

## Wellbeing Coordinator Job Description

**Position Title:** Wellbeing Coordinator (2)

**Reports to:** Health & Wellness Director

**Length of Term:** September 2017 - April 2018

**Estimated Hours per Week:** 3-5

### Position Summary

The Wellbeing Coordinators will manage the Health & Wellness Committee to ideate and execute events that serve in promoting a better sense of health and wellness within the Faculty of Arts. The Wellbeing Coordinators will also work to develop homegrown wellbeing resources for the Faculty of Arts students which entails liaising with various on-campus wellness resources.

### Duties and Responsibilities

- Managing and regularly updating the 'AUS Health & Wellness' Facebook page
- Creating and spearheading events/initiatives that will serve to promote general wellbeing in the Faculty of Arts such as Bunny Yoga and Exam Care Packages
- Liaising with various on-campus wellness resources
- Advocate on behalf of Faculty of Arts students in regards to student wellbeing

### Qualifications

- Must be passionate about increasing student wellbeing on campus
- Professional verbal and written communication skills
- Previous event planning experience is an asset
- Able to work consistently and cooperatively in a team setting
- Knowledge of the Arts Undergraduate Society is considered an asset but not required
- Must be a student in the Faculty of Arts

Please send your resume and cover letter to [ang.liu@ubc.ca](mailto:ang.liu@ubc.ca) and cc: [aus.vpacademic@ubc.ca](mailto:aus.vpacademic@ubc.ca)