



Technical Assistance Workshop

FY 2022

Community Impact Grant
Request for Proposal

August 3, 2021
10am - 12pm

A collage of hexagonal images. The top hexagon shows a warehouse ceiling with red pipes and a light fixture. The bottom hexagon shows a large stack of white storage bins on a metal shelving unit. The middle hexagon shows two people, a man and a woman, standing in a warehouse. The woman is wearing a white t-shirt with 'STAFF' printed on the back. The man is wearing a white t-shirt and a baseball cap. They are both looking at a white bag or box. The background of the slide is a dark grey gradient.

Key Highlights

- DAAA Community Impact Grant Services
- Funding Levels & Requirements
- Instructions to Applicants
- Proposal Process & Acceptance
- How to Use the Shared File
- Questions & Answers

Mission, Vision and Pillars

Our Mission: To educate, advocate and promote healthy aging to enable people to make choices about home and community-based services and long-term care that will improve their quality of life.

Vision: DAAA's vision is to *"create a community that cares for the vulnerable and advocates for the well-being of our constituents."*

Pillars: DAAA practices five guiding principles of servant leadership: people, service, growth as well as finance and quality.



About Us

Private, non-profit organization responsible for planning, coordinating, developing and funding:

- Congregate & Home-Delivered meals
- Health & Wellness Services
- Other Senior Services

Serves

- Detroit, Grosse Pointes, Grosse Pointe Farms, Grosse Pointe Park, Grosse Pointe Shores, Grosse Pointe Woods, Hamtramck, Harper Woods, and Highland Park.

Target Population

- Consists of more than 300,000 consumers including 148,458 seniors.





Program Funding & Requirements

Federal & State Funded Services

- Applicants must review and adhere to the minimum standards or regional service definitions for each service category as defined by the Michigan Aging and Adult Services Agency Operating Standards or service definitions approved by DAAA.



ARRAY OF SERVICES TO BE FUNDED

- COMMUNITY SERVICE NAVIGATOR
- CAREGIVER EDUCATION, TRAINING AND SUPPORT
- DISEASE PREVENTION / HEALTH PROMOTION
- CHORE SERVICES
- HOME CARE ASSISTANCE
- IN-HOME RESPITE CARE
 - Unit: Each hour of respite care provided.
 - Seeking two provider.
- FRIENDLY REASSURANCE
 - Unit: One hour spent performing allowable home care assistance activities
 - Seeking up to two providers



ARRAY OF SERVICES TO BE FUNDED (CONTINUED)

- TRANSPORTATION
- OTHER INNOVATIVE SERVICES





Instructions to Applicants & Proposal Acceptance

Targeted Consumers

- Older Persons age 60 years and over
- Caregivers
- Adults with disabilities (65+)
- Referral of adults with disabilities (18 years to 64 years) to MI CHOICE
- Referral of dual-eligibles with both Medicare and Medicaid for services

Target Area for Services

City of Hamtramck and City of Highland Park within Region 1-A.



Funding Requirements

- Local Match - **10%** for new organizations and **15%** for funded organizations.
- Grant funds must be matched with **5%** of program income.

Contract Period

- Contract period will be from FY 2021-FY 2022:
- October 1, 2020 - September 30, 2022 (Planned effective date of December 1, 2020)
- Based upon availability of funding and contract compliance.



