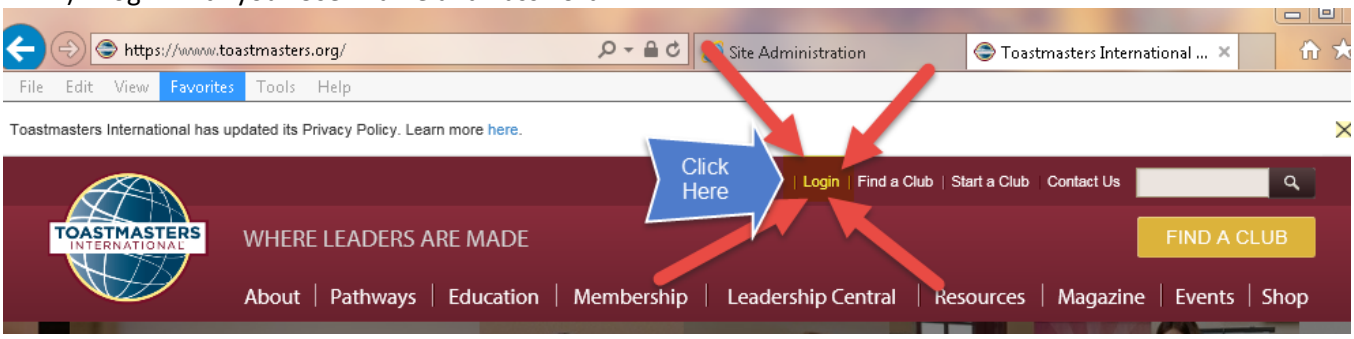
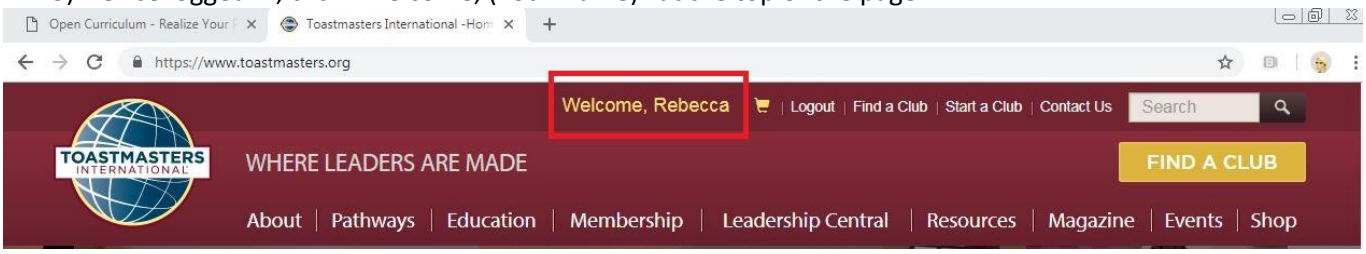
Navigating Basecamp - in the simplest way possible!

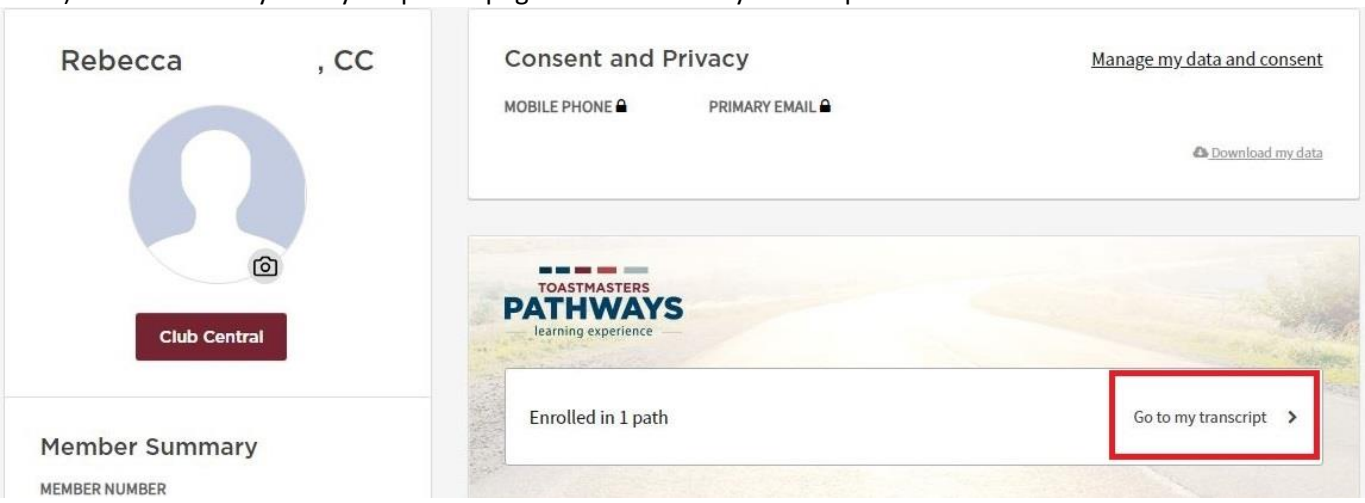
1) Go to www.toastmasters.org
2) Log in with your User Name and Password



