

88th Regional Support Command

Junior Promotion Board Packet Table of Contents

Rank and Soldier's Name (Last, First MI)

Yes	Attached		
	No	N/A	
___	___	___	DA Form 3355
___	___	___	DA Form 2A
___	___	___	DA Form 2-1
___	___	___	Last three NCOERs (if any)
___	___	___	DD Form 214 (is a valid promotion point source document)
___	___	___	Weapons Qualification Card
___	___	___	DA Form 705 (APFT Score Card) and Profile (if any)
___	___	___	HT/WT Statement with DA Form 5500-R/5501-R, if applicable
___	___	___	Award Documents in order on DA Form 3355
___	___	___	Military Education Documents in order on DA Form 3355
___	___	___	Civilian Education Documents in order on DA Form 3355

Mandatory UA review: _____ Date: _____
 (Printed Name, Rank, and Signature)

Mandatory SGM/ISG review: _____ Date: _____
 (Printed Name, Rank, and Signature)

TOP

SGT/SSG Promotion Packet Composition, Elections and Preferences

For use of this form, see AR 600-8-19; the proponent agency is DCS, G-1

DATA REQUIRED BY THE PRIVACY ACT

AUTHORITY: Title 5 USC, Section 301.
 PRINCIPAL PURPOSE: To establish packet format and member elections and preferences.
 ROUTINE USES: To specify and certify as correct, the details of a promotion packet format, avenue of elections, preferences, and agreements for an individual member of the Army Reserve.
 DISCLOSURE: Voluntary; however, failure to provide the requested information may result in a delay or otherwise adversely impact upon the promotion packet eligibility.

SECTION A - SOLDIER AND UNIT INFORMATION

1. NAME (LAST, FIRST MI)		2. SSN:		3. CURRENT GRADE:	
4. SOLDIER'S ADDRESS:		5. CITY:		6. STATE:	
7. ZIP CODE:		8. SOLDIER'S E-MAIL ADDRESS:			
9. SOLDIER'S DAYTIME CONTACT NUMBER:					
10. UNIT:		11. UIC:		12.O&F Command:	
13. COMMAND CONVENING BOARD:					
14. UNIT POC:		15. UNIT PHONE::		UNIT FAX:	

NOTE: THIS DOCUMENT MUST BE INCLUDED AS THE COVER SHEET FOR THE PROMOTION PACKET. FIX FORM TO TOP OF DOCUMENTS INSIDE A MANILA FOLDER.

SECTION B - PROMOTION PACKET FORMAT

File the specific items and forms listed below/under the specified tab. All documents should be filed in descending date order with the most current on top. Relative dates are calculated as of the convene date of the board. Documents with dated requirements such as APFT, Ht/Wt, physicals, etc., must be current as of the convene date of the board. Documents with data on the reverse side should be photocopied either as two separate pages or as a two-sided, head-to-foot copy.

Initials	TAB	DESCRIPTION/INSTRUCTIONS
	TOP	This Checklist and Letter to President of the Board (if applicable) should be filed following the last page of this checklist. Letters may address missing information such as NCOER's/Awards and only be signed by the Soldier. No letters of recommendation from the chain of command are authorized.
	A	DA Form 3355, Promotion Points Worksheet (Junior Promotion Board only)
	B	Current copy of DA Forms 2A and 2-1 (all pages). Data must be updated in the automated system. Manual changes are authorized only where the data entry permissions level is beyond that authorized for unit level maintenance. Each page must be "Certified True and Correct" by records custodian. (File 1-7 below in sequential order under the last page of this form. Do not insert numerical tabs). (Signed by the Soldier)
	(1)	Most recent DA Form 705 (for record within 12 months or less), current DA Form 5500-R/5501-R (within 6 months) or DA Forms 3349 exempting Soldier from APFT, as applicable.
	(2)	Weapons Qualification (DA Form 3595-R or DA Form 5790)(Junior Promotion Board only)
	(3)	Current promotion order, documentation of MOS(s) awarded, and if required, current certifications and/or professional license for MOS qualification or copy of current DA Form 330 (Language Proficiency Questionnaire).
	(4)	Current of pending Mobilization/Deployment Orders (file in sequential order with most current on top).
	(5)	Copy of all DD Forms 214/215, or NGB 22, as applicable
	(6)	Proof of all Civilian Education (Junior) / highest level Obtained (Senior)
	(7)	Provide JPAS screen view verifying security clearance and date of investigation.
	C	Copies of NCOERs and/or signed memo from current commander explaining missing report(s). Must include as a minimum, the last 5, as applicable (Copy single sided and file most recent on top in descending order).
	D	Military Academic reports for all military courses (DA Forms 1059/Certificates of Training). Include proof of NCOES completion or waiver as applicable. As last document, include DA Form 7432 Sergeants Major Academy Administrative Data Sheet for SGM Promotion packets .
	E	Military awards/decorations (letters and/or certificates of commendation, appreciation, or achievement).

