



IDEAL-IST

www.ideal-ist.eu

Your Worldwide ICT Support Network

How to participate, H2020 instruments

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ICT, FET, Energy, ECSEL NCP in Latvia,
H2020 NCP National coordinator



This project has received funding from
the European Union's Horizon 2020
research and innovation programme
under grant agreement No 645216

Participant Portal - working platform for all activities within H2020:

[ec.europa.eu/research/participants/portal/desktop/en/
home.html](https://ec.europa.eu/research/participants/portal/desktop/en/home.html)



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On this site you can find and secure **funding** for projects under the following EU programmes:

- **2014-2020** Horizon 2020 - research and innovation framework programme
- **2007-2013** 7th research framework programme (FP7) and Competitiveness & Innovation Programme (CIP)
- 3rd Health Programme, Asylum, Migration and Integration Fund, Consumer Programme, COSME, Internal Security Fund Borders, Internal Security Fund Police, Justice Programme, Promotion of Agricultural Products Programme, Rights, Equality and Citizenship Programme and Research Fund for Coal & Steel

Non-registered users

- search for funding
- read the H2020 Online Manual & download the legal documents
- check if an organisation is already registered
- contact our support services or check our FAQs

Registered users

- submit your proposal
- sign the grant
- manage your project throughout its lifecycle
- register as expert advising the Commission



WHAT'S NEW?



FUNDING OPPORTUNITIES



HOW TO PARTICIPATE



WORK AS AN EXPERT



MY PERSONAL AREA



INFORMATION AND SUPPORT

ec.europa.eu/research/participants/portal/desktop/en/home.html

What's new: latest news (calls, document changes, etc.)

Funding opportunities: detailed information on Calls for proposals

How to participate: H2020 online manual; H2020 reference documents; Organisation registration; SME dedicated page; Participation of non-EU countries, etc.

Work as an expert: anybody can apply (not NCPs), especially appreciated - women from industry

My personal area: with login - work with proposals, projects, personal expert CV

Support: H2020 online manual; Horizon 2020 helpdesk; National Contact Points (NCPs); Frequently Asked Questions (FAQ); contact the Participant Portal IT helpdesk

