



TOLGA GÜNGÖR

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Adress: Atapark Mah.
Gorkemli Sok. 14/9
Kecioren/Ankara

SKILLS

- Human Relations
- Quick problem solver
- Fast learner
- Leadership
- Communication
- Effective multi-tasker
- Languages

TECH SKILLS

- Adobe Lightroom
- DaVinci Resolve
- Adobe Photoshop
- MS Office
- Wordpress
- Social Media

LANGUAGES

Turkish – Mother Tongue
English – C2
Italian - C1
Spanish – C1
Catalan – B1

CERTIFICATES

-TEFL 300 Hours
-Italian Embassy Ankara Italian Course
-Dante Alighieri Uni. Italian Course(Reggio Calabria)
-Spanish Course Erasmus+

SUMMARY

Experienced in different fields. Oriented to learn new things. Capable of managing multiple priorities and tasks and well organised. A self-motivator who contributes often and works well both as an individual and as part of a team. Freelance translator by passion. Passionate about cooking, cycling and foreign languages. Knowledgeable about political science, global challenges, social and environmental issues.

EMPLOYMENT

CONSULTANT at AKTÜEL CAFÉ&RESTAURANT
Düzce/Turkey ▪ October 2017 – November 2017

- Arranging bar equipments, training staff and creating the bar menu were my main focus.
- Once in every two weeks, I was controlling the quality of the service.

BARISTA/MANAGER at ARABICA COFFEE HOUSE / GRANO COFFEE&SANDWICHES
Ankara/Turkey ▪ December 2015 – October 2017

- Whilst working as a Barista, I became responsible for preparing and serving proper quality, and organizing my working place,
- As a Manager, I planned working teams, off-days of staffs and weekly and monthly schedule. Also I organized purchases, job interviews and daily, weekly and monthly reports.
- I also became dedicated to providing excellent customer service.

SAILOR/ PETTY OFFICER at TURKISH NAVAL FORCES
Balıkesir/Turkey August 2013 – December 2015

- Using and maintaining Sonar device, official correspondences, taking responsibility for some departments of the ship and leading soldiers.

EDUCATION

NAVAL PETTY OFFICER VOCATIONAL SCHOOL ▪
2011 – 2013 Yalova/Turkey

ANADOLU UNIVERSITY 2013 – 2016 Eskişehir/Turkey
Bachelor Degree on International Relations

VOLUNTEERING EXPERIENCES

CAN PIPRIMOSCA/ORGANIC FARM (EUROPEAN VOLUNTARY SERVICE) August 2018 – January 2019 /
Valls,Tarragona,Spain

GREEN ILAM/ORGANIC FARM March – April 2018 /
Ilam,Nepal

MIRLUNG STAR XAVIER'S ENGLISH SCHOOL/ENGLISH TEACHING February-March 2018 /
Dumre,Nepal

NO NAME COMMUNITY/GARDENING November 2017-
January2018 / Goa, India