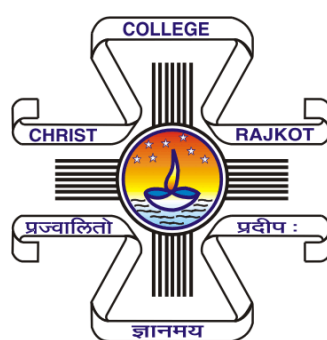


AQAR 2012-2013

CHRIST COLLEGE, RAJKOT



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[AQAR 2012-2013]

ANNUAL QUALITY ASSURANCE REPORT

Christ College, Rajkot



Annual Quality Assurance Report [AQAR 2012-2013] Christ College, Rajkot

Christ College, Rajkot

AQAR 2012-2013

1. Kindly provide the details of the institution		
Name of Institution	Christ College, Rajkot	
Year of Establishment of the Institution	1998	
Address	Christ College, Rajkot Vidyaniketan PO Saurashtra University	
City/Town	Rajkot	
State	Gujarat	
Postal Code	360 005	
Email Address	info@christcollegerajkot.edu.in	
2. NAAC Accreditation/ Reaccreditation Details		
Year of Accreditation/ Reaccreditation	2010	
Current Grade	B	
CGPA	2.89 (on 4 point scale)	
3. Institutional Status		
	Affiliated College	
4. Contact Person Details		
Name of Head of Institution	Fr. Joseph V.A. cmi	
Contact Phone	+919427164732/3	
Email	info@christcollegerajkot.edu.in	
Website URL	www.christcollegerajkot.edu.in	
Name of IQAC Coordinator	Dr. Yvonne Fernandes	
Email	y_fernandes@rediffmail.com	

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)		
	Undergraduate (BA/B.Sc./B.Com etc.)	05
	Post Graduate (MA/M.Sc./M.Com etc.)	NIL
	Research Programmes (M.Phil / P.hD)	NIL
	Certificate Programmes	02
	Professional Programmes (B.Tech/ M.Tech /B.Ed / M.Ed/ Medicine/ Pharmacy/ Paramedical /Nursing, etc)	NIL
	Other value added programmes	NIL
	Any other programmes offered (Specify)	01 (DIPLOMA)
6. Details on Programme Development (Enter a number; 0 for nil)		
	New programmes added during the year	03
	New programmes designed	03
	Programmes under revision	NIL
	Interdepartmental collaborative programmes	02
	Inter institutional collaborative programmes	NIL
	Number of review committee recommendations implemented (Total)	NA
	Number of NAAC peer team recommendations implemented	03
	Number of UGC/any other expert committee recommendations implemented	NA
	Number of review committee recommendation under implementation	NA
	Number of NAAC peer team recommendations under implementation	04
	Number of UGC/ any other expert committee recommendations under implementation	NA

7. Faculty Details (Enter a number; 0 for nil)		
	Total faculty strength required as per norms for all programmes	49
	Total faculty on rolls	49
	Faculty added during the year	06
	Faculty positions vacant	NIL
	Faculty left during the year	04
	Total number of visiting faculty	03
	Total number of guest Faculty	NIL
8. Qualification of Faculty		
	PhD and Above	12
	MPhil	14
	Masters	23
	Any other (Specify)	NIL
9. Faculty qualification improvement		
	PhD awarded to existing faculty	02
	MPhil awarded to existing faculty	01
	Any other degree awarded to existing faculty	NIL
10. Administrative Staff Details (Enter a number; 0 for nil)		
	Administrative staff (total sanctioned)	06
	Administrative staff (Actual strength)	06
	Added during the year of reporting	NIL
	Left during the year	NIL
	Number of posts vacant	NIL
11. Technical Support Staff Details (Enter a number; 0 for nil)		
	Technical Support Staff (Total sanctioned strength)	10
	Technical Support Staff (Actual strength)	10
	Added during the year	02
	Left during the year	NIL
	Number of posts vacant	NIL

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC. It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) in line with the vision, mission and goals of the institution.