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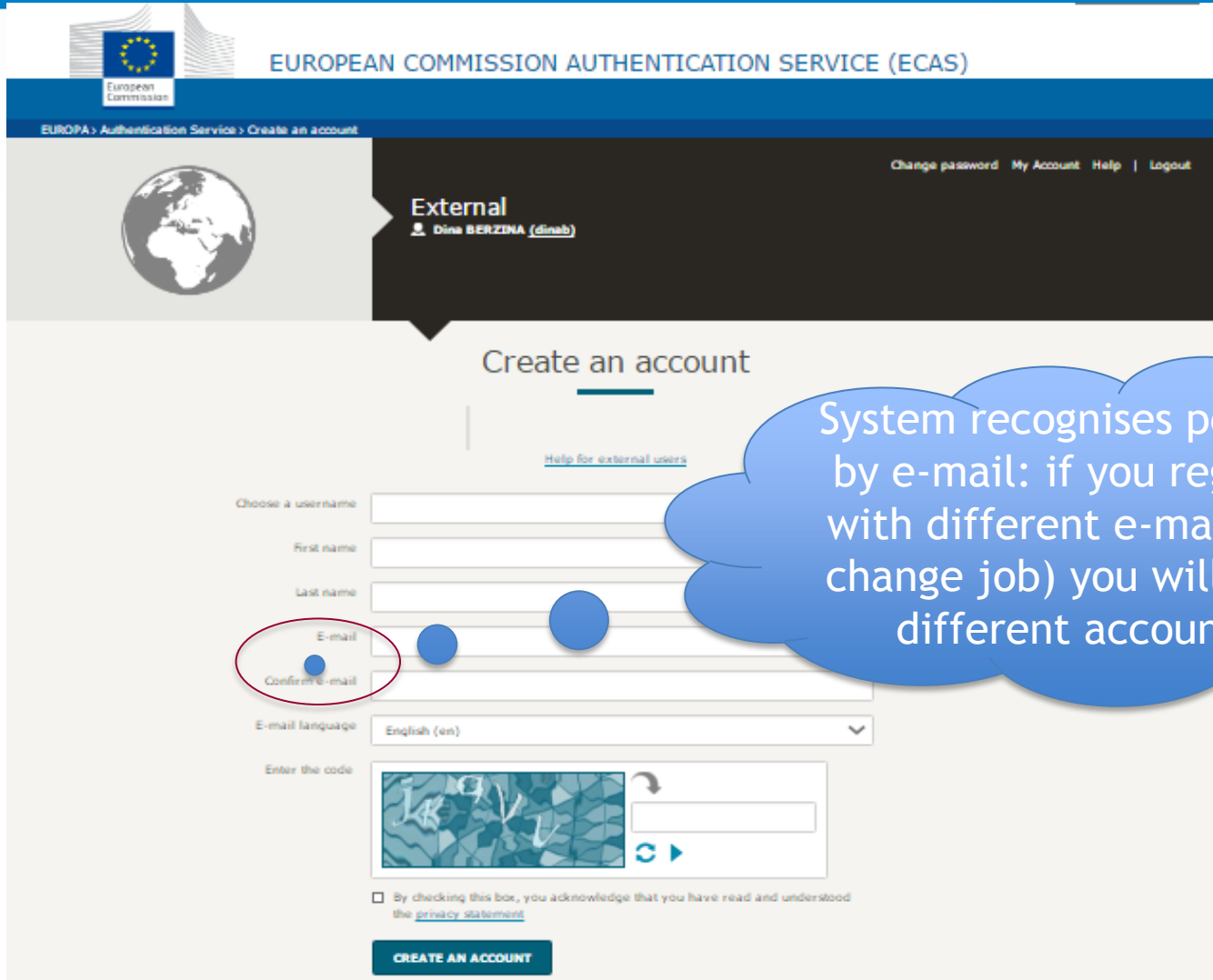
Registered users (ECAS login and password):

- submit your proposal,
- sign the grant,
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- **ECAS - European Commission Authentication Service:** is the system that validates the identity of users accessing the online services and websites operated by the European Commission; it [allows users to access most of the digital systems](#) developed or used by the European Institutions
- **the same login and password:** is to be used for any system under ECAS authentication Managed by the Commission





The screenshot shows the 'EUROPEAN COMMISSION AUTHENTICATION SERVICE (ECAS)' registration page. At the top, there is a navigation bar with the European Commission logo and the text 'EUROPEAN COMMISSION AUTHENTICATION SERVICE (ECAS)'. Below this, a dark blue bar contains the text 'EUROPA > Authentication Service > Create an account' and links for 'Change password', 'My Account', 'Help', and 'Logout'. The main content area features a globe icon on the left and a user profile section on the right labeled 'External' with the name 'Dina BERZINA (dinab)'. The central heading is 'Create an account', with a link for 'Help for external users'. The registration form includes fields for 'Choose a username', 'First name', 'Last name', 'E-mail', and 'Confirm E-mail'. The 'E-mail' and 'Confirm E-mail' fields are circled in red. Below these are a dropdown for 'E-mail language' (set to 'English (en)') and a CAPTCHA section with the text 'Enter the code'. At the bottom, there is a checkbox for 'By checking this box, you acknowledge that you have read and understood the [privacy statement](#)' and a 'CREATE AN ACCOUNT' button.

