

Read to Achieve 2018 (RtAD) Evaluation Consensus Meeting notes

Meeting Purpose	Meeting to update team on the status of the RtA procurement
Location	Conference Room 385, Education Building, Raleigh.
Date & Time	March 8, 2019; 9:00 AM – 10:00 AM
Facilitator(s)	Tymica Dunn
Next Meeting	TBD

Voting Member Participants

Chloe Gossage	Cynthia Dewey	Kristi Day	Lynne Loeser	Matt Hoskins
Pam Shue	Susan Laney	Thakur Karkee		

Non-Voting Member Participants

Jonathan Sink	Srirekha Viswanathan	Tymica Dunn		

Agenda Items

The agenda for this meeting was to update the evaluation team on the status of the procurement.

Meeting Summary

At the start of the meeting, the Procurement Officer informed the team that the participants will be addressed by the General Counsel.

The General Counsel emphasized the importance of confidentiality and objectivity in an RFP procurement. He did add that one of the voting members breached the confidentiality of the procurement process which jeopardized the legality of this procurement. It should also be noted that the team did not reach a unanimous consensus on the choice of the finalist vendors. Because of these issues the current read to achieve procurement has to be cancelled again. Discussions were underway with DIT on the best possible approach to proceed.

The meeting was adjourned.

Next Steps:

Guidance from DIT.

Action items resulting from the meeting are as follows.

Action Items

Item	Assignee	Due Date	Status