12. Establishment details		
	Year of establishment of IQAC	17 / 08 / 2004
13. Composition of IQAC (Enter a number; 0 for nil)		
	Number of IQAC members	16
	Number of Alumni in IQAC	NIL
	Number of Students in IQAC	NIL
	Number of Faculty in IQAC	12
	Number of Administrative Staff in IQAC	01
	Number of Technical Staff in IQAC	NIL
	Number of Management Representatives	03
	Number of External experts in IQAC	NIL
	Number of any other stakeholder and community representatives	NIL
14. IQAC Meetings		
	Number of IQAC meetings held during the year	04
15. Whether Calendar of activities of IQAC formulated for the academic year		
	YES / NO	YES
16. IQAC Plans for Development (Enter a number; 0 for nil)		
	Number of academic programmes proposed	04
	Number of value added programmes proposed	NIL
	Number of skill oriented programmes proposed	03
	Number of skill oriented programmes proposed	02
	Number of other staff development programmes proposed	02
	Number of student mentoring programmes proposed	01
	Number of co-curricular activities proposed	25

	Number of inter departmental cooperative schemes proposed	NIL
	Number of community extension programmes proposed	09
	Any other programmes proposed (Specify)	03
17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)		
	Number of academic programmes implemented	03
	Number of value added programmes implemented	NIL
	Number of skill oriented programmes implemented	03
	Number of faculty competency and development programmes implemented	02
	Number of other staff development programmes implemented	01
	Number of student mentoring programmes implemented	NIL
	Number of co-curricular activities implemented	20
	Number of inter departmental cooperative programs implemented	NIL
	Number of community extension programmes implemented	20
	Any other programmes suggested that are implemented (Specify)	NIL
18. IQAC Seminars and Conferences (Enter a number; 0 for nil)		
	Number of seminars/ conferences/ workshops organized by IQAC within the institution	01
	Number of participants from the institution	250
	Number of participants from outside	150
	Number of external experts invited	03
	Number of external conferences/seminars/ workshops on institutional quality attended	NIL
	Number of events conducted with IQACs of other institutions as collaborative programmes	NIL
19. Did IQAC receive any funding from UGC during the year?		
	YES / NO	NO
20. If the response to Qn. 19 is Yes, please provide the amount received from UGC (Input 0- if NA/NIL-) Any other source including internal financial support from the management (Specify amount)		

	Amount Received from UGC	Rs 6,00,000/annum for COP (03) Rs. 3,96,000 for Research Projects
	Amount Received from any other source including the college management	NIL
21. Any significant contribution made by IQAC on quality enhancement during current year		
	<ul style="list-style-type: none"> ▪ Published updated prospectus, handbook and syllabus book ▪ Prepared the academic calendar ▪ Conducted quality inspection check to ensure timely completion of syllabus ▪ Introduced three UGC sponsored career oriented courses ▪ Facilitated staff to undertake UGC sponsored research projects ▪ Conducted faculty development programmes, on ICT and effective teaching methodologies, to improve faculty competency. ▪ Provided infrastructure where required ▪ Conducted 6th National Level Science Symposium ▪ Conducted internal audits of all the units of the college ▪ Collected and analysed feedback from students, staff and other stakeholders and took necessary action ▪ Promoted activities related to community service and awareness 	

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes		
	Number of new academic programmes developed or designed by faculty	04
	Number of faculty members involved in curriculum restructuring / revision / syllabus development	20
	Number of programmes in which evaluation process reformation taken up and implemented	5
	Number of active teaching days during the current academic year	180
	Average percentage of attendance of students	80 %
	Percentage of classes engaged by guest faculty and temporary teachers	10 %
	Number of self-financed programmes offered	5
	Number of aided programmes offered	NIL
	Number of programmes discontinued during the year	NIL
23. Whether any systematic student feedback mechanism is in place?		
	YES / NO	YES
24. Feedback Details (If answer to Question 20 is Yes)		
	Percentage of courses where student feedback is taken	100 %
25. Is feedback for improvement provided to the faculty?		
	YES / NO	YES
26. Faculty Research, Projects, and Publication details for the year		
	Number of major research projects undertaken during the year	NIL
	Number of minor research projects undertaken during the year	02
	Number of major ongoing projects	02
	Number of minor ongoing projects	02
	Number of major projects completed	NIL
	Number of minor projects completed	NIL

Number of major project proposals submitted for external funding	01
Number of minor project proposals submitted for external funding	NIL
Number of research publications in peer reviewed journals	28
Number of research publications in international peer reviewed journals	28
Number of research publications in national peer reviewed journals	10
Number of research papers accepted for publication in international peer reviewed journals	12
Number of research papers accepted for publication in national peer reviewed journals	NIL
Average of impact factor of publications reported	2.2
Number of books published	20
Number of edited books published	NIL
Number of books (single authored) published	NIL
Number of books (coauthored) published	55
Numbers of conferences attended by faculty	39
Number of international conferences attended	07
Number of national conferences attended	34
Number of papers presented in conferences	31
Number of papers presented in international conferences	23
Number of papers presented in national conferences	20
Number of conferences organized by the institution	01
Number of faculty acted as experts resource persons	07
Number of faculty acted as experts resource persons international	NIL
Number of faculty acted as experts resource persons national	06
Number of collaborations with international institutions	02
Number of collaborations with national institutions	02

