

## SECONDARY SCHOOL TUITION FEE STRUCTURE AND PAYMENT SCHEDULE FOR 2018-2019 ACADEMIC YEAR

<p><b>Enrollment Fee 300,000 ₮</b></p> <ul style="list-style-type: none"> <li>• one-time, non-refundable</li> <li>• The Enrollment fee must be paid prior to entrance exam</li> </ul>	<p>For former students returning to ASU from abroad and having attended a school with all instruction in English within 6 months, no registration fee is required; however, after 6 months or longer, a student will be required to pay the enrollment fee.</p>
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TUITION FEES  (Sibling discount 5% for each second and third family child and birth certificate is required)	MONGOLIAN		NON-MONGOLIAN		
	1 <sup>st</sup> Semester <u>Aug 22, 2018</u> <u>until Jan 25, 2019</u>  Due: Aug 15, 2018	2 <sup>nd</sup> Semester <u>Jan 28, 2019 until</u> <u>Jun 14, 2019</u>  Due: Jan 15, 2019	1 <sup>st</sup> Semester <u>Aug 22, 2018 until</u> <u>Jan 25, 2019</u>  Due: Aug 15, 2018	2 <sup>nd</sup> Semester <u>Jan 28, 2019 until</u> <u>Jun 14, 2019</u>  Due: Jan 15, 2019	
Grades 6-8	9,500,000₮	9,500,000₮	11,000,000₮	11,000,000₮	
Grades 9-12	11,500,000₮	11,500,000₮	12,500,000₮	12,500,000₮	
<b>BOOK DEPOSIT</b> (one-time, refundable fee)	<b>750,000₮</b> (This will be refunded on withdrawal from the school after any deductions for damaged or lost books and learning materials have been applied.)				
<b>UNIFORM</b>	Polo shirt /₮/ (M,L,XL)		Jacket/₮/ (M,L,XL)	Pants/₮/ (158-170, 46-50)	Skirt (40-46)
	Short sleeve	Long sleeve			
	40,000	50,000	65,000	65,000	60,000
<b>PLACEMENT GUARANTEE FEE</b>	<b>2,000.000₮</b> (To secure a place in the classes, a returning student must pay within deadline of re-registration time. This payment is deductible from the tuition fee.)				
<b>LUNCH</b>	<b>6,500₮</b> (Lunch money should be paid directly to a student's account in the cafeteria in advance)				

**Note:** Extra size of uniform will be ordered individually with 10% additional cost

**SECONDARY SCHOOL TUITION FEE STRUCTURE AND PAYMENT SCHEDULE FOR  
2018-2019 ACADEMIC YEAR**

BUS FEES	1 <sup>st</sup> Semester Sept 3, 2018 - Jan 25, 2019		2 <sup>nd</sup> Semester Jan 28, 2019 - Jun 14, 2019	
	Due: Aug 15, 2018		Due: Jan 15, 2019	
	Two-way	One-way	Two-way	One-way
<b>Zone 3</b> (until Peace Avenue)	700,000 ₮	525,000 ₮	700,000 ₮	525,000 ₮
<b>Zone 2</b> ( until Gegeenten town)	550,000 ₮	412,500 ₮	550,000 ₮	412,500 ₮
<b>Zone 1</b> (around Zaisan Mountain)	300,000 ₮	225,000 ₮	300,000 ₮	225,000 ₮

**REFUND POLICY**

The Tuition Fee is refundable when a student withdraws from the school. Written notice of withdrawal signed by parents must be submitted to the Student Services Office in order to obtain a refund of the tuition fee. The refund policy will be applied depending on student attendance days: The refund policy is effective for each semester.

Tuition refundable	Percentage for refund
<ul style="list-style-type: none"> <li>● 2 weeks prior to school starts</li> <li>● Within 2 weeks of attendance</li> <li>● More than 2 weeks</li> </ul>	<ul style="list-style-type: none"> <li>● 90% of the fee</li> <li>● 80% of the remaining fee</li> <li>● No refund</li> </ul>
Bus refundable	Percentage for refund
<ul style="list-style-type: none"> <li>● Within 2 weeks of service</li> <li>● More than 2 weeks</li> </ul>	<ul style="list-style-type: none"> <li>● 80% of the remaining fee</li> <li>● No refund</li> </ul>

**Note:** school website: [www.asu.edu.mn](http://www.asu.edu.mn)

1. When student enrolls during middle of semester, tuition fee must be paid in full amount.
2. For additional information and questions, please contact Secondary School Student Service Office, Room №225, Tel: 976-11-348888, E-mail: [ss.studentservices@asu.edu.mn](mailto:ss.studentservices@asu.edu.mn)
3. Tuition fee can be paid in cash at the Finance Office in the Secondary School building, Room №222 Tel: 976-11-345716, e-mail: [finance@asu.edu.mn](mailto:finance@asu.edu.mn), School bank account.

**Bank name:** Trade and Development Bank

**Bank SWIFT Code:** TDBMMNUB

**Beneficiary:** American School

**Account #:** 404197752 /MNT/

**Please indicate the STUDENT'S FULL NAME AND GRADE**