SECTION C - MOBILIZED/DEPLOYED SOLDIERS

Complete this portion only if currently mobilized/deployed.		
1		I am currently mobilized/deployed. A copy of my orders are provided in tab B.
2		My duty location is located in - list state or country:
3		My expected release from active duty (REFRAD) date is:
4		I understand that if promoted, I must advise the commander of the position into which I am promoted of any change in my status or expected REFRAD date.
5		I understand that if I am released from mobilization under U.S.C. Title 10, Section 12302 and accept a consecutive extended voluntary active duty for operational support (ADOS) assignment under U.S.C. Title 10, Section 12301, the position into which I am promoted may be released for fill by another qualified Soldier. Failure to obtain authorization from the gaining commander may result in a revocation of my promotion (de facto status not authorized). I also understand that when released from the concurrent voluntary active duty, it is my responsibility to locate a position for which I am qualified or I will be subject to the over strength policy in effect at the time of release from voluntary active duty.

SECTION D - ARMY RESERVE MILITARY TECHNICIANS

Indicate below if employed as an Army Reserve civilian employee with a dual status condition of employment.

INITIALS		Military Technician (MT) (excludes MTs with a hire date before 2 Dec 95, AMSA, ECS & ASF personnel).
	1	I understand that it is my responsibility to verify that the gaining duty position is within the boundaries established by the conditions of my civilian employment. If not, it is my responsibility to notify my promotion authority immediately.
	2	I understand that if I do not decline promotion within 90 days of the effective date of promotion and/or do not request reassignment orders to report within 90 days of release from mobilization, my orders will be revoked, all funds based on the higher grade will be recouped and I will be removed from the promotion list.
	3	Promotion to SGT or SSG. A MT on the PPRL may be promoted off the list without regard to sequence against a position in the TPU to which he or she is assigned that requires the MOS in which he or she was recommended by the board.

SECTION E - EXCEPTIONS

INITIALS	DESCRIPTION
	I understand the provisions in Chapter 5, Section IV - Special Promotions, the exception to decline promotion based on civilian employment or instructor/drill sergeant status does not apply for promotion outside my normal convening authority area under the No Geographic Limits policy.

SECTION F - PROMOTION PREFERENCES, AGREEMENTS AND UNDERSTANDING

1. MILEAGE, ASSIGNMENT & OBLIGATION

INITIALS	DESCRIPTION
a	I agree to travel _____ (50, 75, 100, 125, 150, etc.) miles from my residence to serve in the duty position to which I am promoted. I understand that I may be promoted and reassigned into any duty position for which I am qualified within the distance of miles selected based on the needs of the Army. Failure to list mileage, initial statement, and sign this document means I will only be promoted if a position for which I qualify is available within 50 miles (limited to 90 minutes total one way commuting time) from my home of residence (See AR 140-10).
b	I understand that if promoted into an MOS immaterial position, I will not be awarded the duty MOS, but will be considered MOS qualified based on my primary MOS.
c	I understand that I will be considered for promotion in my Primary, Secondary and Additional MOS based on qualification and needs of the Army. If I am no longer qualified to perform in either MOS, I understand I must initiate action to withdraw the MOS prior to promotion consideration.
d	I understand that if I accept promotion, I agree to comply with a reassignment order or my promotion orders may be revoked, funds based on the higher rank recouped, and I will be removed from the promotion list.
e	I understand that I incur a 1 year obligation to report to and serve in the duty position into which promoted before voluntary reassignment. I understand that the commander of the position to which I am promoted is the only authority to waive any portion of the 12-month obligation and can only do so after I have been reassigned to the position into which promoted. I also understand that I incur a 24-month service remaining obligation (12-month obligation for junior promotions) which is calculated from the effective date of promotion.
f	I understand that if I am mobilized or deployed and cannot be immediately reassigned to the gaining unit, I must ensure reassignment orders are published and I must report to the gaining position no later than the 91st day after release from mobilization. Failure to do so, may be deemed as a declination in which case my promotion orders may be revoked and all funds received based on the higher rank may be recouped.

2. DUTY POSITIONS WITH ADDITIONAL TRAINING OBLIGATION

Initials	
a	I do not wish to be promoted into positions requiring additional training identified below.
b	I request consideration for promotion into duty positions I have initialed below. I understand that while this will increase my chance of getting promoted, I will also incur an additional training obligation. Initial beside each special duty position type below for which you request consideration.

Initials/Number according to preference		Initials/Number according to preference	
/	(1) Drill Sergeant - SKI "X"	/	(4) Other ASSISI (Other than Nominative)
/	(2) Instructor - SKI "8"	/	(5) Observer/Controller
/	(3) First Sergeant - SKI "M"	/	(6) Nominative (I, EON, SORT etc.)

