

# \*espaciogallery

## EXHIBITIONS



### About us

Established in 2012, Espacio Gallery hosts events, talks and exhibitions, all with the aim of strengthening the community of the artist members who run the gallery, and fostering new relationships with fellow artists.

Funded by the artists, and occasionally hiring out the venue for carefully selected exhibitions, Espacio is free from the commercial interests of traditional galleries and instead able to host thoughtful exhibitions that are geared towards audience engagement.

As a collaborative gallery we're especially keen to build relationships with existing prestigious galleries to reflect our ethos.

### Contact details

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[www.espaciogallery.com](http://www.espaciogallery.com)

## Flexible spaces

Espacio comprises of two gallery floors offering a unique and inspiring environment. Both floors are bright and spacious, totalling 170sqm with high ceilings and attractive smooth white walls. The flexibility offered by the galleries make them ideal for all sorts of stimulating exhibitions. Espacio Gallery welcomes hire for art exhibitions on a weekly basis from Monday to Sunday. Works can be brought to the gallery on Sunday evening at 7pm.



### Gallery 1

The ground floor gallery offers a unique, light and airy exhibition space. The large glass window facing Bethnal Green Road provides plenty of natural light as well as directional track lights installed on the ceiling.

### Gallery 2

The lower floor gallery offers exhibitors an exciting contemporary space. Not being interrupted by natural light, the space provides an excellent environment for displaying works of a multimedia nature.



### Dark room

In addition, Espacio has a small dark room where walls, ceiling and floor are painted black. It's ideal for video screenings or installations.

## Hanging | Installation

The Gallery is equipped with a picture hanging system. No other form of hanging is permitted unless otherwise agreed in writing by the Gallery. The Exhibitors shall bring all 2D works fitted with D-rings or any other suitable method.

### D-rings | Maximum Weight Limit

Please attach 2 D-rings onto the back of each work – canvas/frame. They should be placed about 7cm from the top edge of the frame. See picture below.

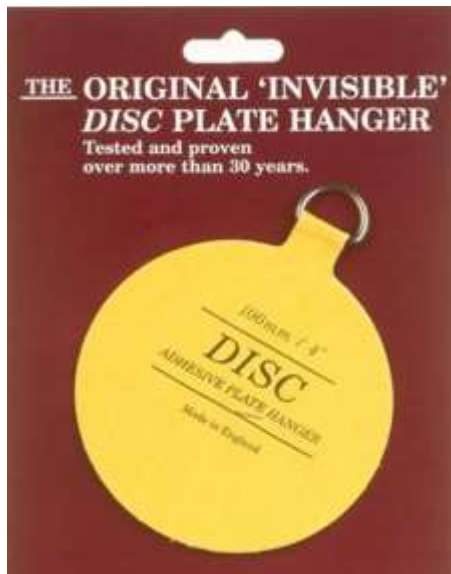


**7 cm from top**

For unframed works on paper/card it's better to use Poster Snappers easily found online. They come in various different sizes. They come in pairs – 1 for top, 1 for bottom.



For mounted works on foam board/card you can use plate hangers 'The Original Invisible Disc Plate Hanger'. It is better use the larger ones such as 100mm or 140mm. Please make sure the space between the ring and the top edge of the work is about 7cm.



### Notes: Maximum Weight Limit for Artworks

- The nylon strings & hooks can take up to a maximum of 7 kilos for each artwork. Please do not hang works exceeding 7 kilos using the nylon strings.
- Works heavier than 7 kilos must be hung using the STEEL RODS & HOOKS. Please notify the gallery well in advance if you intend to hang heavy pieces so arrangements could be provided.
- Works heavier than 10 kilos cannot be hung on the walls. You should find alternative ways for displaying them.

## Plinths | Tables | Shelves | Alcove | Dark Room

The Gallery provides 10 conventional plinths, 1 large plinth, 1 mini-stage/plinth, 12 metal plinths, the alcove, 6 folding tables, 3 fixed shelves, and a dark room. Additional plinths are the responsibility of Exhibitors. The incoming Exhibitors should freshen up the plinths with white paint in case of need. The gallery will provide the white paint.

All measurements below are in “cm.”

### Conventional Plinths: Total: 10

W x D x H	Total
30x34x100	3
30x34x45	1
30x34x52	2
40x44x100	3
40x44x51	1



### Metal Plinths: Total: 15

(ideal for small pieces/books)

W x D x H
25x25x100



### Large Plinth: 1

180W x 40D x 70H



### Stage/Plinth: 1 (brown carpet covered)

80W x 80D x 34H



### Folding Tables: 6

100W x 60D x Adjustable Height 75-95





## Alcove

290W x 45D x 157H



## Shelves: 3

195W x 30D x 98H

(ideal for books, displays, small items)



## Dark Room

285W x 180D x 280 H

The dark room has its walls, floor and ceiling painted black. It's ideal for video projections or installations. There is a video projection screen mounted onto the wall.



## Labels

It's recommended that Exhibitors print their labels on Clear Acetate or Card. Or find alternative ways of labelling/listing the works on display.

Please do not attach anything onto the walls – no tapes, no glue, no blue tack, etc.

