

**Minutes of the Regular Meeting of
The Equity Project (TEP) Charter School Board of Trustees
July 18, 2016**

The 83rd regular meeting of the Board of Trustees of The Equity Project Charter School was held on July 18th, 2016 in Trailer #28 at The Equity Project Charter School at 549 Audubon Ave., NY, NY 10040 pursuant to due notice to Trustees via electronic mail sent on May 5, 2016. Public notice was posted in the TEP main office, posted on TEP's website at www.tepcharter.org, and shared with several NYC publications (El Diario, Manhattan Media, and the Manhattan Times).

The following Trustees were present: Zeke Vanderhoek and Laura Tavormina.

Sean Juan, Brooks Clark, and David Coleman attended via videoconference.

The following additional staff members were present: Susan Yue and Casey Ash.

Meeting called to order at 5:30 pm.

1. Vote regarding the election of Andrew Buher as new TEP Board Trustee. Approval 5 – 0. (Awaiting final approval from DOE.)
2. Review of FY17 Initial Budget. Approved 5 – 0.
3. Review of revisions to Board Bylaws. Approved 5 – 0.
 - Revision to 12 meetings per year to align to revised Charter Law
 - Other minor revisions
4. Kindergarten Opening
 - August Space Plans
 - Zeke discussed staffing updates for Kindergarten.
5. Other Updates
 - Middle School: Casey discussed staffing updates and hiring.
 - Closing on Capital Project

Meeting adjourned at 6:35pm.

Minutes recorded by Susan Yue.