Initials	c	Initials are mandatory for each item below if selections were made in 2b above.
	(1)	I prefer assignment in an instructor or drill sergeant (Circle one) position. If no instructor/drill sergeant position is available at my sequence number, I do or do not (Circle one) wish to be promoted into a non instructor or drill sergeant position. If I elected "do not" I will not be offered a non instructor/drill sergeant position and will remain on the promotion list until promoted or administratively removed.
	(2)	I understand that if I have not already completed the required training, I must complete the appropriate training within the timeframe prescribed by current policy from my promotion effective date. I may be required to attend the required training in lieu of annual training, and unless a waiver is approved by the promotion authority failure to do so will result in involuntary reassignment and/or reduction in grade as applicable in accordance with regulatory guidance and current policy.
	(3)	I understand that if I made elections above, but did not initial items in this section and sign below, I will not be considered for promotion into any positions requiring additional training.

3. SOLDIER'S PRINTED NAME:	4. SOLDIER'S SIGNATURE:	5. DATE SIGNED:

SECTION G - WAIVERS

1. Waivers. A copy of the approved waiver, if required, must be filed under the military education, Tab D.

Initials	Waiver Required for consideration:	To the rank of:	
	(1) WLC	SSG	Waiver approved by Us Army Reserve Command and provided at Tab D.
	(2) BNCOC (ALC)	SFC	
	(3) ANCOC (SLC)	MSG	
	(4) SMA	SGM	May be conditionally promoted based upon completion of the Sergeant's Major Academy within a designated time from the effective date of promotion.

2. Noncommissioned Officer Education System Requirement.

Initials	I have completed (circle highest level applicable): WLC BNCOC(ALC) ANCOC(SLC) SMC		
	(1)	I understand that as a minimum completion of WLC/BNCOC/ANCOC/SMC is a requirement for consideration and promotion to SSG/SFC/MSG/SGM respectively. If I am not a graduate of the appropriate NCOES course or higher, complete remaining items in this section.	
	(2)	I understand that only US Army Reserve Command is the waiver approval authority. No one below that level may authorize (verbal or written) any action including promotion consideration or promotion based on a pending request. I understand the approved waiver must be included in my promotion packet in order to be eligible for promotion consideration (file under Academic Reports tab).	
	(3)	I understand that if recommended by the promotion board, I will remain on the promotion list unless administratively removed until I am a graduate of the appropriate NCOES or 24 months from the board date (whichever occurs first). Upon successful completion of WLC/ALC/SLC, as applicable, I will be promoted within my sequence number into the next vacancy for which I am qualified provided I am in a promotable status. If no vacancy becomes available, I will be administratively removed from the selection list 24 months from the board date. I understand that if I am deployed, I may be conditionally promoted in sequence upon availability of a vacancy. If conditionally promoted, I must complete all phases of the ALC/SLC within 24 months of redeployment from theater or WLC within 270 days of redeployment from theater. Failure to complete the required NCOES will result in administrative reduction.	

SECTION H - SOLDIER, RECORDS CUSTODIAN AND COMMANDER VERIFICATION

1. SOLDIER UNAVAILABLE/STATUS/REMARKS:

2. RECORDS CUSTODIAN.

I understand that according to regulatory guidance, it is my responsibility to compile, review, complete and submit this Soldier's promotion packet to the appropriate promotion authority. I have ensured this Soldier's data, records and promotion packet are accurate according to the records that I have available. I have also ensured the contents of the packet are accurate, complete and posted to iPERMs, and all data elements reflected in this packet with permissions at this level are current and accurate.

a. RECORDS CUSTODIAN'S PRINTED NAME:	b. RANK/GRADE:	c. SIGNATURE:	d. DATE:
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3. SOLDIER.

I have reviewed the entire promotion packet and I certify that to the best of my knowledge, the contents of the packet are accurate, complete and posted to iPERMs, and all data elements reflected in this packet with permissions at this level are current and accurate. I have verified that each applicable item has been initialed and each page of this document is signed. My signature indicates I understand the obligations incurred if promoted. I also understand that without my signature on this form, all elections will be considered as "No" and my geographic region will be limited to the maximum authorized for involuntary assignments (Limited to 50 miles/90 minutes).

a. SOLDIER'S PRINTED NAME:	b. RANK:	c. SIGNATURE:	d. DATE:
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4. FIRST SERGEANT

I have reviewed the entire promotion packet and I certify that to the best of my knowledge, the contents of the packet are accurate, complete and posted to iPERMs, and all data elements reflected in this packet with permissions at this level are current and accurate. I have verified that each applicable item has been initialed and each page of this document is signed. My signature indicates that I verified this Soldier understands the obligations incurred if promoted.

a. FIRST SERGEANT'S PRINTED NAME:	b. RANK:	c. SIGNATURE:	d. DATE:
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5. COMMANDER.