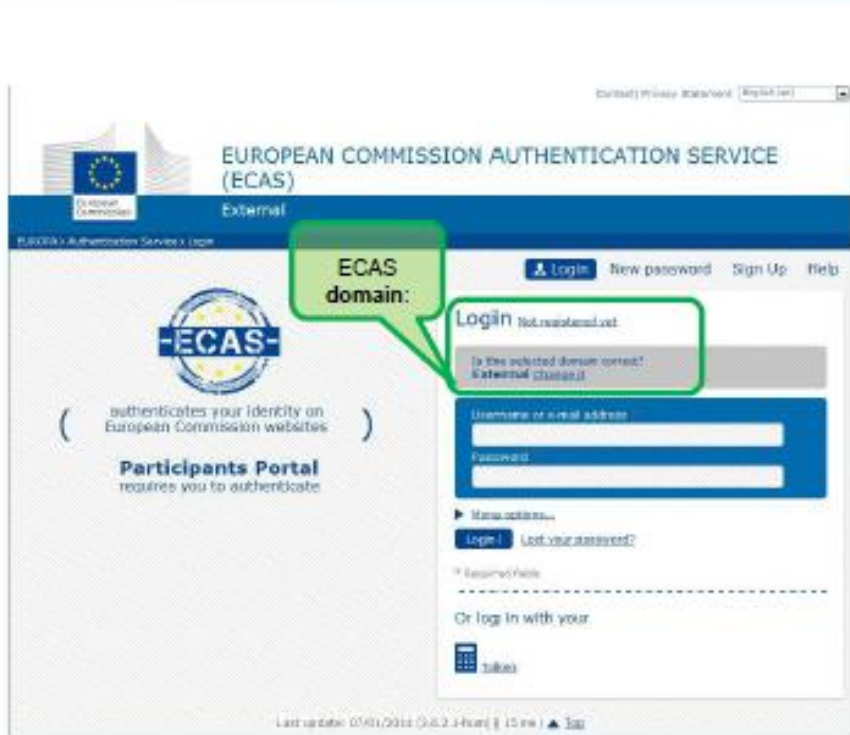
System recognises persons by e-mail: if you register with different e-mails (or change job) you will have different accounts



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Enter the System/Portal

Your Worldwide ICT Support Network



Login = e-mail + password

Choose domain = external



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RESEARCH & INNOVATION
Participant Portal

European Commission > Research & Innovation > Participant Portal > Home

MY AREA | HOME | FUNDING OPPORTUNITIES | HOW TO PARTICIPATE | EXPERTS | SUPPORT | Search PP | DINA BERZINA

- My Organisation(s)
- My Proposal(s)
- My Project(s)
- My Notification(s) **6**
- My Formal Notification(s)
- My Expert Area

Horizon 2020 Funding

Starting from 1/1/2014

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My projects

FP7 REF. DOCS | H2020 ONLINE MANUAL | HOW TO

This page enables you to access all your EU projects managed via the Participant Portal that have been selected and approved for funding.

Depending on your roles, you can view or manage the following project-related tasks:

- Prepare and sign your grant agreement
- Submit amendments to your grant agreement
- Manage your scientific and financial reports
- View or manage roles and access rights in your projects consortia

If you are LEAR and want to see the full list of your organisation projects, please go to **My Organisations** and click on the action button **VP**. LEAR can only view the list of projects in which their organisation is involved. If you want to see project details, your organisation main contact for this project or the project Coordinator has to give you access rights. For more details see the [H2020 online manual](#).

Legend

- AA Access Amendment
- GP Grant Preparation
- MP Manage Projects
- FR Financial Reporting
- PR Periodic Reporting
- RD Reporting & Deliverables
- PC Project Consortium
- VP View Proposal

Show 10 entries Hide closed projects Search:

ACRONYM	CALL	PROGRAM	PROJECT	PHASE		ACTIONS
C-ENERGY +	FP7-ENERGY-2009-3	FP7	241325	Active		PC FR RD
C-ENERGY 2020	H2020-LCE-2014-4	H2020	641003	Active	1	PC VP MP
Idealist2011	FP7-ICT-2007-3	FP7	231367	Active		PC PR
Idealist2014	FP7-ICT-2011-7	FP7	288598	Active		PC PR
Idealist2018	H2020-ICT-2014-1	H2020	645216	Active		PC VP MP
NCPs CaRE	H2020-SC5-2014-one-stage	H2020	642025	Active		PC VP MP

- **PIC - Participant Identification Code**

is a unique 9-digit identifier for the European Commission to confirm organisation's details.

