

JOHN DOE

• City, State ZIP • E: johndoe@gmail.com • M: (555) 555-5555

SUMMARY OF QUALIFICATIONS

- 5+ years of experience in the energy industry, principally with refineries, chemical, polymer, and power plants.
 - Planned, organized, and carried out projects with budgets in excess of \$250K 3-4 times a year meeting all customer due dates.
 - Focused on furthering career as an Engineer or Account Manager in South U.S.A. to become a valuable asset to the company and streamline processes.
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PROFESSIONAL EXPERIENCE

2014 – Present • Company • City, State

Applications Engineer

- Key member in bringing awareness to pricing adjustments; leading to an increase in profit margin & revenue which often exceed monthly sales goals by 30%.
- Facilitated equipment tracking program (Trello) when there was none, this now allows our facility to key in on upcoming urgent jobs and determine the amount of equipment in the shop at all times.
- Maintain high end accounts crucial to business, offer equipment solutions that could potentially save a client's plant thousands of dollars over time; in turn establishing great rapport with clients.

2014 • Company • City, State

Customer Service Representative

- Utilize Microsoft Outlook and various programs to efficiently respond to customer concerns, maintain customer orders, and ensure adequate delivery dates.

Summer of 2012 • Company • City, State

Summer Intern

- Assist with onsite field work to capture samples to later run laboratory testing to determine the most suitable materials for the job.
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EDUCATION

BACHELOR OF SCIENCE IN MECHANICAL ENGINEERING

University Name • City, State

Graduation Date:

May 2013

TECHNICAL SKILLS

- Certified Level 1 Equipment Technician

Proficient in:

• Word • Excel • Outlook • Power Point • Oracle • SAP

Familiar with:

• Pro-Engineer • MATLAB • Working Model • AutoCAD • MathCad

REFERENCE

CUSTOMER NAME

Position, Company

Email: first.last@gmail.com

Cell: (555) 555-5555