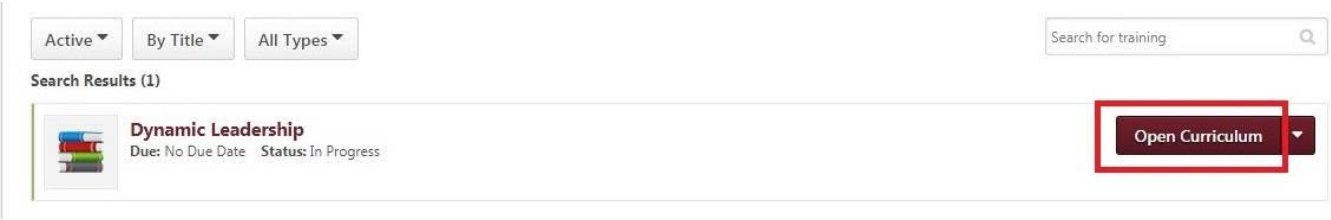
3) Once logged in, click “Welcome, (Your Name)” at the top of the page



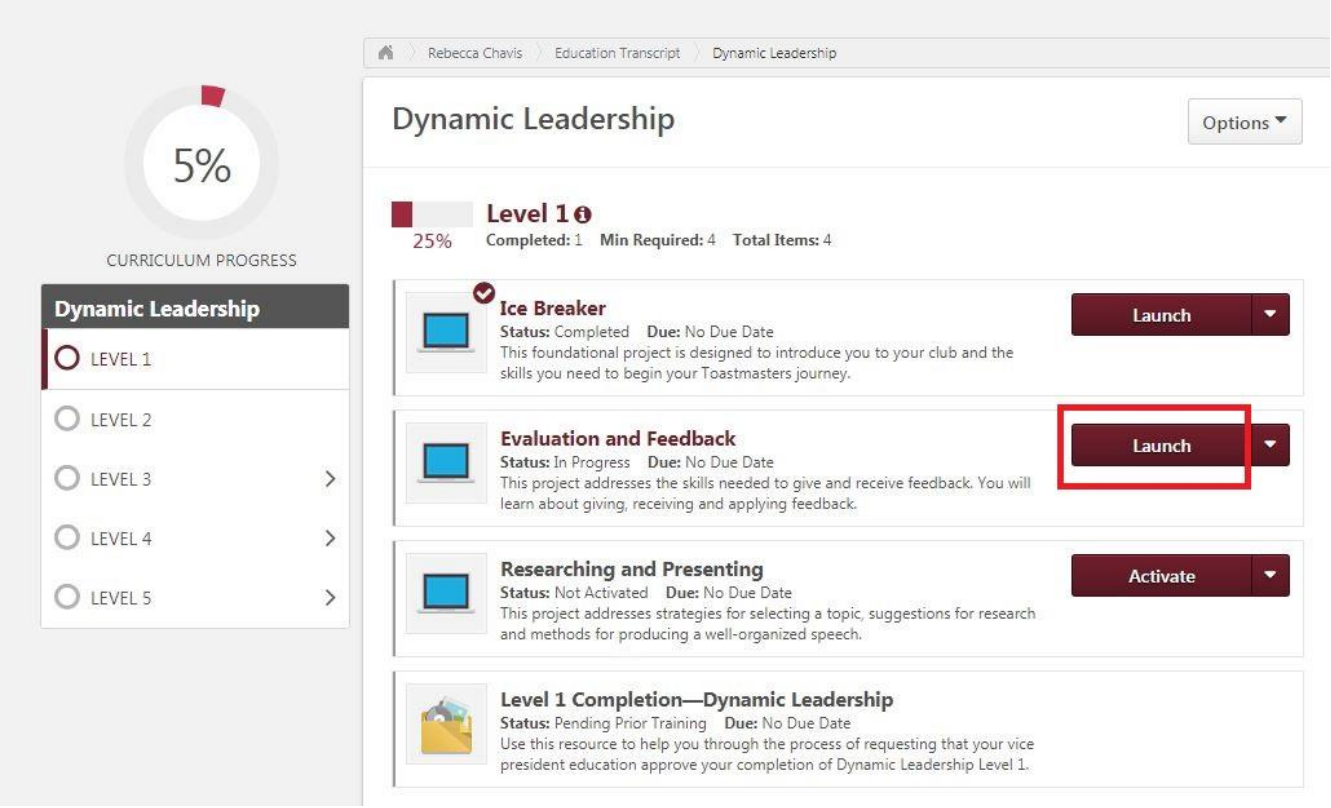
4) This will take you to your profile page. Click “Go to my transcript”