Before registering it is recommended to check whether the organisation does not already have a PIC code:

https://ec.europa.eu/research/participants/portal/desktop/en/organisations/register_sec.html

STATUS	COUNTRY	CITY	LEGAL NAME	BUSINESS NAME	PIC	VAT	REG. NO.
VALIDATED	LV	JELGAVA	LATVIJAS LAUKSAIMNIECIBAS UNIVERSITATE	LLU	999933328	LV90000041898	CO
DECLARED	LV	Jelgava	Latvijas Lauksaimniecibas universitate	Latvijas Lauksaimniecibas universitate	949652311	90000041898	2841101568 CO





Welcome to the Beneficiary's Register

The Registration Wizard will guide you through the process of registration.

- ✓ Please keep the basic legal information (Registration extract, VAT data) of the organisation at hand so you can fill in the forms quickly and correctly.
- ✓ The registration process normally takes about 5-10 minutes to complete. The system will automatically save the information provided during registration in case you want to exit the wizard. Your data will be restored the next time you will access the Beneficiary's Register.
- ✓ At the end, it will assign and display the PIC (Participant Identification Code) of your organisation.

Online manual: ec.europa.eu/research/participants/docs/h2020-funding-guide/index_en.htm

European
Commission

Participant Portal H2020 Online Manual



Search

My Area - User account & roles

H2020 Online Manual

My Area - User account & roles

- > Login with ECAS
- > Roles & access rights
- > Terms and Conditions of Use

Grants

Applying for funding

Find a call

- > Horizon 2020 structure and budget
- > What you need to know about Horizon 2020 calls

Find partners or apply as individual

Register in the Beneficiary Register

- > Registration of your organisation
- > LEAR appointment
- > Validation of potential beneficiaries
- > Financial viability check
- > Data update
- > Certifications

Submit a proposal

- > Get prepared
- > Electronic proposal submission

From evaluation to grant signature

Grants

Applying for funding

Find a call

Find partners

Register an organisation

Submit a proposal

Evaluation & Grant signature

Eligibility check

Evaluation of proposals

Grant preparation

Grant signature

Grant management

Keeping records

Amendments

Reports & payment requests

Deliverables

Dissemination & exploitation

Communication

Checks, audits, reviews & investigations

Working as an expert

Expert registration

Contracting & payment

Expert roles & tasks

Cross-cutting priorities & issues

International
cooperation

Social Sciences
& Humanities

Open access &
Data management

Climate action &
Sustainable development

Ethics

Gender

SMEs

ERA-NETs

How to create an ECAS account (EC presentation, but from H2020 start and displays old visual look of Participant Portal):
ec.europa.eu/research/participants/data/support/how_to_create_an_ec_as_account.pps,

Guide on beneficiary registration, validation and financial viability check (EC official document):
ec.europa.eu/research/participants/data/ref/h2020/grants_manual/lev/h2020-guide-lev_en.pdf,

Beneficiary Register:
ec.europa.eu/research/participants/data/support/manual/urf.pdf,

SME Self-Assessment Guidance:
ec.europa.eu/research/participants/data/support/manual/urf_sme_wizard_guidance.pdf



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All the stages of proposing, Grant Agreement signature, project management and reporting are on-line = no more printing out and signing papers

The only 'paper' documents to EC are:

the H2020 LEAR appointment Letter (original - signed and stamped) with Annexes



H2020 instruments - project types



Work Programme: General Annexes - D. Types of action

- **Research and Innovation Action (RIA)** includes basic and applied research, technology development and integration, testing and validation on a small-scale - **100% funding rate**
- **Innovation Action (IA)** produces plans and arrangements or designs for new, altered or improved products, processes or services - **70% funding rate (100% for non-profit legal entities)**

Overlaps: 'prototyping', 'testing', 'demonstrating' and 'piloting' possible in Innovation Actions as well as in Research and Innovation Actions; Innovation Actions may include limited **research and development activities**

- **Coordination and Support Action (CSA)** primarily consists of accompanying measures, coordination or support services, policy dialogues and mutual learning exercises and studies, networking and coordination between programmes in different countries, etc. - **100% funding rate**



