

[My Name]

[my telephone]

[my email]

Relocating to [City, State] in April 2020

Dear Hiring Managers,

I'm writing in response to your posting for the **Patient Care Assistant - Post Surgical Acute Care - Gynecology and Oncology - Days** position at [hospital name].

I am an energetic, adaptable, and conscientious worker, who believes in delivering patient centered care, using safe, cost effective, and structured processes. Through working with oncology patients, I have learned how to:

- Issue excellent care in fast paced and culturally diverse areas
- Collaborate with other members of the care team to improve patient outcomes
- Multitask to solve basic problems and streamline workflow

As an example, in my work with [hospital], I have cared for cancer patients that were also people in LGBTQ+ community, living with HIV/AIDS, and/or struggling with homelessness. In my work at [ hospital name], I have cared for many Hispanic/Latino patients, and utilized my Spanish language skills. For my work, I have been recognized as Team Member of the Quarter, and appointed to my unit's Shared Governance committee.

I am certain that my experience will be beneficial to [hospital name]. Although I currently live in [city, state], I am relocating to [city, state] in the early spring. I would be delighted to learn more about this position and would like to discuss the contributions I can make as a Patient Care Technician at [hospital name]. Thank you for your consideration, and I hope to hear from you soon.

Warm  
Regards,

[name]