

FIRST NAME LAST NAME
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PROFESSIONAL EXPERIENCE

Cyber Security Specialist (February 2017 – April 2017)

- Deployed and configured multi-vendor Linux and Windows based COTS products in a new development environment for Department of Energy (DOE) clients on HLAN, IAW Center for Information Security (CIS) & Committee on National Security Systems (CNSS) policies and/or directives.
- Assisted with developing and maintaining the following documentation in accordance with Department of Energy (DOE), Committee on National Security System (CNSS) and internal business guidance, i.e. risk assessments, Security Testing & Evaluation (ST&E) Reports, Common Operating Procedures (COPs), and Software Change Packages (SCPs).
- Authored & maintained configuration baselines for Cisco switches, routers, ASA firewalls, Security Information & Event Management (SIEM) Systems, & Windows Operating Systems (OS), e.g. XP, 7, Server 2008/2012. Configurations crafted IAW NIST 800-53, NRC 5.71, CIS Critical Security Controls (CSC) 6.1, NEI 08-09 (rev. 6), & NEI 13-10 (rev. 4).
- Reviewed & reallocated physical hardware space on 6 network diagrams; streamlining redundant data & VoIP technologies; coordinated with Subject Matter Expert (SME) for revisions in Microsoft Visio.

Quality Assurance Evaluator (February 2015 – February 2017)

- Conducted inspections, analyzed data, generated corrective reports for 350+ members/10 work centers.
- Briefed IT Director monthly, ensuring adherence to network installation/configuration ‘best practices’.
- Inspected & validated 2K+ ft of fiber cable providing 500 network connections for \$3M+ IT cyber project.

Regional Server Support Supervisor (August 2012 – January 2015)

- Provided software & hardware technical solutions across 4 enterprise domains.
- Installed & administered local vulnerability patching of 3K+ client systems & servers.
- Organized installation team, directing the configuration of a network management suite—enabled dual domain vulnerability monitoring; executed Tier 2 admin services of virtual cloud infrastructure (VMware).

Network Operation Technician (August 2009 – July 2012)

- Created 12 change orders, updating eight deployable network suites; reduced setup time by 12 hours & eliminated 98 cyber threats across three mission sets. Technical skills led to units’ 2010 Operational Readiness Inspection (ORI) “Excellent” rating.
- Conducted 73 maintenance inspections and preparing 24 network system suites, valued at over \$3M. These efforts provided a secure network enclave for 250 personnel.
- Setup new firewall package, postured network defense capabilities for a 100-member network operations center—facilitating a 20% smaller cyber footprint.

Program Manager (August 2008 – August 2009)

- Led & evaluated team of 10 contractors across 762 outages, delivering 24/7 support of \$56M+ WAN.
- Plans, coordinates, manages & advises senior leadership of readiness & mobility programs for 160 personnel.
- Investigated/triaged 205 Remedy tickets; streamlined tech solution processes; alleviated 6-month backlog.

- Managed & inventoried unit readiness assets; ensured 100% accountability for \$150K+ in vital equipment.
- Resolved 70/74 trouble tickets < 24 hrs, reducing open jobs by 95%--restoring critical services for 1K users.

Help Desk Technician (July 2007 – August 2008)

- Identified & eliminated 15 phishing scam emails; briefed 200+ users on security risks & prevention.
- Reviewed & updated Help Desk Disaster Recovery Plans (DRPs); contributed to units' 2008 (Operational Readiness Inspection) ORI "Excellent" rating.
- Conducted Exchange Sever audits; moved 250+ info stores to correct databases; streamlined backup/recovery procedures.

Computer & Network Administrator (August 2004 – July 2007)

- Troubleshoot & repaired 24 inoperative workstations, saved organization \$32K in replacement costs.
- Maintained 40 Technical Order (TO) laptops, monitoring daily database updates of 2K+ manuals; ensured 100% availability
- Installed 802.11 Wi-Fi capabilities in organizational debrief section, improved reporting capabilities by 60%
- Conducted routine network device patching; loaded 830+ security patches, hardening base-wide infrastructure for 1.3K+ personnel.
- Performed Windows 2003 Server auditing; identified & eliminated 800+ outdated files; freed 16GB of NAS space.
- Orchestrated post-mission debriefs to senior leadership; reviewed documentation for accuracy, annotating discrepancies—raised maintenance effectiveness 15%.
- Implemented Single Sign On (SSO) capabilities via Common Access Card (CAC) reader installation; configured 90+ devices—completed 40 days ahead of higher headquarters (HHQ) suspense.

EDUCATION

Master of Science: Cyber Security

Liberty University, Lynchburg, VA

GPA: 3.94 "Graduate with Distinction" (2016)

Graduate Certificates: Cyber Security

SANS Technology Institute, Bethesda, MD

Cyber Defense Operations, *In Progress*

PROFESSIONAL DEVELOPMENT & CERTIFICATIONS

- **Membership/Affiliation:** ISACA, IEEE, National Cybersecurity Student Association
- **Certifications:** GIAC: **GSEC** (5/19/2017), CompTIA **Security+ c.e.** (5/1/2015), GIAC: **GCCC** (*In Progress*), Cisco Certified Network Associate (**CCNA**) – *In Progress*, **ITILv3** Fundamentals (*In Progress*). **DoD 8140 Information Assurance Technician (IAT) Level II & IAT Level III.**

TECHNICAL SUMMARY/EXPERIENCE

- **Security Clearance:** TS/SCI (Active - 1/21/2016)
- **Hardware** – Desktops, Laptops, Tablets, Servers, Printers, Routers, Switches, Firewalls, VOIP (Cisco)
- **Operating Systems** – Windows XP, Windows 7, Windows 10, Linux/Unix (Knoppix, Mint, Ubuntu, Kali, Red Hat), OSX (10.8-10.12), iOS/Android, Windows Server 2008, Windows Server 2012.
- **Software/Tools/Protocols** – Nessus, Snort, pfSense, Wireshark, P2 Commander, Nmap, Metasploit, Burp Suite, Blue Coat, OpenVPN, Active Directory, Powershell, Microsoft Office 2003, Microsoft Office 2007, Microsoft Office 2010, Microsoft Office 2013, Microsoft Office 365, Microsoft Word, Microsoft Excel, Microsoft Power-Point, Microsoft Visio, Microsoft Project, Virtual Box, VMWare vSphere, VMWare Fusion, Symantec Ghost Solution Suite (3.0), McAfee, ESET, Webroot, McAfee, McAfee ePO, Computer Associates (CA): eHealth, CA Spectrum, HP Service Manager 9, BMC Remedy, Internet Explorer, Mozilla Firefox, Google Chrome, OSPF, BGP, EIGRP.
- **Supplemental Resources:** NIST 800-53, NRC 5.71, NEI 08-09 (rev. 6), & NEI 13-10 (rev. 4), ISO 27000, CIS Security Benchmark templates, and SANS Critical Security Controls (CSC).