I have reviewed the entire promotion packet and I certify that to the best of my knowledge, the contents of the packet are accurate, complete and posted to iPERMs, and all data elements reflected in this packet with permissions at this level are current and accurate. I have verified that each applicable item has been initialed and each page of this document is signed. My signature indicates that I verified this Soldier understands the obligations incurred if promoted.

a. COMMANDER'S PRINTED NAME:	b. RANK:	c. SIGNATURE:	d. DATE:
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A

PROMOTION POINT WORKSHEET (UNITED STATES ARMY RESERVE)

For use of this form, see AR 600-8-19; the proponent agency is the DCS, G-1

<p>DATA REQUIRED BY THE PRIVACY ACT OF 1974</p> <p>AUTHORITY: Title 5 USC, Section 301. PRINCIPAL PURPOSE: To determine promotion eligibility (USAR). ROUTINE USES: Reviewed to determine promotion eligibility and validity of points granted. DISCLOSURE: The furnishing of fraudulent information may result in denial of promotion.</p>	<p>Select: AGR TPU IRR</p> <p>INITIAL REEVALUATION ANNUAL RE-COMPUTATION</p>
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NAME	LAST 4 (SSN)	DATE (yyyymmdd)
ORGANIZATION	RECOMMENDED GRADE	RECOMMENDED MOS

SECTION A – RECOMMENDATION / VALIDATION

MILITARY TRAINING - (Maximum Points: 340 for SGT and 255 for SSG)

ARMY PHYSICAL FITNESS TEST (APFT). MAXIMUM POINTS: 160 FOR SGT - 100 FOR SSG

LATEST APFT DATE (yyyymmdd)	PUSH-UPS	SIT-UPS	RUN	TOTAL	POINTS EARNED
Event Points					

WEAPONS QUALIFICATION. MAXIMUM POINTS: 160 FOR SGT - 100 FOR SSG

LATEST WEAPONS QUALIFICATION DATE (yyyymmdd)	DA FORM USED	TOTAL HITS	POINTS EARNED

COMBAT EXPERIENCE. (2 points/month of combat deployment) MAXIMUM POINTS: 30 for SGT - 60 for SSG

TOTAL MONTHS DEPLOYED (Operational)	MULTIPLY TOTAL MONTHS DEPLOYED x 2 (see limits above)	POINTS EARNED

TOTAL MILITARY TRAINING POINTS EARNED	Maximum Points: 340 for SGT and 255 for SSG	TOTAL POINTS EARNED
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COMMANDER (TYPED SIGNATURE BLOCK)	DATE (yyyymmdd)	SIGNATURE
RECOMMENDED SOLDIER'S TYPED NAME	DATE (yyyymmdd)	SIGNATURE

PROMOTION BOARD VALIDATION (circle & initial one) **YES** _____ **NO** _____

BOARD PRESIDENT (TYPED SIGNATURE BLOCK)	DATE (yyyymmdd)	SIGNATURE

SECTION B – ADMINISTRATIVE POINTS

AWARDS, DECORATIONS, BADGES, COA's, AIRBORNE ADVANTAGE. MAXIMUM POINTS: 125 FOR SGT - 165 FOR SSG

List awards, include order number and award number (i.e., 3rd OLC). COA's limited to 20 points. Include Airborne Advantage points only when serving in authorized TOE/TDA position with qualifying badge.

TOTAL AWARDS/DECORATIONS POINTS EARNED	125 FOR SGT - 165 FOR SSG	TOTAL POINTS EARNED
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NAME	LAST 4 (SSN)
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SECTION B - ADMINISTRATIVE POINTS (continued)

Professional Military Education (104 SGT & 112 SSG)		Resident Mil Tng. (from DA 87; 78 SGT & 84 SSG)		Computer Based Tng. (78 SGT & 84 SSG)	

TOTAL MILITARY TRAINING POINTS EARNED	260 for SGT and 280 for SSG	→	TOTAL POINTS EARNED
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CIVILIAN EDUCATION – (Maximum Points: 75 for SGT and 100 for SSG) List all civilian education, certifications, or DLPT (with date).

TOTAL CIVILIAN EDUCATION POINTS EARNED	75 for SGT and 100 for SSG	→	TOTAL POINTS EARNED
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SECTION C – TOTAL POINT COMPUTATION

CATEGORY	RECOMMENDATION TO SGT (E5)		RECOMMENDATION TO SSG (E6)	
	POINTS EARNED	MAXIMUM	POINTS EARNED	MAXIMUM
MILITARY TRAINING		340		255
AWARDS/DECORATIONS		125		165
MILITARY EDUCATION		260		280
CIVILIAN EDUCATION		75		100
TOTAL		800		800

SECTION D - AUTHENTICATION

I certify the above total points shown have been accurately extracted from appropriate records and promotion points indicated are correct.

