

## **Are You Taking Advantage Of These 8 Benefits Of Office 365?**

Since Microsoft rolled out its Office 365 plans, enterprises all over the world have embraced the cloud-based, flexible suite of applications. Maybe your company is one of them. However, are you making the most of the latest capabilities available in Office 365?

### **Essential Office 365 Benefits**

You may think that you or your employees and your colleagues are familiar with Office tools, but thanks to Office 365, there are numerous new benefits to be had. Make sure you review the eight benefits listed below and determine whether you're getting them into your work. If you aren't, it's time to make Office 365 work better for you.

### **Are you using the tools You Are Needing?**

Office 365 offers a full suite of tools for business to aid your business to run efficiently and achieve its growth goals. What are you doing with these tools?

We all have the classic Microsoft programs: Word, PowerPoint, Excel, Outlook, Skype for Business, and OneNote. Office 365 allows you to get the above and many more.

For online collaboration between different teams, try SharePoint. Stop silo mentality by using the social networking application--Yammer. Make sure your documents are safe to make them accessible on OneDrive. Also, gain insights on your operation to help inform your business decisions by using Power BI. [Check this site out](#) to get additional resources about MS Office.

### **Do You Have Work Outside from the Office?**

You're aware that [Microsoft Office](#) has the tools that you require to work more efficient. Office 365 simply puts them on the Cloud so employees can access them on their various devices without the need for separate licenses or downloads.

Office 365 brings your workplace to the 21st century and lets employees enjoy the kind of work flexibility they'd expect from an enterprise that is modern.

### **Are Teams Working Together More?**

Enterprises love the ease of collaboration offered by Office 365 applications. The suite's many features allow employees and teams to work together in the same task, regardless of where they may be.

One such feature One such feature is Microsoft Teams. The application offers calling capabilities, a file storage system, instant messaging, and many more features to facilitate communications for business. Microsoft Teams is a great tool for business communications. Microsoft Teams, you can hold meetings and collaborate on documents without being in the same space, building or even in a in a city!

## **Are You Scaling Your Operations?**

Scalability is yet another way Office 365 offers flexibility for your company. You can choose and select relevant applications to create custom solutions for different teams to maximize productivity while saving money.

Do you have to deal with a downsize, or are you anticipating an expansion? You can remove or add licenses as needed.

## **Are You Still Concerned About Updates?**

Never worry about using old versions of software. Since Office 365 is in the Cloud and is always available, you'll be able to access the most recent versions of your software at no extra cost. Microsoft automatically makes upgrades available to all users and provides you the latest information on updates and security patches so you stay informed. You don't have to worry about compatibility issues, or implement the latest updates when you're operating Office 365.

## **Do security worries keep you up at night?**

Don't worry, Microsoft didn't forget security features when they designed Office 365. Because the Cloud allows access to apps and documents so simple, some people mistakenly believe that it's insecure. However, as long as the cloud is protected by Microsoft's tools The Cloud is actually safer than the server that's on the hard disk.

## **Here are some security features that you should be making use of in Office 365:**

Message Encryption allows you to send encrypted emails which only the recipient is able to open.

Advanced Threat Analytics can identify any suspicious activity in real-time which allows you to respond rapidly and protect your business.

Mobile Device Management allows you to manage Office 365 on your employees' mobile devices.

Data Loss Prevention helps prevent the leak of sensitive information such as information about credit cards as well as passport details, social security numbers.

## **Have You Seen a Reward on Your Investment?**

While some organizations may have been concerned about the costs associated with making the switch into the Cloud and using Office 365, ultimately, the change will save you money. When utilized to its maximum advantage, Office 365 can reduce the costs of technological advancement, mobility, energy, and compliance by eliminating servers and hardware. A lot of companies can see as high as an ROI of 150% with Office 365. That's a fantastic costs-saving benefit.

## **Will You Be Being Flexible?**

One of the main reasons Office 365 works so well for many different enterprises is its customizable plans. You can select the plan that you require and only pay for the software and licenses you will use without a multiple-year commitment.

To maximize flexibility, purchase your licenses with the Cloud Service Provider (CSP) who will help you manage the management of your Office 365 membership. This is a great method to accommodate all of your company's requirements, regardless of the needs that evolve.