

**SECONDARY SCHOOL TUITION FEE STRUCTURE AND  
PAYMENT SCHEDULE FOR 2020-2021 ACADEMIC YEAR**

**1. Enrollment Fee ( ₮) 300,000** The enrollment fee must be paid prior to the entrance exam.  
One-time, non-refundable payment

2. TUITION FEES (S) (Sibling discount 5% for each second and third family child. Birth certificate is required)	MONGOLIAN		NON-MONGOLIAN		
	1 <sup>st</sup> Semester Aug. 24, 2020 until Jan. 31, 2021  <u>Payment due</u> Aug. 18, 2020	2 <sup>nd</sup> Semester Feb. 01, 2021 until June 18, 2021  <u>Payment due</u> Jan. 25, 2021	1 <sup>st</sup> Semester Aug. 24, 2020 until Jan. 31, 2021  <u>Payment due</u> Aug. 18, 2020	2 <sup>nd</sup> Semester Feb. 01, 2021 until June 18, 2021  <u>Payment due</u> Jan. 25, 2020	
<b>MS / Grades 6-8</b> (Middle school)	\$4000	\$4000	\$5000	\$5000	
<b>HS/ Grades 9-12</b> (High school)	\$4800	\$4800	\$5800	\$5800	
<b>Tuition fees are billed and payable in Tugriks (calculated in the actual current daily exchange rate of USD of the Central Bank of Mongolia)</b>					
3. BOOK DEPOSIT (₮) (one-time, refundable fee)	<b>MS -750,000</b>	The refund will be reimbursed after any deductions for damaged or lost books.			
	<b>HS- 1,000,000</b>				
4. UNIFORM (₮) (Extended sizes will be ordered individually with 10% additional cost)	<b>Polo shirt (M,L,XL)</b>		<b>Jacket (M,L,XL)</b>	<b>Pants (158-170 (46-50))</b>	<b>Skirt (40-46)</b>
	Short sleeve	Long sleeve			
	<b>40,000₮</b>	<b>50,000₮</b>	<b>70,000₮</b>	<b>65,000₮</b>	<b>65,000₮</b>
5. LUNCH (₮) (Hot meal )	<b>6,500₮</b> Lunch money should be paid in advance directly to your child's account in the cafeteria.				
6. PLACEMENT GUARANTEE FEE (\$)	<b>MS -\$1600</b>	To secure a place in class a returning student must pay within the Re-Registration deadline time (May 15, 2020). This payment is deducted from the first-semester tuition fee.			
	<b>HS -\$2000</b>				

1. Unpaid tuition will result in your child's name being withdrawn from the class lists.
2. When a student enrolls during the middle of a semester the full semester tuition fee must be paid.
3. Unpaid book deposit fee will automatically be deducted from tuition fees.

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7. BUS FEES ( ₮ ) (Bus routes are located on school website)	1 <sup>st</sup> Semester Sept. 1, 2020 - Jan. 31, 2021 Payment due: Aug. 18, 2020		2 <sup>nd</sup> Semester Feb. 1, 2021 - June 18, 2021 Payment due: Jan. 25, 2021	
	Two-way	One-way	Two-way	One-way
<b>Zone 3</b> (until Peace Avenue)	700,000₮	525,000₮	700,000₮	525,000₮
<b>Zone 2</b> (until Gegeenten town)	550,000₮	412,500₮	550,000₮	412,500₮
<b>Zone 1</b> (around Zaisan Mountain)	300,000₮	225,000₮	300,000₮	225,000₮

**Refund Policy:**

The Tuition Fee is refundable when a student officially withdraws from the school. Written notice of withdrawal signed by parents must be submitted to the Student Services Office in order to obtain a refund of the tuition fee. The refund amount will be applied depending on student attendance days: within a semester. (See below)

Tuition refund	Percentage for refund
<ul style="list-style-type: none"> <li>2 weeks prior to the start of the school year</li> <li>2 weeks into the school year</li> <li>More than 2 weeks</li> </ul>	<ul style="list-style-type: none"> <li><b>90%</b> of the fee refunded</li> <li><b>80%</b> of the remaining fee</li> <li><b>No refund</b></li> </ul>
Bus refund	Percentage for refund
<ul style="list-style-type: none"> <li>Within 2 weeks of service</li> <li>More than 2 weeks</li> </ul>	<ul style="list-style-type: none"> <li><b>80%</b> of the remaining fee</li> <li><b>No refund</b></li> </ul>

**Government Mandated School Closure:**

School administration will inform parents by email of any closures mandated by the government as soon as possible. In this case, no tuition fees will be reimbursed.

- Please contact The Secondary School Student Office for any clarifications Room # 221, Tel: 976-11- 348888, [hs.studentservices@asu.edu.mn](mailto:hs.studentservices@asu.edu.mn) [ms.studentservices@asu.edu.mn](mailto:ms.studentservices@asu.edu.mn)
- Tuition fee can be paid in cash at the Finance Office in the Secondary School building, Room#222, Tel: 976-11-345716 ([finance@asu.edu.mn](mailto:finance@asu.edu.mn)) or to the School bank account.  
**Bank name:** Trade and Development Bank  
**Bank SWIFT Code:** TDBMMNUB  
**Beneficiary MNT:** ACY XXK **Account #:** 404197752  
**Beneficiary USD:** ASU LLC **Account #:** 404197753  
**Please indicate the STUDENT'S FULL NAME AND GRADE**
- Tuition fee structure is posted on the school website [www.asu.edu.mn](http://www.asu.edu.mn)