TYPED OR PRINTED NAME AND SIGNATURE OF ADMIN OFFICIAL	GRADE	DATE (yyyymmdd)
TYPED OR PRINTED NAME OF PROMOTION AUTHORITY	SIGNATURE	DATE APPROVED (yyyymmdd)
COUNSELING STATEMENT (Used only when Soldier is not recommended for promotion). I have been counseled on my promotion status and deficiencies.		
SIGNATURE OF SOLDIER	DATE (yyyymmdd)	TYPED OR PRINTED NAME AND SIGNATURE OF COUNSELOR

B

**REMOVE THIS SHEET BEFORE
SUBMITTING PACKET**

This is where your DA Form 2A goes. It must be official. You need to retrieve it from your UA or records holder. Each page must be marked "Certified True and Correct"

**REMOVE THIS SHEET BEFORE
SUBMITTING PACKET**

**REMOVE THIS SHEET BEFORE
SUBMITTING PACKET**

This is where your DA Form 2-1 goes. It must be official. You need to retrieve it from your UA or records holder. Each page must be marked "Certified True and Correct"

**REMOVE THIS SHEET BEFORE
SUBMITTING PACKET**

**REMOVE THIS SHEET BEFORE
SUBMITTING PACKET**

This is where your DA Form 705 goes (APFT CARD). It must be official. You need to retrieve it from your UA or records holder. It must be for record and in the last 12 months.

**REMOVE THIS SHEET BEFORE
SUBMITTING PACKET**

**REMOVE THIS SHEET BEFORE
SUBMITTING PACKET**

If applicable, this is where your DA Form 5500-R/5501-R goes (Body Fat Content Worksheet).

Also if applicable, this is where your DA Form 3349 goes (APFT Exemption/Profile). It must be official. It must be current. You need to retrieve it from your UA or records holder.

**REMOVE THIS SHEET BEFORE
SUBMITTING PACKET**

**REMOVE THIS SHEET BEFORE
SUBMITTING PACKET**

The following 4 pages are DA Forms 3595-R and 5790-R. Only put ONE of these forms into your packet and remove the other. The form must be manually filled in by looking at your weapons qualification score sheet, which you need to retrieve from your UA or records holder.

**REMOVE THIS SHEET BEFORE
SUBMITTING PACKET**

RECORD FIRE SCORECARD

For use of this form see FM 3-22.9; the proponent agency is TRADOC.

ID CODE	UNIT	DATE (YYYYMMDD)	EVALUATOR'S ID CODE
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TABLE 1 PRONE SUPPORTED OR FOXHOLE SUPPORTED FIRING POSITION										TABLE 2 PRONE UNSUPPORTED FIRING POSITION										TABLE 3 KNEELING UNSUPPORTED FIRING POSITION									
RD	RANGE (m)	TIME (sec)	HIT	MISS	NO FIRE	RD	RANGE (m)	TIME (sec)	HIT	MISS	NO FIRE	RD	RANGE (m)	TIME (sec)	HIT	MISS	NO FIRE	RD	RANGE (m)	TIME (sec)	HIT	MISS	NO FIRE						
1	50	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	11	100	8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	200	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	150	8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
2	200	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	12	200	8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2	250	8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2	50	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
3	100	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	13	150	10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3	150	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3	100	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
4	150	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	14	300	9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4	300	10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4	150	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
5	300	8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	15	100	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5	200	12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5	100	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
6	250	7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16	250	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6	150	9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6	50	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
7	50	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17	200	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7	200	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7	100	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
8	200	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	18	150	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	8	250	9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	8	150	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
9	150	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	19	50	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9	150	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9	50	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
10	250	7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	20	100	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10	150	6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10	100	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>						
TOTAL						TOTAL						TOTAL																	

SCORE				QUALIFICATION SCORE RATINGS (Check One)			
TABLE	HIT	MISS	NO FIRE				
1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

36-40 -- EXPERT 23-29 -- MARKSMAN
 30-35 -- SHARPSHOOTER 22 AND BELOW -- UNQUALIFIED

NIGHT FIRE EXERCISE				REMARKS				
DATE (YYYYMMDD)	HIT	MISS	GO	NO GO				
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
CBRN FIRE EXERCISE								
DATE (YYYYMMDD)	HIT	MISS	GO	NO GO				
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
SCORERS INITIALS								
				DATE INITIALED (YYYYMMDD)				
OFFICERS INITIALS								
				DATE INITIALED (YYYYMMDD)				

CONDUCT OF A RECORD FIRE RANGE

The record fire course provides for the engagement of one 20-round exercise and two 10-round exercises. Soldiers engage 20 single or multiple targets from the prone supported or foxhole supported firing position, 10 targets from the prone unsupported firing position, and 10 targets from the kneeling unsupported firing position. Once firing begins, crossloading of ammunition is not allowed. The uniform for qualification is a helmet, LBE/LBV, and interceptor body armor with front and back SAPI plates (if available). No other armor is required.

