

**Crater Regional Workforce Development Board  
Youth Standing Committee Meeting**

January 6, 2020  
10:00 a.m. – 12:00 p.m.  
22 W Washington St  
Petersburg, VA 23803

**Members Present**

Dr. George Lyons, Community Based  
Rosalyn Andrews, American Red Cross  
Tia Grizzle, Fort Lee Credit Union

**Absent Youth Members**

Kathryn Thompson, S.T.O.R.Y.  
Brenda Drew, Sussex Housing Authority  
Ben Bruce, United Way  
Talisha McAuley-Davis, D.A.R.S.

**CRWDB Staff Present**

Sophenia Pierce, Executive Director  
Recie Small, Operations Director  
Shyan Jones, Administrative Assistant

**Other Guest**

LaJeune Stone & Spencer Logan  
*Surry Department of Youth & Family  
Resources*

1. **Call to order:** 10:09 a.m.
  - a. Roll Call by Dr. George Lyons
2. **Public Comment:** None at this time
3. **Approval of agenda:** No quorum
4. **Approval of minutes:** No quorum
5. **Executive Director's Update:**
  - 1) To date, the state has not provided a response for the Opportunity Youth Plan that was submitted. Sophenia Pierce asked for members to work as a subcommittee, face to face or by conference if needed, to review and monitor the indicated plan.
    - i. Sophenia Pierce shared that a meeting was facilitated by Recie Small with Juanita Epps, CEO of Pathways, to review their performance. Recie Small stated their numbers are 55 in the VOS system.
    - ii. Recie Small presented reports from the Youth Service Provider from October as she waits for November's report which is due the 15<sup>th</sup> working day of each month.
    - iii. Tia Grizzle and Rosalyn Andrews agreed to be a part of the monitoring review committee. Their responsibilities will include monitoring the VOS System and making sure the provider meet their required goal of 95 participants.
    - iv. Dr. George Lyons stated 75% of the participants are out of school youth meaning they can be drop outs, aged out.
  - 2) **WIOA Stakeholder Round Tables**
    - i) Sophenia Pierce stated there is a meeting at John Tyler Community College at 1:00 p.m. with the regions to discuss the next Statewide Workforce Plan. Sophenia Pierce stated 15 leaders from our region has responded to attend the meeting. Sophenia Pierce stated the state will be providing the local areas with guidelines to start developing our regions plans and that should be forthcoming before the end of June.
  - 3) **Regional Opportunities**
    - i. Sophenia Pierce and Shawn Nicholson met with Mayor Gore and other representatives from the City of Hopewell to see how they can better participate with the region's initiative with our youth provider-Pathways and becoming a part of the Job Shadowing Program.

- ii. Sopenia also stated she and Shawn met with Dinwiddie County, Prince George and Petersburg. Their school systems are also interested in working with our youth programs. She stated the funds for the in-school youth are almost exhausted.
  - iii. LaJeune Stone asked Recie Small is it possible to set up a meeting up with Surry County School System and Recie Small replied yes and she can reach out to the point of contact and set a meeting date and time.
  - iv. Sopenia Pierce stated we do not have funds to pay for outreach efforts with WIOA. She said we need at least 30 more participants for out of school youth and outreaching resources could help with this. Sopenia Pierce stated she will be talking with the CEO and Board to discuss other funding options.
- 6. New Business:** None at this time
- a. Potential Committee Members: LaJeune Stone is interested in becoming a member of the YSC. She gave a brief synopsis of her work experience and knowledge of the workforce board stating her agency was a past service provider for the board under WIA.
  - b. 2020 YSC Meeting Dates- Sopenia provided proposed meeting dates for the remainder of the year. The next date to meet was for February 3, 2020 at 8:30 a.m.
  - c. Youth Provider Reports- As it was discussed earlier in the meeting, Recie Small presented reports from the Youth Service Providers from October as she waits for November's report which is due the 15<sup>th</sup> working day of each month. Recie Small met with Juanita Epps from Pathways to review their performance numbers in the VOS system and to discuss plans to have all youth served reflected in the reports.
- 7. File Review-** Recie Small met with Tia Grizzle, Shawn Nicholson, Dr. George Lyons to explain the file process and presented each member with a file for review as this will assist with regular monitoring of our provider to ensure that they are collecting the necessary information for enrollment and service delivery.
- 8. Adjourn:** The meeting concluded at 11:00 a.m.