5) Click “Open Curriculum” for the path you are working in (not the dropdown arrow)

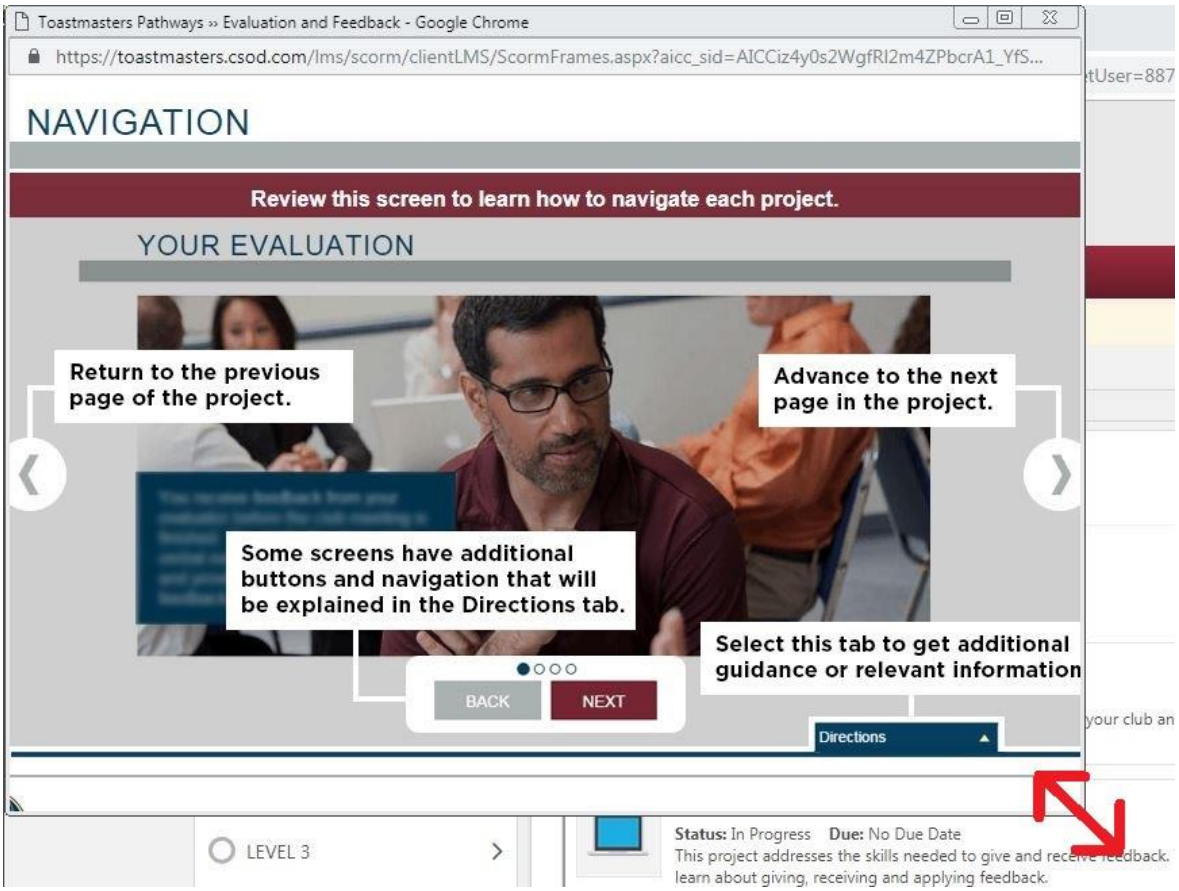


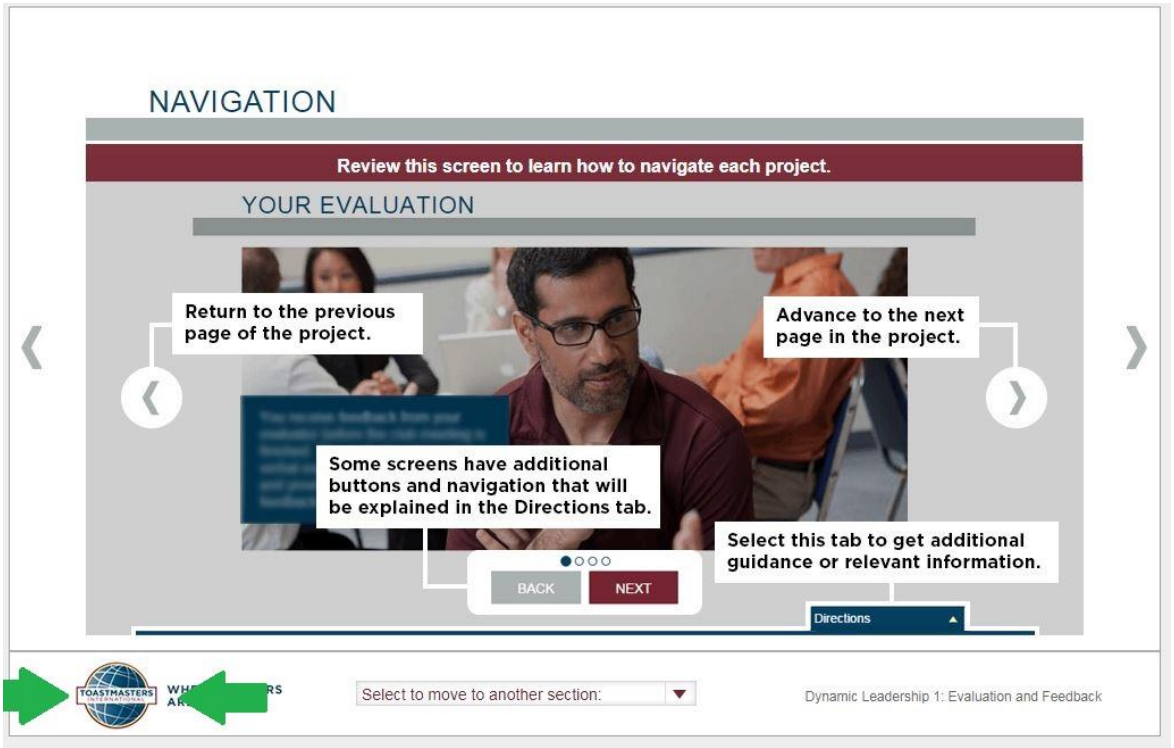
6) Click Launch beside the project you are working in (not the dropdown arrow). If you have a check inside a red circle, that project has been completed. Launch the next project in the list.



7) This will open the project in a separate pop-up window.

It will be necessary to enlarge the pop-up window!! You should see the Toastmasters logo in the lower left corner.