(1) Table 1 -- Prone Supported Firing Position (or at the unit commander's discretion) Foxhole Supported Firing Position.

The firer is given one 20-round magazine to engage 20 targets at various ranges.

(2) Table 2 -- Prone Unsupported Firing Position.

The firer is given one 10-round magazine to engage 10 targets at various ranges.

(3) Table 3 -- Kneeling Unsupported Firing Position.

The firer is given one 10-round magazine to engage 10 targets at various ranges.

(4) Credit for target hits should not be given when rounds are "saved" from difficult targets for use on easier targets (for example, not firing at the 300-meter target so an additional round can be fired at the 150-meter target). When double targets are exposed, the Soldier should fire two rounds. If he misses the first target, he may fire at that same target with the second round.

(5) Soldiers should engage the target that poses the greatest threat first (normally assumed to be the closer target). No scoring distinction is made between near and far targets or the sequence in which the Soldier engages them. Credit is not given if unused ammunition from one 20-round table is added to a magazine provided for the next table.

(6) Soldiers who fail to qualify on the first attempt should be given appropriate remedial training and allowed to re-fire in a few days. When a soldier re-fires the course, he remains unqualified with a score of 22 target hits or less. A rating of marksman is awarded for a score of 23 to 40 target hits. When automated scoring procedures that allow a Soldier's performance to be stored and retrieved before a weapon malfunction are available, his performance is added to the score of his first attempt after weapon repair and re-fire. If a Soldier's weapon becomes inoperable and his performance before a malfunction precludes qualification, he is considered unqualified and must re-fire.

(7) Alibi firing is reserved for soldiers who encounter a malfunctioning target, ammunition, or rifle. A soldier will not be issued more than 20 rounds for Table 1, 10 rounds for Table 2, and 10 rounds for Table 3. Soldiers who fire 20 rounds despite a target malfunction will not be issued additional alibi rounds. There are no alibis for Soldier-induced weapon malfunctions or for targets missed during application of immediate action. These procedures must be strictly adhered to when a malfunction occurs.

RECORD FIRING SCORECARD -- SCALED TARGET ALTERNATE COURSE

For use of this form, see FM 3-22.9; the proponent agency is TRADOC.

ID CODE (NOT SSN)	UNIT	DATE (YYYYMMDD)	EVALUATOR'S ID CODE (NOT SSN)
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TABLE 1 PRONE SUPPORTED OR FOXHOLE SUPPORTED FIRING POSITION (TIME: 120 SECONDS)						TABLE 2 PRONE UNSUPPORTED FIRING POSITION (TIME: 60 SECONDS)						TABLE 3 KNEELING FIRING POSITION (TIME: 60 SECONDS)					
RD	RANGE (m)	HIT	MISS	RD	RANGE (m)	HIT	MISS	RD	RANGE (m)	HIT	MISS	TOTAL	TOTAL	TOTAL			
1	300	<input type="checkbox"/>	<input type="checkbox"/>	11	150	<input type="checkbox"/>	<input type="checkbox"/>	1	300	<input type="checkbox"/>	<input type="checkbox"/>	1	150	<input type="checkbox"/>	<input type="checkbox"/>		
2	300	<input type="checkbox"/>	<input type="checkbox"/>	12	150	<input type="checkbox"/>	<input type="checkbox"/>	2	250	<input type="checkbox"/>	<input type="checkbox"/>	2	150	<input type="checkbox"/>	<input type="checkbox"/>		
3	250	<input type="checkbox"/>	<input type="checkbox"/>	13	100	<input type="checkbox"/>	<input type="checkbox"/>	3	200	<input type="checkbox"/>	<input type="checkbox"/>	3	100	<input type="checkbox"/>	<input type="checkbox"/>		
4	250	<input type="checkbox"/>	<input type="checkbox"/>	14	100	<input type="checkbox"/>	<input type="checkbox"/>	4	200	<input type="checkbox"/>	<input type="checkbox"/>	4	100	<input type="checkbox"/>	<input type="checkbox"/>		
5	200	<input type="checkbox"/>	<input type="checkbox"/>	15	100	<input type="checkbox"/>	<input type="checkbox"/>	5	150	<input type="checkbox"/>	<input type="checkbox"/>	5	100	<input type="checkbox"/>	<input type="checkbox"/>		
6	200	<input type="checkbox"/>	<input type="checkbox"/>	16	100	<input type="checkbox"/>	<input type="checkbox"/>	6	150	<input type="checkbox"/>	<input type="checkbox"/>	6	100	<input type="checkbox"/>	<input type="checkbox"/>		
7	200	<input type="checkbox"/>	<input type="checkbox"/>	17	100	<input type="checkbox"/>	<input type="checkbox"/>	7	100	<input type="checkbox"/>	<input type="checkbox"/>	7	100	<input type="checkbox"/>	<input type="checkbox"/>		
8	200	<input type="checkbox"/>	<input type="checkbox"/>	18	100	<input type="checkbox"/>	<input type="checkbox"/>	8	100	<input type="checkbox"/>	<input type="checkbox"/>	8	100	<input type="checkbox"/>	<input type="checkbox"/>		
9	150	<input type="checkbox"/>	<input type="checkbox"/>	19	50	<input type="checkbox"/>	<input type="checkbox"/>	9	100	<input type="checkbox"/>	<input type="checkbox"/>	9	50	<input type="checkbox"/>	<input type="checkbox"/>		
10	150	<input type="checkbox"/>	<input type="checkbox"/>	20	50	<input type="checkbox"/>	<input type="checkbox"/>	10	50	<input type="checkbox"/>	<input type="checkbox"/>	10	50	<input type="checkbox"/>	<input type="checkbox"/>		
TOTAL				TOTAL				TOTAL				TOTAL					