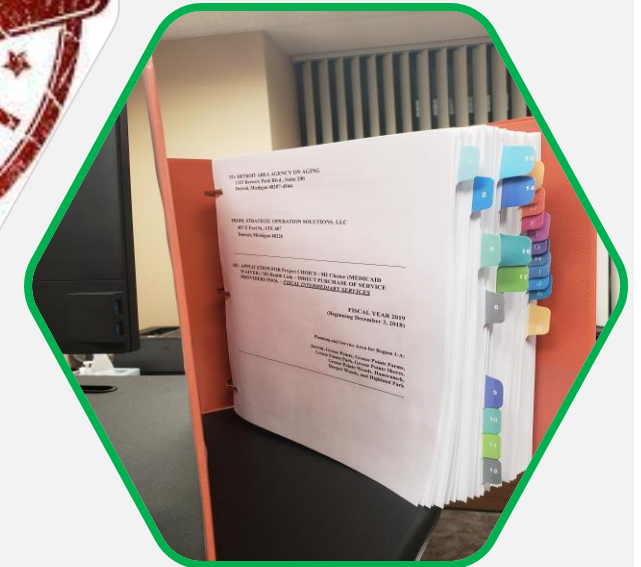
Deadline

- Proposals will be accepted up to:
11:59 p.m. Eastern Standard Time (EST)
On Friday, August 20, 2020
Through our secure ShareFile site
- The official clock for the determination of the 11:59 p.m. EDST will be the upload timestamp of the file server.
- No faxed or emailed applications will be accepted.
- Late applications will not be accepted.**
- See Timeline for next steps after deadline.



Proposal Acceptance Criteria

- Proposal must include:
- **Applications must be typed.** Handwritten applications are unacceptable and will not be reviewed.
- Scanned documents must be clear and legible.
- Authorized personnel must sign the application in all required places.
- Proposals must address published service categories only, as included and described in this **RFP**.
- All required documentation requested in the application and listed on the application checklist must be included with the proposal.
- All attachments must be properly labeled.
- **The applicant is required to submit a completed budget with application.**



Eligibility Criteria

Pre-screening Criteria

1. The applicant must have been in existence for a **minimum of three (3) years**. All applicants, including current and previous contractors, must submit proof of incorporation with the proposal, with the exception of local units of governments.
2. The applicant must be **financially viable** as demonstrated by having a positive fund balance or retained earnings (as demonstrated by a financial report with a balance sheet showing a positive fund balance or retained earnings.)
3. The applicant must demonstrate that they are **current in** all local, state and federal **taxes**.

Additional requirements listed on the **pre-screening checklist** to be submitted with application.

Minimum Requirements

- Service Operation(s) located within Region 1-A.
- Consortium/collaborative partnership must have a fiscal sponsor that meets the minimum criteria.
- Ability to provide services that bridge social and health and address social determinants of health
- Ability to prepare business plan within six months of start up
- Ability to include signed Memorandums of Understanding, Independent Contract arrangements and Letters of Commitment in the proposal.
- Capacity to enter into third-party reimbursement arrangements to grow the Community Wellness Service Center.