Toastmasters Pathways ›› Evaluation and Feedback - Google Chrome
https://toastmasters.csod.com/lms/scorm/clientLMS/ScormFrames.aspx?aicc_sid=AICCiz4y0s2WgfRI2m4ZPbcrA1_YfS...
NAVIGATION
Review this screen to learn how to navigate each project.
YOUR EVALUATION
Return to the previous page of the project.
Advance to the next page in the project.
Some screens have additional buttons and navigation that will be explained in the Directions tab.
Select this tab to get additional guidance or relevant information
BACK
NEXT
Directions
LEVEL 3
Status: In Progress Due: No Due Date
This project addresses the skills needed to give and receive feedback.
learn about giving, receiving and applying feedback.


NAVIGATION
Review this screen to learn how to navigate each project.
YOUR EVALUATION
Return to the previous page of the project.
Advance to the next page in the project.
Some screens have additional buttons and navigation that will be explained in the Directions tab.
Select this tab to get additional guidance or relevant information.
BACK
NEXT
Directions
Select to move to another section:
Dynamic Leadership 1: Evaluation and Feedback

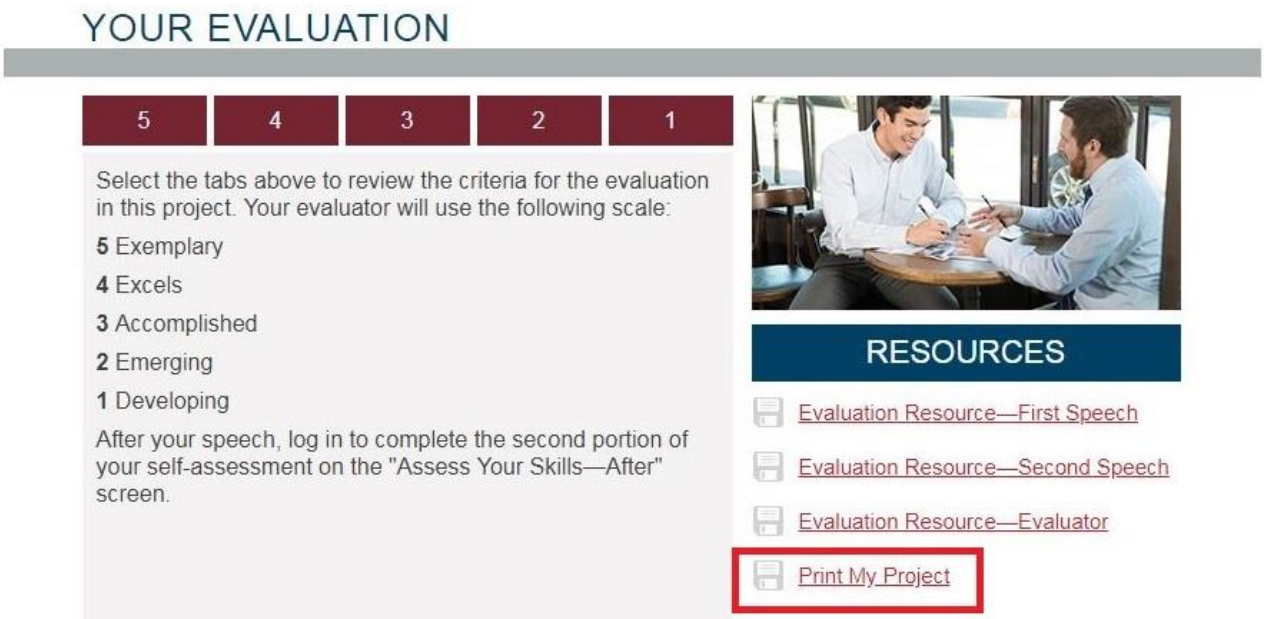
From here, you can walk/read through your project using the navigation tools provided. There will be several different interactive pages to go through, but this is where you will be able to do everything necessary to complete your project!

