicles are permitted to enter a street or zone. The sign may be accompanied by a time plate advising of the hours the restriction is in force. Where no time plate is in place, it means that the restriction is in force at all times.

Under the circumstances, I am satisfied that this PCN was issued correctly.





To view the footage at the time the penalty was issued you can visit:
www.walthamforest.gov.uk/ocm

You will need to enter your PCN number and vehicle registration mark.

Having considered your Representations in accordance with the requirements of Schedule 1 of the London Local Authorities and Transport for London Act 2003 you should either pay the charge or submit an appeal to an independent Adjudicator.

If you choose to pay as you made representations within the 14-day discount period you have 14 days of when this letter was served in which you can pay the reduced amount of £65.00. Failure to make payment before the end of the 14-day period of when this letter was served you will have to pay the full penalty charge of £130.00.

Please note that a charge certificate may be served and the penalty charge increased by 50% unless before the end of the period of 28 days beginning with the date of service of this notice of rejection you either:

- a) Pay the penalty charge not later than 14 days from the date of when this letter was served and the charge will be reduced to £65.00 and the case will be closed.
- b) Make a full payment of the penalty charge of £130 and the case will be closed.
- c) Make an Appeal to the Independent Adjudicator using the enclosed form. **If the Adjudicator does not accept your appeal the penalty charge will be payable at £130.00 and the registered keeper will remain liable.**

You may make your appeal with The Environment and Traffic Adjudicators (ETA) online using the verification code (at the top of this letter) at www.londontribunals.gov.uk alternatively you can complete the attached form and return it to: London Tribunals, PO Box 10598, Nottingham, NG6 6DR as soon as possible, **please do not return your form back to us as this will delay the process.**

The Adjudicator is not able to consider any other mitigating circumstances and can only consider appeals on the grounds stated on the form these grounds are as follows:

- **The contravention alleged by the Authority on the Penalty Charge Notice did not occur**
- **At the time of the alleged contravention the vehicle was in the control of someone without your consent**
- **We are a hire firm and have supplied the name of the hirer**
- **I was not the owner at the material time**
- **The penalty exceeded the amount applicable in the circumstances of the case**

You should be aware that the Adjudicator can award costs against either party if it is found that they have acted in a frivolous, vexatious or wholly unreasonable manner. A copy of any DVD evidence which we wish the Adjudicator to consider will be sent to you before the appeal is heard.

I must advise you that unless the penalty charge is paid, or an appeal made as detailed above a Charge Certificate may be served upon you and the penalty charge will increase to £195.00.

Details of how to pay:



You should note that payment of the PCN may be deemed an admission of liability and you may lose your rights of appeal.

Telephone: Automated payment line **0203 092 0112** (24 hours / 7 days a week) Credit/Debit cards only, please ensure you have your card and PCN number ready.

Online: <https://www.walthamforest.gov.uk/paypcn> please follow the instructions and you may wish to keep a note of the receipt number as your proof of payment.

Post: Parking Services, PO Box 74924, London, E17 0UG. Please make your cheque/postal order payable to "London Borough of Waltham Forest" and write the PCN number on the back.

Cash: NSL Limited, North London Car Pound, Unit 1, Waltham Park Way, Off Billet Road, London E17 5DU. Opening hours: Monday to Friday 7am - 7 pm and on Saturdays between 9am and 1pm.

New data protection laws apply from 25 May 2018. To find out why the Council needs to collect and store personal data, how this is used and your rights to access your information, please refer to our Privacy Policy which can be found on our website at <https://walthamforest.gov.uk/content/parking-services-privacy-notice>

Under the Equalities Act 2010 should you have a disability and require a reasonable adjustment to either make payment or a challenge against a PCN, please email parking.services@walthamforest.gov.uk or telephone 0203 092 0112 and select option 6

Yours sincerely

N Henderson

On Behalf of Parking Services
London Borough of Waltham Forest

Details of Appeal

The Adjudicator will consider the representations you made to the Authority, but if you wish you can restate your case or add more information here. **If your appeal is late you must give reasons for the delay first.**

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NOTES ON COMPLETING THE NOTICE OF APPEAL FORM

6 Details of Appeal

Explain your case in this section. Please write as clearly as you can and only within the box. If you need more space, please continue on a separate sheet. If your appeal is being submitted outside the 28-day time limit, you must state your reasons for the delay first.

7 Declaration

The Appellant (the person to whom the Notice of Rejection was sent) must read the declaration and sign and date the form. **Unsigned appeals or appeals signed by any other person cannot be registered.**

For official use only

VRM :EA23WXZ

PCN No. (s)

FR60324697

Total No. PCNs 1

If you wish you may continue on another sheet

7 Declaration

I confirm that the details of my appeal are correct to the best of my knowledge. I realise that making a false statement to the Adjudicator is a criminal offence and may result in prosecution.

Where I have provided an email address in section 2, I confirm that I wish to have all notices in relation to this matter served on me electronically. By ticking this box I confirm that I regard any notice as having been duly sent to me, if it was transmitted to the e-mail address I have provided.

Where a representative has been named in section 3, I hereby authorise that individual to conduct this appeal on my behalf.

Signed _____ Date _____

Position in company (if company vehicle) _____

**Please send this form to:
London Tribunals, PO Box 10598, Nottingham, NG6 6DR.**

Only send this form **once**. Please do not, for example, appeal both by post and fax. Do **not** send any payment with this form.