

Divisions of Academic Affairs and Research, Economic Development and Engagement

Faculty Reassignment Awards in the Arts & Humanities 18-19

Announcement Date: Dec. 4, 2017

Application Due Date: March 2, 2018 (5 PM)

Link to application:

<https://app.smartsheet.com/b/form/ca3b39cdb047492d92a6f241897de3fd>

Award Period: July 1, 2018 --- June 30, 2019

The Division of Research, Economic Development and Engagement in partnership with the Division of Academic Affairs requests applications for the Faculty Reassignment Awards in the Arts & Humanities.

Faculty Reassignment Awards in the Arts & Humanities provide funds to departments to reassign faculty during the 2018-2019 academic year, and thus provide dedicated time for faculty to apply for fellowships, residencies, and grants in support of research and creative activities in the Arts and Humanities. This award “buys out” a faculty member’s teaching and service assignments (one three-credit-hour course) in either Fall 2018 or Spring 2019, creating additional time to prepare and submit a competitive application for extramural funding. While not required, collaborative efforts between faculty in Arts and Humanities disciplines and those in other disciplines are encouraged. Funds are paid directly to the department to hire replacement faculty to cover teaching assignments; faculty do not receive any compensation or funding. Summer stipends are not provided.

Applicants must present a well-defined project, accompanied by appropriate supporting materials, that will form the basis of a proposal for extramural funding. Applicants must identify a specific funding opportunity, sponsor, and deadline and have a plan for proposal review (see below). Examples of funding programs include but are not limited to: Fulbright, National Endowment for the Arts, National Endowment for the Humanities, museum or library fellowships, and artist-in-residence or scholar-in-residence programs.

- **The expected period for the reassignment is Fall semester 2018 or Spring semester 2019.**
- Each awardee or team must submit at least one significant application for extramural funding by **January 1, 2020**.
- Applicants must identify and engage an internal advisory panel of two or three members that will advise the faculty member on development of the project and critique the proposal prior to submission.
 - Suggested members include chairs and/or directors, associate deans, and senior colleagues (either in or outside the department or school) that have previously received similar funding.
 - Proposal preparation must occur with enough time to complete a thorough advisory panel review before the submission deadline.

The number of awards will be determined by the quality of the proposals, number of requests, and level of funding provided in the NC budget for FY2019.

Eligibility and Relationship to other Internal Grant Programs

- Faculty with either a 9 or 12 month appointment are eligible.
- Faculty may submit collaborative projects/topics, and up to two Reassignment Awards to support two faculty members’ reassigned courses per project will be awarded. Each faculty member can only have one Reassignment Award per project.
- Faculty receiving start-up packages are not eligible and cannot apply for these awards, because start-up

recipients should already have reassigned time.

- Faculty are ineligible for these awards if they have received internal grant support in the last two years (including startup funds). Applicants will be asked to list any internal research/creative activity awards received in the last five years on the application.
- Faculty are eligible to apply to any other intramural award programs such as the Faculty Senate's Research and Creative Awards. However, faculty may only receive funds from one program; they will be asked to choose between them if selected for funding from both.

Application process

Applications are submitted via a Smartsheet form:

<https://app.smartsheet.com/b/form/ca3b39cdb047492d92a6f241897de3fd>

on or before 5 PM March 2, 2018. After submission, completed applications will be routed to the faculty member's Chair or Director and their College's Associate Dean for Research for approval. Only approved applications will be considered. Applications will be evaluated by an internal panel of faculty who may not be from the applicant's discipline. As a results, applicants should avoid discipline-specific jargon.

Instructions:

In the form, applicants will be asked to provide

- Information about them and their chair or director and email address.
- A title for the project
- A list and outcomes of any internal research/creative activity awards in the past five years

Applicants will also submit a project/topic description of no more than 4000 characters (with spaces) (approx. one page). The project/topic description must include:

- Description of how the project/topic advances the field/discipline and/or addresses a gap in the field/discipline
- Overall goal of the project/topic
- Medium, methods, materials as appropriate to the project/topic
- Brief description of the external funding opportunity, review plan, advisory panel, and timeline

Finally, 2 to 3-page CV must be submitted (Word or PDF document uploaded in the form) in the following format:

Name:

Rank & Department:

Room & Phone #:

A. Institutions/Degrees received:

B. Professional work experience:

C. Scholarship: publications and/or past projects

D. Awards and achievements (list awards and honors, editorial boards, etc.):

E. Current and past internal research/creative activity awards (e.g., Faculty Senate awards, School and/or College awards)

F. Current and pending external grants and awards

A budget is NOT required, as the buy-out is paid directly to the department.

Please direct questions to Dr. Mary Farwell, Assistant VC in REDE (farwellm@ecu.edu, 328-9476).

The rubric used for ranking is below.

Faculty Reassignment Award in the Arts and Humanities Screening Rubric

Weight	Score Category	4-5	2-3	0-1
15	Faculty Scholarly Profile	High number of significant scholarly works.	Moderate number of significant scholarly works.	Low number of significant scholarly works.
40	Strength of Project	Addresses a significant topic in a compelling way.	Sound but not compelling.	Weak, not distinctive.
20	Scholarly Impact	Clearly contributes to knowledge in the field.	Potential to contribute to knowledge in the field.	No potential to contribute knowledge to the field.
20	Quality of Funding Opportunity	Specific funding opportunity identified with achievable deadline; strong plan for review; high reputation and/or competitive program.	Some funding possibilities but not clearly identified; moderate review plan; moderate reputation and/or competitiveness.	No opportunity for future funding cited; review plan weak; low reputation and/or competitiveness.
5	Other (excellent writing, overall quality of submission, etc.)			