



Date _____

To whom it may concern;

Re: Criminal Record Check Department of Vancouver Police Department.

We at Vancouver Minor Baseball Association require that all adult volunteers of our association to get a Criminal record check as a prerequisite to volunteering with VMBA.

According to our constitution and BC Minor our governing organizations rules, any volunteer that comes in contact with a minor during the volunteer process at VMBA must have this done.

Volunteers Name; _____
(Please Print)

Thank You,

Mary McCann
President
Vancouver Minor Baseball Association

(Copy only above letter only. Fill in current date and your name for use in getting a criminal check for VMBA)

A note of explanation from your Vancouver Minor Baseball Executive;

To All adult members of Vancouver Minor Baseball Association. If you volunteer or are employed in any manner with VMBA , you must now have a criminal record check performed.

Due to RCMP policies only the [Vancouver Police Department](#) will conduct criminal record checks within the Vulnerable Sector Services.

Print off the above Criminal Record Check Letter provided by VMBA, go to your local RCMP detachment with two pieces of ID. (One with a picture).

Once you have paid (\$25.00), please keep your receipt for reimbursement.

We request that it be mail it to;

Vancouver Minor Baseball Association
3895 Windermere St Vancouver, V5R 2G4

Please scan your receipt and send it to our president [Mary McCann](#) or give it to her as proof that this has been done and she will arrange for reimbursement.

This will be good for **3** years, and it will be noted in VMBA's data base to keep track of who has their up to date Criminal record check done. If you work in a profession that requires you to obtain a criminal record check please inform us and this may be evaluated on a case by case basis.

If you have any further questions feel free to contact Mary at flame_1010@hotmail.com 778-714-5054