

**Minutes of the Regular Meeting of
The Equity Project (TEP) Charter School Board of Trustees
September 25th, 2017**

The **97th** regular meeting of the Board of Trustees of The Equity Project Charter School was held on **September 25th, 2017** at The Equity Project Charter School at the TEP Middle School Campus: 549 Audubon Avenue, T28 pursuant to due notice to Trustees via electronic mail sent on 5/30/17. Public notice was posted in the TEP main office, posted on TEP's website at www.tepcharter.org, and shared with several NYC publications (El Diario, Manhattan Media, and the Manhattan Times).

The following Trustees were present: David Coleman, Andrew Buher, Sean Juan, and Nicole Leach joined via videoconference from the following public locations posted in advance on TEP's website:

Hyatt Union Square
1st Floor Cafe
134 4th Ave
New York, NY 10003

CoWerk
619 Lake Avenue
Asbury Park, NJ 07712

Starbucks
605 Third Avenue
New York, NY 10016

Starbucks
80 Main Street
Nyack, NY 10960

The following Trustees were absent: Laura Tavormina and Brooks Clark.

The following additional staff members were present: Zeke Vanderhoek and Susan Yue.

Meeting called to order at 5:30 pm.

Meeting Agenda and Notes

1. Review & Approval of 2017-18 Staff Handbook by Unanimous Vote: Andrew Buher, Sean Juan, David Coleman, and Nicole Leach
2. Review & Approval of 2017-18 Student & Family Handbook by Unanimous Vote: Andrew Buher, Sean Juan, David Coleman, and Nicole Leach
3. Charter Renewal – BOT attendance at TEP on **Nov 30th from 4 to 5 PM** for NYC DOE renewal meeting.

4. Updates:

1. Early Childhood
2. Middle School
3. 153 Sherman Ave, Hard Hat Tours, & Fundraising

Meeting adjourned at 6:30 pm.

Minutes recorded by Sean Juan.