SCORE	QUALIFICATION SCORE RATINGS (Check One)	REMARKS			
TABLE	HIT	MISS	NO FIRE		
1	<input type="checkbox"/>	36-40 -- EXPERT	<input type="checkbox"/>	23-29 -- MARKSMAN	
2	<input type="checkbox"/>	<input type="checkbox"/>	30-35 -- SHARPSHOOTER	<input type="checkbox"/>	22 AND BELOW -- UNQUALIFIED
3	<input type="checkbox"/>	<input type="checkbox"/>	FIRER ISSUED 40 ROUNDS TO ENGAGE 10 TARGETS. THE ROUNDS WILL BE PRELOADED IN ONE 20-ROUND MAGAZINE FOR TABLE 1, ONE 10-ROUND MAGAZINE FOR TABLE 2, AND ONE 10-ROUND MAGAZINE FOR TABLE 3.		

NIGHT FIRE EXERCISE				
DATE (YYYYMMDD)	HIT	MISS	NO GO	
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CBRN FIRE EXERCISE				
DATE (YYYYMMDD)	HIT	MISS	GO	NO GO
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SCORER'S INITIALS	DATE INITIALED (YYYYMMDD)
OFFICER'S INITIALS	DATE INITIALED (YYYYMMDD)

This scorecard is used to score alternate course record fire qualification when the 25-meter scaled silhouette target (NSN 6920-01-167-1398) is used. The alternate course is used only when standard record fire and known distance ranges are unavailable.

NOTE: If zeroing/grouping exercises are not performed on the day of record fire, six rounds of training/sustainment ammunition will be fired for 25-meter zero confirmation prior to conducting the qualification course.

CONDUCT OF FIRE

Alternate course qualification firers will have one 20-round magazine and two 10-round magazines. To ensure that firers do not forget which targets they engaged and shoot a given target more than the prescribed number of times, firers should adhere to the following guideline: Engage targets on the sheet from left to right and nearest to farthest. Engagement should follow this order: 50m, 100m left, 100m center, 100m right, 150m left, 150m right, 200m left, 200m right, 250m, and 300m.

Though the time between each firing position is not specified, enough time should be allotted to allow the firer to clear his weapon, quickly change firing positions, and reload before beginning the next firing table. The range RSO ensures that enough time is given between each change in firing position to facilitate the timely flow of the record fire qualification table.

(1) Table 1-- Prone Supported Firing Position or (at the unit commander's discretion) Foxhole Supported Firing Position.

The firer is given one 20-round magazine to engage 10 silhouettes on the same target sheet. Table 1 includes 2 rounds for each silhouette. Firing must be completed in 120 seconds. No more than 2 hits are scored for each silhouette.

(2) Table 2 -- Prone Unsupported Firing Position.

The firer is given one 10-round magazine to engage 10 silhouettes on the same target sheet. Table 2 includes 1 round for each silhouette. Firing must be completed in 60 seconds. No more than 1 hit is scored for each silhouette.