	Number of linkages created during the year	06
	Total budget for research for current year	Rs. 1,00,000
	Amount of external research funding received in the year	Rs. 3,96,000
	Number of patents received in the year	01
	Number of patents applied for in the year	NIL
	Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	03
	Number of PhDs awarded during the year	04
	Percentage of faculty members invited as external experts/ resource persons / reviewers / referees or any other significant research activities	10 %

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms		
	The total intake of students for various courses (Sanctioned)	1500
	Actual enrollment during the year	1116
	Student dropout percentage during the year	22 %
	Success percentage in the final examination across the courses	89 %
	Number of academic distinctions in the final examination and percentage	70 26.82 %
	Number of students who got admitted to institutions of national importance	Complete information is not available
	Number of students admitted to institutions abroad	Complete information is not available
	Number of students qualified in UGC NET/ SET	Complete information is not available
	Number of students qualified GATE/ CAT/ other examination (Specify)	Complete information is not available
28. Does student support mechanism exist for coaching for competitive examinations?		
	YES / NO	NO
29. Student participation, if response is yes to Qn. 28		
	Number of students participated	NA
30. Does student counselling and guidance service exist?		
	YES / NO	YES
31. Student participation, if answer to Qn. 30 is yes		
	Number of students participated	100
32. Career Guidance		
	Number of career guidance programmes organized	06
	Percentage of students participated in career guidance programmes	10 %
33. Is there provision for campus placement?		
	YES / NO	YES

34. If yes to Qn. 33		
	Number of students participated in campus selection programmes	885
	Number of students selected for placement during the year	36
35. Does gender sensitization program exist?		
	YES / NO	YES
36. If Answer is Yes to Qn 35		
	Number of programmes organized	03
37. Student activities		
	Number of students participated in external cultural events	150
	Number of prizes won by students in external cultural events	17
	Number of cultural events conducted by the institute for the students	4
	Number of students participated in international sports and games events	NIL
	Number of students participated in national level sports and games events	13
	Number of students participated in state level sports and games events	139
	Number of students participated in university level sports and games events	139
	Number of prizes won by students in international sports and games events	NIL
	Number of prizes won by students in national level sports and games events	13
	Number of prizes won by students in state level sports and games events	04
	Number of prizes won by students in university level sports and games events	13
	Number of sports and games events conducted by the institute for the students	01
38. Composition of students		
	Percentage of Scheduled Caste	3 %
	Percentage of Scheduled Tribe	0.8 %
	Percentage of other backward communities	24.28 %

	Percentage of women students	26.69 %
	Percentage of physically challenged	0 %
	Percentage of rural students	40 %
	Percentage of urban students	60%
39. Scholarships and Financial Support		
	Number of students availing financial support from the institution	33
	Amount disbursed as financial support from the institution	Rs. 4,72,278
	Number of students awarded scholarship from the institution	14
	Number of students received notable national/international achievements/recognition	NIL
40. Student initiatives		
	Number of community upliftment programmes initiated by students	05
	Number of literary programmes initiated by students	NIL
	Number of social action initiatives based on science / environment initiated by students	04
	Number of student research initiatives	09

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

41. Whether perspective plan for overall developmental activities is created?		
	YES / NO	YES
42. If the answer for Qn. 41 is Yes, is the plan implemented and monitored?		
	YES / NO	YES
43. Whether benchmarking is created for institutional quality management efforts?		
	YES / NO	YES
44. If the answer to Question 43 is Yes, please list the benchmarking in various areas of development in bullet format		
	<ul style="list-style-type: none"> ▪ Start post graduate courses ▪ Introduce new skill oriented courses ▪ Use of ICT in teaching learning process ▪ Use of ICT in administrative process ▪ Sponsored Research Projects ▪ Develop and upgrade infrastructure ▪ Start coaching classes for competitive examinations ▪ Organize programmes to enhance faculty competency ▪ Organize activities leading to community service 	
45. Is a Management Information System (MIS) in place?		
	YES / NO	YES
46. If answer to question 45 is Yes, please provide details of MIS applied to		
	Administrative procedures including finance	Computerized <ul style="list-style-type: none"> ▪ Data of staff & students ▪ Issue of certificates ▪ Fee collection ▪ Scholarship details ▪ Salary slips ▪ Accounts
	Student admission	<ul style="list-style-type: none"> ▪ The admission process from sale of forms to assigning roll numbers is computerized. ▪ Identity cards

