

**ENGINEERING SERVICES
REQUEST FOR PROPOSALS
AND
STATEMENT OF QUALIFICATIONS**

To provide advice, professional recommendations and engineering services to the Sandbranch Development and Water Supply Corporation (the “Corporation”) for various capital financing water and wastewater projects and provide assistance with possible loan, loan forgiveness or disadvantaged funding through the Texas Water Development Board (“TWDB”).

- I. Scope of Work** – The engineering contract will encompass all project-related engineering services for the Corporation, including but not limited to the following:
- Preparation of a Financial Assistance Application, a Water Conservation Plan, an Engineering Feasibility Report, and, if required, an Environmental Information Document in accordance with requirements of the Texas Water Development Board (TWDB)
 - Preliminary and final design of plans and specifications
 - Preparation of the bid packet and construction documents
 - Construction phase engineering and inspections (interim and final)
 - Other special services as may be required.

- II. Statement of Qualifications** – The Corporation is seeking to contract with a competent engineering firm, registered to practice in the State of Texas, that has experience in the following areas:
- Experience with wastewater and waterworks projects.
 - Experience with TWDB funded construction projects.
 - Projects located in this region of the state.
 - Projects incorporating design and construction of wastewater systems and water supply systems.

As such, please provide within your proposal a list of past projects with contact information, as well as resume of all engineers who will or may be assigned to this project, if you are awarded the engineering services contract.

- III. Evaluation Criteria** – The proposals received will be evaluated and ranked according to the following criteria:

<u>Criteria</u>	<u>Maximum Points</u>
Experience	25
Past Work Performance	25
Capacity to Perform	15
Familiarity with this Project	25
Affirmative Action	<u>10</u>
Total	100

IV. Receipt of Proposals – If your firm is interested in being considered as Project Engineer for the Corporation, proposals must be received no later than **5:00 PM (local time) on November 30, 2020**, at the office of the Corporation’s attorney, McPherson Law Firm, 100 Crescent Court, Suite 700, Dallas, Texas 75201-2112. Three (3) copies of the proposal must be sealed and clearly marked on the face of the shipping material “Sandbranch Development and WSC – Engineering Services RFP”.

The Corporation reserves the right to negotiate with any and all engineers of firms that submit proposals, as per the Texas Professional Services Act. Qualified SBE, MBE and WBE firms are encouraged to submit proposals in response to this invitation. The Corporation affords Affirmative Action to qualified small, minority and women-owned businesses. Please note that the successful respondent is required to make a “good faith effort” toward affording opportunity for qualified SBE, MBE, and WBE participation and submit, if required, supporting documentation to the TWDB.

. Additional Information

- A. This contract is contingent upon release of funds from the Texas Water Development Board (TWDB).
- B. Any contract or contracts awarded under this Invitation for Bid (IFB) or Request for Proposal (RFP) are expected to be funded in part by a loan from the TWDB. Neither the State of Texas nor any of its departments, agencies, or employees are or will be a party to this IFB, RFP, or any resulting contract.
- C. This contract is subject to the Environmental Protection Agency's (EPA) Disadvantaged Business Enterprise (DBE) Program, which includes EPA-approved fair share goals toward procurement of Minority and Women-owned Business Enterprise (M/WBE) businesses. EPA rules require that applicants and prime contractors make a good faith effort to award a fair share of contracts, subcontracts, and procurements to M/WBEs through demonstration of the six affirmative steps. For more details of the DBE Program and the current, applicable fair share goals, please visit www.twdb.texas.gov/DBE.
- D. Equal Opportunity in Employment - All qualified Applicants will receive consideration for employment without regard to race, color, religion, sex, age, handicap of national origin. Bidders on this work will be required to comply with the President's Executive Order No. 11246, as amended by Executive Order 11375, and as supplemented in Department of labor regulations 41 CFR; Part 60. Small, minority and women-owned firms are encouraged to submit proposals.