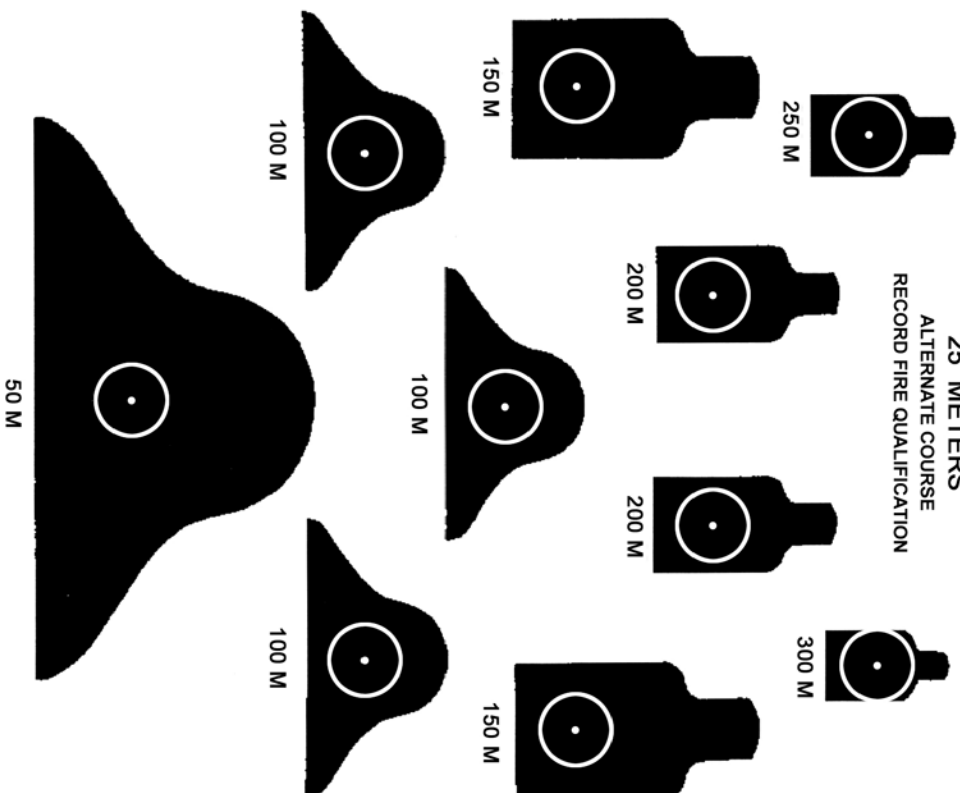
(3) Table 3 -- Kneeling Firing Position.

The firer is given one 10-round magazine to engage 10 silhouettes on the target sheet. Table 3 includes 2 rounds for each silhouette positioned at 50 and 100 meters and 1 round for each silhouette positioned at 150 meters. Firing must be completed in 60 seconds. No more than 2 hits are scored for the 50- and 100-meter silhouettes, and 1 hit is scored for each 150-meter silhouette.

SCORING

The same target sheet is used for every 40-round qualification table that a firer completes. One hit is awarded for each round that strikes within or touches some part of the silhouette. A maximum of 40 hits is comprised of 3 hits per target at 200, 250, and 300 meters, 4 hits per target at 150 meters, and 5 hits per target at 50 and 100 meters.

**25 METERS
ALTERNATE COURSE
RECORD FIRE QUALIFICATION**



THE WHITE DOT ON EACH TARGET SHOWS THE CENTER OF MASS AIMING POINT. BULLETS SHOULD HIT WITHIN THE CIRCLE, BUT ARE SCORED AS HITS IF THEY HIT ANY PART OF THE SILHOUETTE.

**REMOVE THIS SHEET BEFORE
SUBMITTING PACKET**

This is where your Current promotion order, documentation of MOS(s) awarded, and if required, current certifications and/or professional license for MOS qualification or copy of current DA Form 330 (Language Proficiency Questionnaire) go.

**REMOVE THIS SHEET BEFORE
SUBMITTING PACKET**

**REMOVE THIS SHEET BEFORE
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If applicable, this is where your current or pending Mobilization/Deployment Orders go (file in sequential order with most current on top).

**REMOVE THIS SHEET BEFORE
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**REMOVE THIS SHEET BEFORE
SUBMITTING PACKET**

This is where your DD 214 (or NGB 22, as applicable) goes. It must be official. You need to retrieve it from your UA or records holder.

**REMOVE THIS SHEET BEFORE
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**REMOVE THIS SHEET BEFORE
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This is where your Proof of all Civilian Education goes. This should include official college transcripts, degrees awarded, certifications awarded, etc.

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If applicable, this is where your JPAS screen view verifying security clearance and date of investigation go.

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If applicable, this is where your Copies of NCOERs and/or signed memo from current commander explaining missing report(s). Must include as a minimum, the last 5, as applicable (Copy single sided and file most recent on top in descending order.

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This is where your Military Academic reports
for all military courses (DA Forms
1059/Certificates of Training) go. Include proof
of NCOES completion or waiver as applicable.

Include WLC, ALC, etc in this section

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This is where your Military awards/decorations
(letters and/or certificates of commendation,
appreciation, or achievement) go. Include both
memo and photocopy of award if available.

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