Compliance

The successful applicant shall NOT subcontract services without DAAA approval

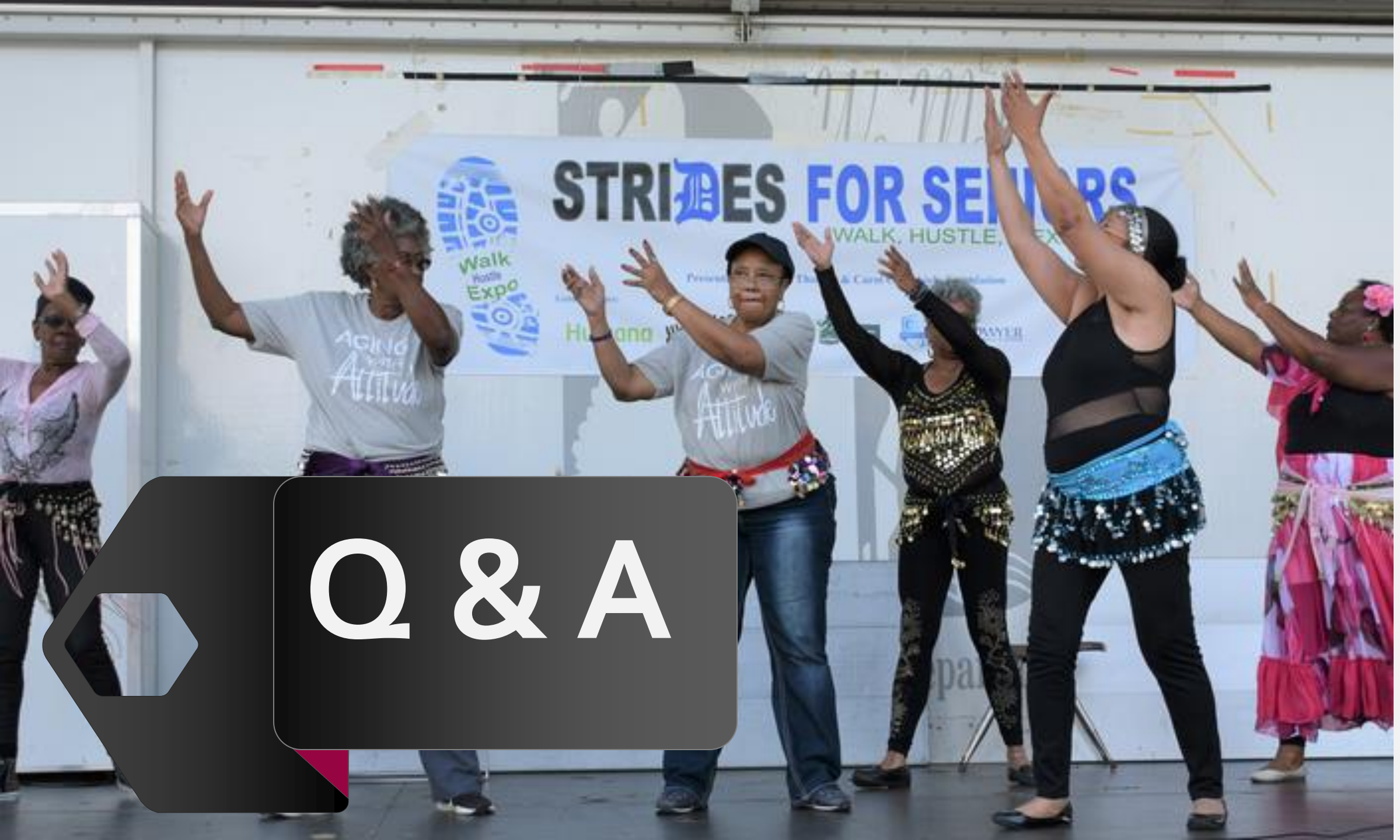
The successful applicant must be willing to do the following:

- Delivery of services in targeted area or PSA 1-A
- Compliance with contract agreement
- Attendance at DAAA meetings/events
- Monthly Program and financial reporting including **NAPIS**
- Honor HIPPA and Privacy Act for program participants
- Publicity: Funding Source Credits / DAAA Logo



The background of the slide is a collage of three images. The top-left image shows a multi-story building with many windows. The bottom-left image shows a man in a suit and tie, wearing a cap, looking towards the camera. The right side of the slide features a larger image of an outdoor event where several people are seated at tables. One person in the foreground is wearing a maroon shirt with the text "OLDER MICHIGANIANS DAY" and "Age of Every Age" printed on it. Another person is using a walker. A white hexagonal frame is overlaid on the right image, containing a smaller inset photo of a person. A large, dark gray hexagonal shape is positioned in the center, containing the text "Secure Portal Tutorial (Link)".

Secure Portal Tutorial (Link)



Questions After Today?

REMEMBER: Assistance will not be provided after today and questions will not be addressed personally (Email, call or texting).

Any questions not answered during today's Bidder's Conference will be posted by August 6, 2021.

This PowerPoint, FAQ and the RFP can be found on the DAAA Website by clicking the link below:

DAAA RFP and FAQ



Thank You

👤 DAAA Contract Management

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🌐 www.DetroitSeniorSolution.org