

July, 23, 2018

Client Name: Dr. Fred G. Sandford

Client Address:

Engagement for Legal Services:

File ID: 8WAR34193R5

Dear Dr. Fred G. Sandford

Thank you for contacting The Johnny Cockran Law Firm. This agreement, hereinafter referred to as the "Agreement", a contract for employment of legal counsel, is made and entered into by and between The Johnny Cockran Law Firm hereinafter referred to as "the Firm," and Dr. Fred G. Sandford, hereinafter referred to as "the client."

By signing this agreement, client employs the Firm to represent client with regard to client's domestic dispute.

Scope of Representation

Our representation will be limited to the specific matters described in this paragraph. During the course of our representation, we will address such issues relating to the administration of the estate as you, the personal representative, may direct. Our services will include the following:

1. Initial estate administration matters so that the estate administration can be initialed, including probation of the will and the qualifications of you as a personal representative;
2. Preparation of all court inventions and accounterings;
3. Assistance and coordination in collection, appraising, administering, and distributing all estate assets, including; any consignments, known, or unknown;
4. Any matters relating to the interpretationals of the permissions of the will and the resolution of the same;
5. Serving as counsel to the personal representative; and
6. Publication of notice to creditors and mailing to known creditors.

Of course, you may direct us to address other issues that may arise during the course of administration if that becomes necessary, and you may direct that some services listed above be handled by yourself or by others.

The estate's Inventory of Assets listing all of the estate's probate assets and their fair market values must be filed within three (7) days after you qualify as personal representative. The estate's annual accounting for the estate will be due with the Clerk one (1) year from the date of your qualification as personal representative. Once the estate administration is complete, a Final Accounting must be filed with the Clerk prior to closing of the estate.

Fees

In consideration of the representation to be furnished by the Firm, client shall pay the Firm a fee of Sixteen-Thousand dollars plus twenty percent of the total estate (\$16,000.00 plus 20%). Any payment that has come due and been paid by Client pursuant to this Agreement is a prepaid flat fee payment for the Client's continued exclusive use of the Firm's services. The fee will be deemed earned upon receipt.

Expenses

All expenses the Firm incurs or advances in connection with providing Representation will be billed to the Client separately.

Client's Initials: _____ / Date: _____

The Firm shall bill the Client for all such expenses according to the actual amount of the expense. Examples of variable expenses are real estate appraiser fees, private investigator fees, etc. No such expenses shall be incurred without thoroughly discussing the matter with the Client before incurring the expense.

Personnel

The client acknowledges that he or she is employing the Firm instead of any particular individual, and that the Firm will assemble the team of professionals best suited to each Client to serve the Client's specific needs and requirements at each stage of the representation.

Termination of Services

The client may terminate the representation at any time. Any such termination does not relieve the client of the obligation to pay any amounts owed for fees and expenses incurred through the date of termination.

The Firm may terminate the representation of the client, and withdraw as the client's counsel, if:

- a. The Firm discovers any conflict of interest;
- b. The client fails to pay immediately when due any amounts required to be paid under this agreement;
- c. The Firm discovers that the client has made any misrepresentation in connection with the representation, or the Firm discovers any material variance between the facts as related to the Firm by the client and the facts as they actually exist;
- d. The client acts in such a manner that, in the discretion of the Firm, the Firm deems it necessary to terminate the representation;
- e. The client fails to heed the Firm's advice or recommendations or otherwise does not cooperate with the Firm in the representation; or,
- f. The Firm and the client have a disagreement over what legal matters the Firm is supposed to be handling for the client.

The client grants the Firm the authority to represent client in the above matters and to enter appearances on behalf of client in any court.

Miscellaneous Terms

We dislike being technical with our clients, but we must include the following clauses. If you have questions regarding these provisions, please ask.

- a. Each provision of this agreement is severable. The invalidity or unenforceability of any provision paragraph, subparagraph, sentence, clause, phrase or term of this agreement shall not affect or impair the validity or enforceability of any other provision, paragraph, subparagraph, sentence, clause, phrase or term of this agreement.
- b. By signing below, the client indicates an understanding that we have not made an agreement with you or promises to you about the outcome or result of your legal matters. Also, you agree to notify us immediately in writing if you

Client's Initials: _____ / Date: _____

feel or believe any matter is not receiving proper attention or is otherwise not being properly handled or you suspect any misunderstanding about what we are to do for you.

- c. By signing below, you agree that this agreement has been thoroughly explained to you and reviewed by you before you sign it, or that you had an ample opportunity to review it and have it fully explained to you.
- d. If you fail to pay the amounts due to us under this agreement, you agree to pay all reasonable attorney's fees and other expenses incurred by us in collecting the amounts due.
- e. After completing the work for you, we will dispose of everything in the file after mailing all original material back to you. We will maintain digital copies of all documents on our computer system for at least three years after the matter is finished.
- f. If any funds of yours are in our possession at any time, we may deduct from those funds and pay to ourselves any unpaid amounts we have billed you.

Communication

We encourage you to ask any questions you have about our charges or services. We promise to provide prompt, accurate answers. All communications will be completed in writing, so a record may be maintained. If requests for communications outside this medium or desired by the client, the Firm will demand proof of identity through various means. We expect you to inform us of any complaints about any bill immediately after it is sent to you.

Please indicate your agreement by signing in the space provided below on the enclosed extra copy of this contract and return it to us immediately. Thank you for giving us the opportunity to do your dirty work.

The firm recognizes that our clients are our most valuable resource. We care deeply about your satisfaction with our work. In an effort to ensure that you as our client receive the personalized service you deserve, we will send you surveys regarding the quality of our work and our personnel. We ask your cooperation in completing these surveys. By signing this agreement you indicate you understand and agree to complete those surveys so we can maintain our highest level of service to you, our client.

Very truly yours,

Johnny Cockran

The Johnny Cockran Law Firm

July 23, 2018

Accepted & Approved by:

Name: _____

Date: _____

Client's Initials: _____ / Date: _____