

My Dear <<Name>>,

Ho, Ho, Ho! Rudolph just whispered in my ear that the sleigh is getting packed, soon! Are you getting excited?

It is that time of year, all the reindeer have been practicing their flying and the elves are putting the finishing touches on all the toys! And me? Mrs. Claus has been baking Christmas cookies for me to eat day and night...I need to be nice and plump so my red suit fits perfectly!

I hear from <<SenderName>> that you have been very nice this year. I am writing to remind you to continue being nice. Help your parents as often as you can and be nice to others. Some days it can be difficult to be good but I see you have tried very, very hard. That makes me so proud! I have also been keeping an eye on <<Friend>> - - do something nice for the people you love this holiday season!

My elves have been busy in the workshop all year. We had a chat last week and have all agreed you deserve something extra-special this year, like the <<Gift>> you've been dreaming about. Please know that we will do our best to get that under the tree for when you wake up Christmas morning!

We can hardly wait to fly from the North Pole to visit your home in <<Town>>. I know you'll be sleeping like all good boys and girls do on Christmas Eve. Don't forget to leave out some cookies and milk for me and some carrots for the reindeer before you go to bed we work up quite the appetite delivering so many toys all around the writing

Merry Christmas!

(BC)

ARCTIC CIRCLE