	Student records	<ul style="list-style-type: none"> ▪ Category wise details of students ▪ Class-wise list of students ▪ Core and elective subjects
	Evaluation and examination procedures	<ul style="list-style-type: none"> ▪ On-line MCQ test ▪ Results of internal examination CCA
	Research administration	<ul style="list-style-type: none"> ▪ Data of research papers published. ▪ Details of Research projects ▪ Staff involved in active research
	Others	<ul style="list-style-type: none"> ▪ Feedback from various stakeholders ▪ Details of student welfare measures ▪ Annual Report of various units of the college ▪ Record of Internal Audits ▪ Submission of AQAR ▪ Review of institutional plan
47. Existence of learning resource management		
	e-database in library	YES
	ICT and smart class room elearning sources (eBooks, eJournals)	YES
	Production of teaching modules	YES
	Interactive learning facilities	YES
48. Internal resource mobilization: Kindly provide the amount contributed		
	Research	NIL
	Consultancy and training	NIL
	Student contribution	NIL
	Alumni contribution	NIL
	Well wishers	NIL
49. Infrastructure and welfare spending: Please specify the amount		
	Amount spent for infrastructure development	Rs. 16,89,249
	Amount spent for student welfare (fee concession)	Rs. 2,98,000

	Amount spent for staff welfare	NIL
50. Is delegation of authority practiced?		
	Yes	YES
	No	-
51. Does grievance redressal cell exist?		
	Faculty	YES
	Students	YES
	Staff	YES
52. Grievances received from faculty and resolved (Enter a number; 0 for nil)		
	Number of grievances received	02
	Number of grievances received	02
53. Number of grievances received from students and resolved (Enter a number; 0 for nil)		
	Number of grievances received	04
	Number of grievances received	04
54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)		
	Number of grievances received	01
	Number of grievances received	01
55. Has the institution conducted any SWOT analysis during the year?		
	YES / NO	YES
56. The SWOT analysis was done by internal or by external agency		
	INTERNAL / EXTERNAL	INTERNAL
57. Kindly provide three identified strengths from SWOT Analysis		
<ul style="list-style-type: none"> ▪ Dedicated and proactive staff ▪ Encouraging and supportive management ▪ Good infrastructure and conducive environment for learning ▪ ICT enabled and student –centric teaching methodologies practiced ▪ Participative management creating a feeling of belongingness 		
58. Kindly provide three identified weaknesses from the SWOT analysis		
<ul style="list-style-type: none"> ▪ Lack of PG courses ▪ Lack of consultancy ▪ Rural location 		
59. Kindly provide two opportunities identified from the SWOT analysis		
<ul style="list-style-type: none"> ▪ To introduce post graduate programmes and skill oriented courses 		

<ul style="list-style-type: none"> ▪ To take up promote research through projects funded by different agencies ▪ To strengthen support from Alumni association and PTA
60. Kindly provide two identified challenges/threats from SWOT analysis
<ul style="list-style-type: none"> ▪ To start PG courses ▪ Increase in the number of self-financed institutions offering the same courses
61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year.
<ul style="list-style-type: none"> ▪ Initiated three new course COP sponsored by UGC ▪ Enhanced use of ICT to make teaching-learning process more student centric and effective ▪ More number of class-rooms fitted with LCD projectors ▪ Initiated three research projects sponsored by UGC ▪ Introduced student welfare measures – Insurance ▪ Financial support to the students in terms of scholarship and fee concession
62. How do you perceive the role of NAAC in the quality development of your institution?
<ul style="list-style-type: none"> ▪ Enhance quality consciousness ▪ Opportunity to the institute to evaluate itself and determine measures to improve ▪ Integrate values in the curriculum and reach out to the community ▪ Promote skill development through career oriented courses ▪ Improves faculty competency ▪ Develop research culture among staff and students ▪ Increased use of ICT in the teaching learning and administrative processes ▪ Better infrastructural facilities for teaching-learning process ▪ Increased involvement of stakeholders to promote quality ▪ Increased accountability

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