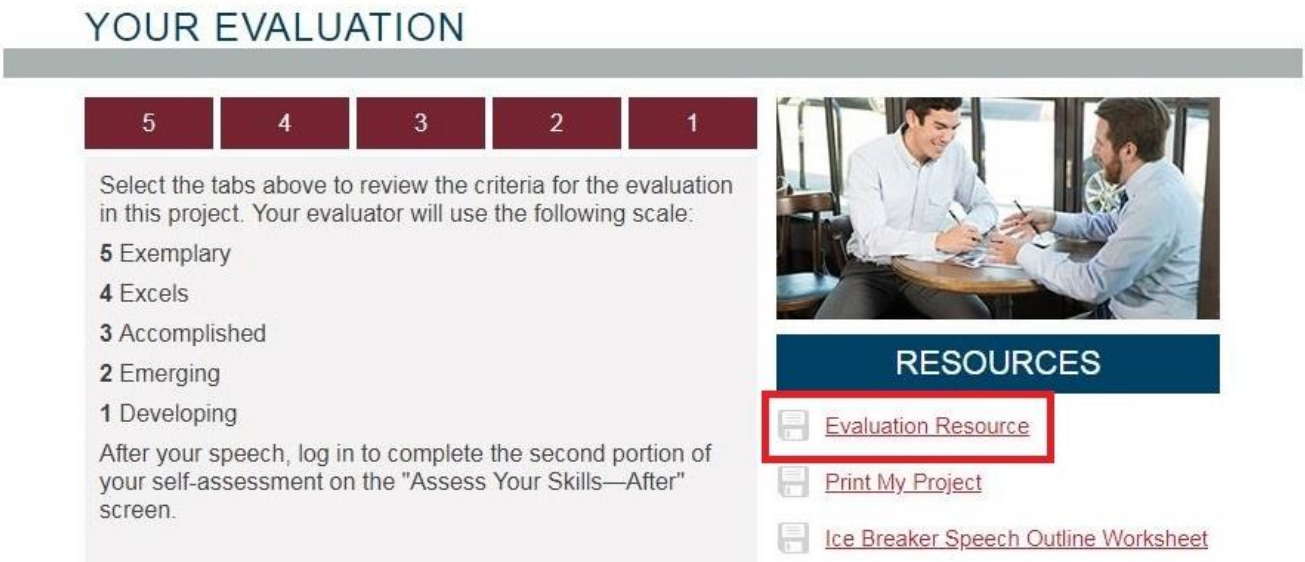
TO PRINT YOUR PROJECT OR EVALUATION PAGES:

8) Click the "Select to move to another section" drop-down menu at the bottom of the page
9) Click “Your Evaluation”

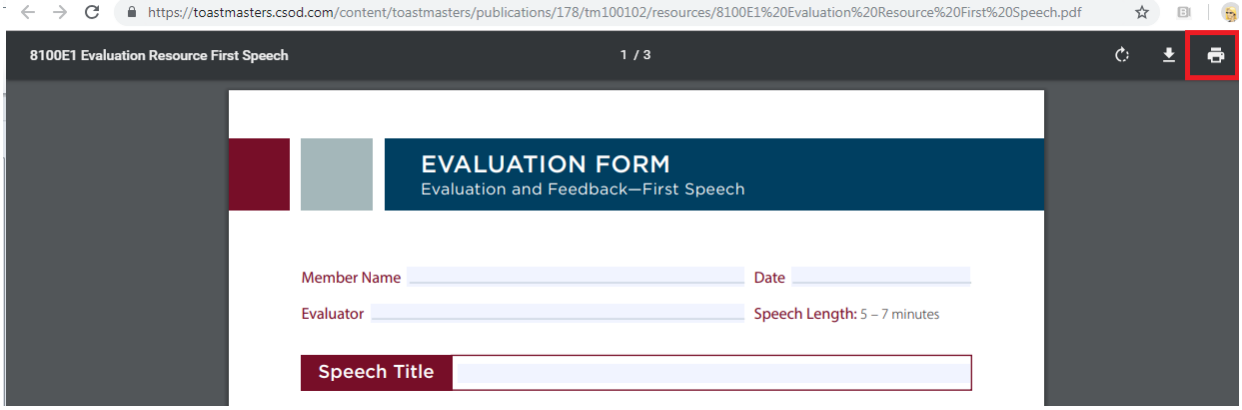


10) This will open the evaluation page for that project. From here you can click “Print My Project” to print the full project or click on “Evaluation Resources” to print your evaluation form for your evaluator.





