

HUBBARD COMMUNICATIONS OFFICE
Saint Hill Manor, East Grinstead, Sussex

HCO POLICY LETTER OF 31 AUGUST 1981

*(Cancels BPL 21 Feb 71R SUPERVISOR CHECKOUTS and
BPL 14 Mar 71RA ON GIVING CHECKOUTS)*

GIVING STAR-RATE CHECKOUTS

*(This PL incorporates the relevant data from
the above BPLS.)*

REFERENCES:

HCO PL 24 Sep 64 INSTRUCTION & EXAMINATION:
RAISING THE STANDARDS OF

HCO PL 28 Aug. 65
SCIENTOLOGY TRAINING TWIN CHECKOUTS

HCO PL 4 Oct. 64 THEORY CHECKOUT DATA
Reiss. 21.5.67

HCO PL 4 Mar 71 II HOW TO DO THEORY CHECKOUTS AND EXAMINATIONS

HCO PL 12 May 64 THEORY TESTING EXPIRATION DATES

HCO PL 29 Oct 81 STAR-RATE OUTPOINTS

HCO PL 19 Aug 79R HIGH CRIME - ADDITION HIGH CRIME
Rev. 30.6.80 CHECKOUTS AND WORD CLEARING

The only requirements for someone to give a star-rate checkout are: (1) he has done the star-rate checkout section of the Student Hat or Basic Study Manual, and (2) he has studied the materials on which he is giving the checkout.

It is optimum if the person giving the checkout has been star-rated on the materials. But this is not mandatory.

Star-rate checkouts are done by students on each other. They are not done by the CourseSupervisor.

The only star-rate checkouts on students done by a supervisor are those done on the policy letters to do with the procedure and technology of checkouts. This is done initially and as may be required at any later time to ensure that his students know how to give standard checkouts exactly by the book.

The supervisor observes his students giving each other checkouts. He sees to the quality of these checkouts. If the checkouts are excellent he lets the students get on with it. If correction is required he hands out a pink sheet to the student to word clear and re-study the appropriate checkout PLs and then he checks the student out on these PLs and the procedure himself.

The checkout materials are the only ones he checks the student out on personally. The remedy for improper checkouts is Word Clearing and further study of checkout materials, not the supervisor taking over checkouts of all course materials himself.

Only in this way can you have effective checkouts and a Supervisor who is free to supervise effectively.

L. RON HUBBARD
Founder