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- **SME Instrument** is targeted at all types of innovative SMEs showing a strong ambition to develop, grow and internationalise:
 - **phase 1** - feasibility study verifying the technological/practical and economic viability of an innovation idea/concept with considerable novelty to the industry sector - **50 000 €**;
 - **phase 2** - addresses specific challenge and demonstrates high potential in terms of company competitiveness and growth underpinned by a strategic business plan - **70%**;
 - **phase 3** - commercialisation - **no financial support**;
 - **Mentoring and coaching** - for phase 1 and phase 2
- **Prizes (recognition or inducement)**: the contestant must not have received any other EU prize before that in the subject of the current competition - depending on WP, **varies**
- **Marie Skłodowska-Curie actions** (Innovative Training Networks (ITN); Individual Fellowships (IF); Research and Innovation Staff Exchange (RISE)) - **varies**

Programme Co-fund Actions:

- **ERA-net** supports public-public partnerships, including joint programming initiatives between Member States, in their preparation, establishment of networking structures, design, implementation and coordination of joint activities - **33%**
- **European Joint Programme (EJP)** - supports coordinated national research and innovation programmes in implementing a joint programme of activities (research, innovation, coordination, training, dissemination activities) - **70%**
- **Pre-Commercial Procurement (PCP)** cofunding for a group of procurers ('buyers group') to undertake together one joint PCP procurement leading to one joint evaluation of offers - **30%**
- **Public Procurement of Innovative Solutions (PPI)** enables groups of procurers to share the risks of acting as early adopters of innovative solutions, whilst opening market opportunities for industry - **50%**

General Annexes - D. Types of action: specific provisions and funding rates


Types of action	Funding rates
Research and innovation actions (R&I)	100% (+ 25% indirect costs)
Innovation actions (IA)	70% (except for non-profit legal entities, 100%)
Coordination and support actions (CSA)	100% (+ 25% indirect costs)
ERA-NET	max of 33% (cofund)
Pre-commercial procurement (PCP)	max 30% of the total eligible costs (cofund)
Public procurement of Innovative solutions (PPI)	max 50% of the total eligible costs (cofund)
SME instrument	<p>phase 1 - lump sum of EUR 50 000 (70%)</p> <p>phase 2 - 70%</p> <p>phase 3 - no direct funding</p>
Marie Skłodowska-Curie actions	specific funding rates/modes depending on action



Work Programme: General Annexes - C. Standard eligibility conditions

Types of action	Eligibility conditions
Research and innovation actions (RIA) Innovation actions (IA)	at least 3 legal entities, each established in a different MS or AS; + ICPC all 3 legal entities shall be independent of each other
Coordination and support actions (CSA)	at least 1 legal entity established in a MS or AS ; + ICPC
SME instrument	at least 1 (for-profit) SME established in MS or AS
ERA-NET	at least 3 legal entities, each established in a different MS or AS; all 3 legal entities shall be independent of each other and research funders (entities owning or managing public research and innovation programmes)
Pre-commercial procurement (PCP) Public procurement of Innovative solutions (PPI)	at least 3 legal entities, each established in a different MS or AS; all 3 legal entities shall be independent of each other; minimum of 2 independent legal entities which are public procurers from 2 different MS or AS
European Joint Programme (EJP) Co-fund actions	at least 5 legal entities, each established in a different MS or AS; all 5 legal entities shall be independent of each other and research funders (entities owning or managing public research and innovation programmes)

change eligibility criteria or funding rates depending on the Call or Topic content:

- ***restrict eligibility of participants*** from third countries (e.g. security concerns, reciprocity),
- ***introduce additional eligibility criteria*** (e.g. number of participants, type of participant and place of establishment),
- ***specify third countries*** that are eligible for funding,
- ***lay down further details*** for the application of the award criteria, and specify weighting and thresholds,
- ***specify the funding rate*** for an action (lump sums or scale of unit costs can be used for an action)
- ***identify beneficiaries for grants*** without a call for proposals 

- **вопросы можете задавать на русском**
- **answers will be in English**

