



## EXPERIENCE

Please give accurate and complete information. Start with present or most recent employer, including self-employment, part-time work, military employment, and any work performed on a volunteer basis. Account for your entire employment history, including significant gaps in employment. All information must be included, even if you are attaching a resume.

Employer	Work Performed
Address (Street, City, State)	
Telephone Number(s) ( )	
Job Title Supervisor	
Reason for Leaving	
Dates Employed From: To:	Hourly Rate/ Salary Starting: Final:
Employer	Work Performed
Address (Street, City, State)	
Telephone Number(s) ( )	
Job Title Supervisor	
Reason for Leaving	
Dates Employed From: To:	Hourly Rate/ Salary Starting: Final:
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Telephone Number(s) ( )	
Job Title Supervisor	
Reason for Leaving	
Dates Employed From: To:	Hourly Rate/ Salary Starting: Final:

Please attach an additional sheet if necessary

## Security

Have you ever taken any merchandise, money, or property from an employer without permission: Yes  No

If yes, please provide details: \_\_\_\_\_

**EDUCATION**

Circle highest grade completed: Elementary/ Middle 6 7 8 High School 9 10 11 12 College 13 14 15 16 17 18 (+)

List all, whether or not degree was obtained:

	Name of School	Location (city, State)	Field of Study	Degree	Received?
HIGH SCHOOL					YES/ NO
COLLEGE					YES/ NO
COLLEGE					YES/ NO

**SKILLS AND QUALIFICATIONS**

Please list all that apply:

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**PROFESSIONAL REFERENCES**

Please provide name, work relationship, email address (if available) and telephone number of three Supervisors/Managers or other professional references that are not related to you:

Name	Work relationship	Email Address	Phone Number

May we contact each of your references? Yes  No  If not, who and why? \_\_\_\_\_

**SIGNATURE**

**READ CAREFULLY BEFORE SIGNING AS THESE ITEMS REPRESENT SIGNIFICANT MATTERS IN CONNECTION WITH YOUR APPLICATION**

I certify that the statements and information furnished by me in this application are true and correct. I understand that omitted, false or misstated statements on this application are grounds for refusal to hire, or dismissal, at any time the Company becomes aware of the omitted, falsified, or misstated information. I understand that The Edition LLC is not obligated to provide me with employment and that I am not obligated to accept employment. I understand that nothing contained in this application, or conveyed during any interview that may be granted, or during my employment, if hired, is intended to create a contract for continued employment with The Edition LLC except as required by applicable federal, state, and local law. In addition if an employment relationship is established, I acknowledge that my employment and compensation can be terminated with or without cause, and with or without notice at any time, at the option of either the Company or myself and that this cannot be altered except by an express written agreement signed by myself and a designated officer of the Company. I further understand and agree that no manager or other representative of the Company has the authority to make any verbal promises or commitments to me with respect to any term, condition, or privilege of my employment including compensation. I further understand that no policy, benefit, or procedure contained in any employee handbook creates a contract for continued employment. I understand and agree that, if hired, I will be required to abide by all rules and regulations of The Edition LLC and that my wages, benefits and conditions of employment can be changed by the Company at any time in its sole discretion.

While I understand that this application will be kept on file for a period of up to one year, I further understand that this application will be considered active for a period not to exceed ninety (90) days. I understand that if I wish to be considered for employment beyond this period, I should inquire as to whether or not applications are being accepted for the position for which I am interested and, if so, submit a new application.

**MY SIGNATURE CERTIFIES THAT I HAVE READ AND AGREE WITH THE ABOVE STATEMENTS**

**DATE OF APPLICATION:**

**SIGNATURE OF APPLICATION:**

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