11) The file will open up as a PDF in a new web page and give you a print button in the top right corner.
12) Click on the print icon and it will open your computers print window. Print your project and close the PDF.



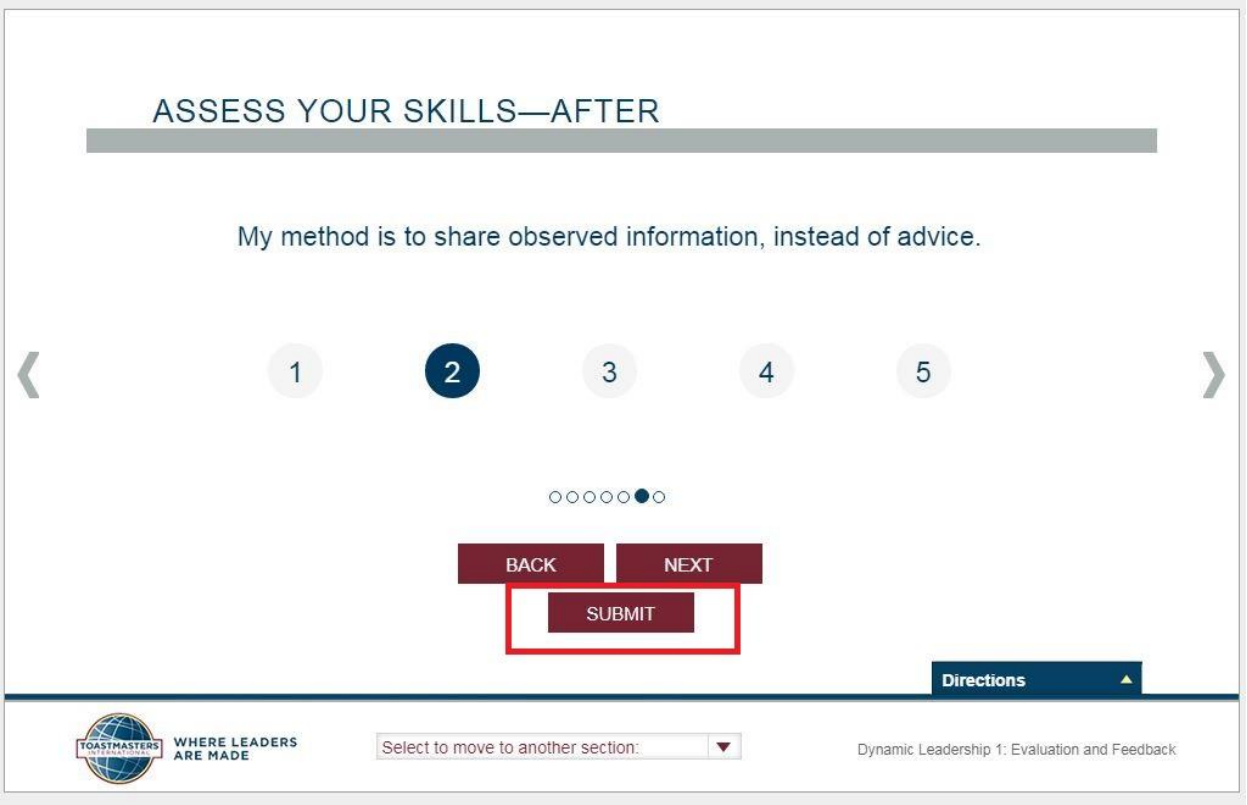
After you close this PDF window, you will be back on the project page. The pop up window will most likely be hidden behind that page! Minimize your browser window to continue looking through the project or to close it.

TO COMPLETE YOUR PROJECT:

Follow Steps 1-8 above
Select "Assess Your Skills - After"



Complete this assessment and click “submit”



Congratulations! You have completed that project and may now move on to the next!

If you have any issues navigating Basecamp, please feel free to call Toastmasters International to get assistance!

1 (720) 439-5050 M – F 6:00 am – 7:00 pm MT.