

**Minutes of the Regular Meeting of
The Equity Project (TEP) Charter School Board of Trustees
February 6, 2017**

The 90th regular meeting of the Board of Trustees of The Equity Project Charter School was held on February 6th 2017 at The Equity Project Charter School at in 4280 Broadway, 2nd Floor pursuant to due notice to Trustees via electronic mail sent on 12/23/16. Public notice was posted in the TEP main office, posted on TEP's website at www.tepcharter.org, and shared with several NYC publications (El Diario, Manhattan Media, and the Manhattan Times).

The following Trustees were present: Zeke Vanderhoek and Laura Tavormina. David Coleman, Andrew Buher, Brooks Clark, and Sean Juan joined virtually via video conference and dial in.

The following additional staff members also joined: Susan Yue and Shelly Gupta.

Meeting called to order at 5:30 pm.

1. Approval of 2016-2017 Quarter 2 Budget vs. Actuals. Unanimous vote (Zeke Vanderhoek, David Coleman, Andrew Buher, Laura Tavormina, Brooks Clark, Sean Juan).
2. Approval of addition of Andrew Buher to Board Finance & Audit Committee.
3. Updates:
 - 1) Kindergarten Update – teacher recruitment for the 2017-18 School Year.
 - 2) Middle School Update
 - 3) Fundraising Update – Andrew Buher and Sean Juan shared upcoming ideas.
 - 4) Construction Update at 153 Sherman & at 4280 Broadway
 - 5) Student & Parent Spotlight – Early Childhood

Meeting adjourned at 6:20pm.

Minutes recorded by Susan Yue.