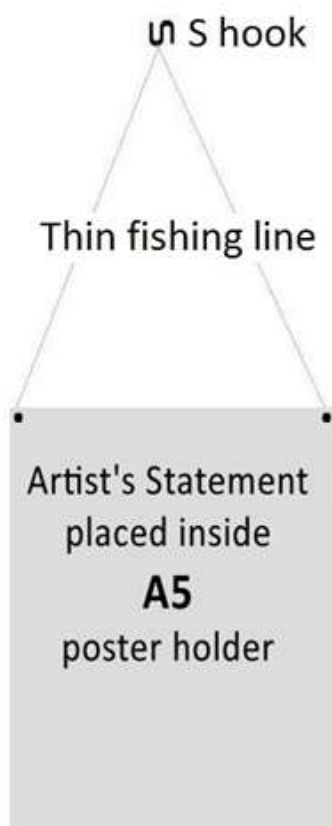


Clear acetate label attached to the back of the work using masking tape



## Printmakers/photographers

Please remember to put the price for both framed and unframed works on your labels.



## Artists' Statements on the Walls

At Espacio Gallery we do not attach anything onto the walls – no blue/white tack, no glue, no labels, no tapes, etc.

We instead use our hanging system to display artists' statements on the walls.

The artists who wish to display their artists' statements should print them on A5 Portrait format.

The gallery will provide A5 statement holders + S hooks.

## Additional information

Exhibitions/events will be promoted on the gallery's website, Facebook page and Twitter.

### First day of hire - Monday

It's usually used as a set-up day. Works can be delivered to the gallery on Sunday at 7pm.

### Last day of hire - Sunday

The gallery should close to the public at 5pm and cleared by 7pm.

### Opening hours

Daily 1-7pm, Sunday 1-5pm. You can open earlier if you'd like. Closed on Monday.

### Private View

Usually on Thursdays, 6-9pm.

### Hire includes

- One late night 6-9pm for a private view. Usually on Thursdays;
- Gallery technician present the day before your installation;
- Wine glasses for private views. You provide drinks, ice, nibbles, etc;
- Toilet facilities for participating artists;
- Lock room to keep your belongings during Private View;
- Kitchen facilities, tea and coffee making facilities for artists and invigilators;
- A small room painted black which is ideal for video or installations;
- Video projection screen mounted on the dark room wall;
- A number of plinths of various sizes. Refer to 'Plinths section' above;
- 1 browser for mounted prints/photos;
- Wireless Internet Access;
- Debit/Credit card machine (optional).

### Please note

- Espacio has a rail-and-hook picture hanging system;
- Nails, screws and drilling walls are not possible under any circumstances;
- Artwork will need D-rings fitted to the rear for hanging.

For safety reasons, any electrical appliances brought to the gallery must be tested and certified by a qualified electrician and proof provided.

### Licensing

- The gallery does not hold license to sell alcohol therefore alcohol can only be served free of charges;
- The gallery has restrictions on the use of music during Private Views and during the week as the premises is part of a 'mixed use' building. The council does not allow uninterrupted music during exhibitions and events;
- Acoustic music and singing are accepted during short performances as long as it's not amplified music;
- The artists/performers should produce a copy of temporary CLA/PPL copyrights license in case they're using music composed by others;
- Music as part of films/videos shall also hold the relevant copyright licenses unless it was composed by the authors of the video/film.



## Booking

- 40/50% booking deposit is required in order to secure the space;
- The balance to be paid 8-2 weeks before the hire period.

## Invigilation

- Espacio will provide 5 sets (maximum) of security keys;
- Artists taking part in exhibitions must organise their own invigilation rota and open/close the gallery daily;
- Required opening times are 1-7pm daily including Sat; Sun 1-5pm. You can open earlier if you'd like.

## Bar routine / Waste collection

Our bartenders are already familiar to running the bar during the Private Views. If you are hiring your own bartender or have other arrangements please ensure that the people running the bar are aware of the bar routine and waste collection. You need to let us know so we can provide additional information on this matter.

## If required, Espacio can provide

- Invigilation staff at £15 per hour;
- Bartender during Private View (6-9pm) at £60;
- Curatorial services on hanging day at £200;
- Assistance with hanging works at £20 per hour;
- Video projector & DVD player at £30 hire fees per week;
- Tripod Projector Screen 175cm (W) X 131cm (H) at £30 hire fees per week;
- 26" TV/DVD player combi at £40 hire fees per week;
- Extra late night opening (6-9pm) at £150;
- Change Private View from Thursday to another evening - £100.

## If required, Espacio is happy to provide

- Gallery's logo for flyers and posters;
- Map for flyers and posters;
- Gallery's floor plans on Photoshop files where you can upload images onto;
- Invigilation rota templates;
- Mini-statements samples;
- Sales records templates;
- Wine supplier contact details;
- Printing services details.

## End of exhibition

The exhibitors must return the gallery to its original pristine condition after their exhibition.

## Further Information

For more information about holding your exhibition at Espacio Gallery please email or give us a call. We are happy to help.

Carlos de Lins

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Tel: 07815 319073